

# Resort Village of Aquadeo

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
Council Committees Terms of Reference	GG-003	180/23	July 31, 2023		

**Policy Objective:**

To list the Council Committees and attach a Terms of Reference for each committee

**Background:**

1. In accordance with The Municipality Act Section 79 each municipality is governed by a council. The council is responsible for exercising the powers and carrying out the duties of the municipality.
2. The Mayor and Council are elected to perform the duties as representatives to the ratepayers of the Municipality and to ensure that all policies and procedures are in place in order that the Management can have services completed in a timely fashion.
3. From time to time, there is a need to have a committee or an appointment made to help the Council in special areas.

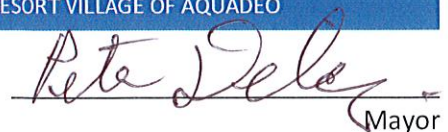
**Policy:**

1. Council Committees and Appointments
  - a. Council reviews the need for a committee and sets the Terms of Reference prior to adopting such committee.
  - b. Appointments to various committees shall be completed in accordance with the Council Procedures Bylaw for the Municipality.
2. Committee Terms of Reference
  - a. Terms of Reference outlining the Purpose, Key Duties and Responsibilities, Level of Authority, Reporting structure, number of representatives, and how the meeting shall be held are to be set for each committee.
  - b. The Terms of Reference shall be in compliance with the Policies of the Municipality.
3. Committees
  - a. Any committees that are initiated shall have their Terms of Reference attached to and being part of this Policy.
  - b. Additions or deletions of Committees are at the Councils discretion

GG-003

RESORT VILLAGE OF AQUADEO

Policy Title: Council Committees and TOR  
 Date Issued: Res #180/23 – July 31, 2023  
 Replaced – Res #

  
 Mayor