

Cedar Valley's Promise Board of Directors
April 20, 2023; 3:30 pm to 4:30 pm
Zoom Meeting
Board Minutes

Agenda Item	Summary
<p>1. Call Meeting to Order 3:40 p.m.</p>	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:40 pm</p> <p>Members needed for Quorum = 5 Members Present and Members Absent:</p> <p>Kate Petersen Felicia Smith-Nalls Nancy Beenblossom Pat Harper John Berry Lew Everling Mike Knapp Joanne Lane (on phone) Marsha Platt Staff: Brenda Loop</p>
<p>2. Review and Approval of Meeting Agenda 3:40 pm</p>	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2023.04.20 CVP Board Agenda</i></p> <p>Motion: To approve the agenda.</p> <p>Made By: Pat Harper Seconded By: Nancy Beenblossom Board Discussion: None</p> <p>Outcome: Motion passed unanimously</p>
<p>3. Public Comment (limit of 5 minutes per person) 3:41 p.m.</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: Lori Tapke Black Hawk County Child Care Consultant Guest: Sarah Boleyn CCR&R Consultant Supervisor</p> <p>Public Comment: none</p>

<p>4. Approval of Minutes from Previous Meeting 3:42 p.m.</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the January 12, 2023, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2023.01.12 CVP Board Minutes</i></p> <p>Motion: To approve the minutes from the January 12, 2023, Board meeting</p> <p>Made By: Pat Harper Seconded By: Marsha Platt Board Discussion: None</p> <p>Outcome: Motion passed unanimously</p>
<p>5. Financials 3:43 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p>NOTE all bills are in but April, May and June.</p> <p><i>References:</i> <i>FY23 ECI Revenue and Expenditures (first worksheet called Board Overview)</i> <i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJIDC Credit Card Statement</i></p>
<p>6. Contractor Presentation: CCR&R 3:46 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the representative from CCR&R to share information about their program. CCR&R is funded for \$403,492.63.</p> <p>Sarah presented on CCR&R Services. (See Power Point attached)</p> <p>Lori shared that they provide positive intervention support for new Quality programs. It is very intense and there are 16 of these Quality programs in the state and several are in our area. She shared the story of one center that recently reached out for assistance and had never requested it before. They have been assisting them with classroom requirements as well as social emotional consultation and training needed. Lori also shared about a young mom with 3 kids, who had worked in a center and asked for help getting registered, which is a very long process. Lori was very happy to share that this woman's home will be ChildNet Certified in a couple of weeks.</p> <p>Board Discussion: None</p>
<p>7. 2nd Quarter Reports from Contractors</p>	<p>INFORMATION ITEM: Kate Petersen will ask the board for any questions or comments related to the second quarter reports provided.</p>

<p>4:16 pm</p>	<p><i>Reference:</i> CCNC Q2 CCR&R Consultation Q2 CCR&R Training Q2 Coordinated Intake Q2 LSI Q2 OT Nest Q2 Preschool Scholarships Q2 Tri-County Q2 YPT Q2 Successes and Challenges YPT Q2</p> <p>Board Discussion: None</p>
<p>8. Board Application from William Aukes 4:12 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for any discussion regarding the application from William Aukes to join the CVP Board. William works for Black Hawk County Health Department which receives funds for the Child Care Nurse Consultant. Guidance from the state ECI office indicates that because William works in the 1st Five area, he is eligible to serve on the board. If his role were to change within the department where he would have direct interaction with the childcare nurse consultant, he would need to resign from the board.</p> <p><i>Reference: FY23 Board Application William Aukes</i></p> <p>Motion: To approve the CVP application of William Aukes to be a Board member.</p> <p>Made By: Lew Everling Seconded By: Marsha Platt Board Discussion: none</p> <p>Outcome: Motion passed unanimously</p>
<p>9. CIJDC Audit 4:18 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for a motion to accept the FY22 Audit from our Fiscal Agent. The details related to CVP are on page 13.</p> <p><i>Reference: FY22 CIJDC Audit Final</i></p> <p>Motion: To approve the audit report from Central Iowa Detention Center</p> <p>Made By: Lew Everling Seconded By: John Berry Board Discussion: none</p>

	<p>Outcome: motion passed unanimously</p>
<p>10. FY24 Coordination Budget 4:21 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to discuss the FY24 Coordination Budget. The overall budget is an increase of \$6,640 over last year's and does include the raise that was approved by the board in January.</p> <p><i>Reference: FY24 Coordination Budget</i></p> <p>Motion: To approve the FY'24 Coordination Budget</p> <p>Made By: John Berry Seconded By: Pat Harper Board Discussion: This is about the same as last year, there was a 7% cut in one budget and 6% in the other. We do anticipate some carryover but not sure yet how much.</p> <p>Outcome: Motion Passed unanimously</p>
<p>11. Volunteers for FY24 Proposal Review 4:24 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask for board members that are interested in making recommendations for funding for FY24. This will involve 1 meeting in early May.</p> <p>Board Discussion: There are 6 applications this year, 5 previous ones and one new one. Previous applications only need budgets approved. Pat Harper and John Berry volunteered to be on this committee with Brenda. Brenda will reach out to those who were not present, to see if they want to volunteer. May 5th in the afternoon was set as the time to do the reviews at the Waterloo Library.</p>
<p>12. Other Discussion or Sharing 4:29 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: none</p>
<p>13. Adjourn 4:30 pm</p>	<p>Motion: To adjourn the meeting</p> <p>Made By: Lew Everling Seconded By: Joanne Lane</p> <p>Outcome: Motion passed unanimously</p> <p>Time Adjourned: 4:30 pm Next Meeting: May 18</p>