



# Delegation Request form

**Fax Form to: 306-862-2432 or**

**Email: 487@rmnipawin.ca**

Office Use:	Date of Request:
	Date Received:

<b>Contact Information</b>	
Last Name:	First Name:
Company Name:	
Contact Number:	Email:
Mailing Address:	

<b>Council Meeting Details</b>
Council Meeting Date
Who are you representing? (Yourself or a group – If representing a group, please enter the complete mailing address.)
Issue to be presented? (please give a brief description of your concern)
Specific action to be requested of Council

### Conduct of Delegation

When addressing members at a council meeting, a delegation shall refrain from:

- Speaking disrespectfully of the federal government, the provincial government, or another RM council, or any official representing them.
- Using offensive words in referring to a member, an employee of the RM or a member of the public.
- Reflecting on a vote of council except when moving to rescind or reconsider it.
- Reflecting on the motives of the members who voted on the motion or the mover of the motion.
- Shouting or using an immoderate tone, profane vulgar or offensive language.

### Improper Conduct

- The reeve may request that any person in the public gallery who disturbs the proceeding of council or acts improperly at a council meeting leave or be expelled from the meeting.
- The reeve may request that any delegation who addresses council improperly leave or be expelled from the meeting.
- No person shall refuse to leave a council meeting when requested to do so by the reeve.
- Any person who refuses to leave when requested to do so may be removed.
- If a person disturbs the proceeding's of council or refuses to leave when requested to do so, the reeve may recess the meeting until the person leaves or adjourn the meeting to another day.

<b>Conduct of Delegation</b>
The RM of Nipawin #487 collects this information to enable it to make informed decisions on the relevant issue(s).
If you are submitting letters, faxes, emails, presentations or other communication to the Municipality, you should be aware that your name and or submissions(s) may become part of the public record and may appear on the RM of Nipawin.
<input type="checkbox"/> Please check here to indicate that you have read the statements above. <span style="float: right; margin-left: 200px;">Signature: _____</span>