

- PRESENT Loretta Frankovitch, Pete Coppins, Rita Geiben, Jim Fittante, Christine O’Hara, Deputy Clerk Donna Vazquez, Clerk Shannon Fundis
- EXCUSED David Giusiana, Historian Russ Piper
- CALL TO ORDER Loretta Frankovitch called the Historical Preservation Commission meeting to order at 6:00pm with the Pledge of Allegiance.
- MINUTES A motion was made by Pete Coppins seconded by Jim Fittante and passed unanimously to approve the August 14, 2023 minutes as submitted.
- OLD BUSINESS Rita Geiben stated I will be done with the historically designated list by next month. There are four buildings on Center St. that are clearly historic but I cannot find where there is an official motion for approval. I have all the information on these properties and would like to make the official motion for approval at the next meeting.
- Loretta Frankovitch asked Donna Vazquez to send the board members the information on the properties for review.
- NEW BUSINESS **250 N 5th St. – Face Lift to the Lower Section of the Left Side of the House -Application for Certificate of Appropriateness 2023-12**
Owner, David Loudon explained there were previous renovations done to the lower north side of his house that are inconsistent with the original structure. There are some recessed windows that were filled in with two different sized cinder blocks and some cement. I would like to get the windows professionally filled in to make it all look even. That part of the basement is filled in with old bricks and these windows are not useful.
- A motion was made by Jim Fittante seconded by Christine O’Hara and passed unanimously to approve the Application for Certificate of Appropriateness 2023-12 to professionally fill in the windows and match the existing foundation on the lower north side of the house to make it look even.
- 103 Portage Rd. – The Natural Link – Sign Application**
A motion was made by Pete Coppins seconded by Rita Geiben and passed unanimously to approve The Natural Link sign application as submitted.
- 478 Center St. – Coffee and a Paper – Sign Application**
A motion was made by Pete Coppins seconded by Christine O’Hara and passed unanimously to approve the Coffee and a Paper sign application as presented.
- DISCUSSION Loretta Frankovitch said Peter Nagy would like his property at 140 S 5th St. to be historically designated. There has to be a historic reason to be historically designated. This was part of the Hotchkiss property where a farm used to be. I thought maybe we can tie it into architectural details because it has a different design than what we currently have in the village. Loretta Frankovitch asked Jim Fittante if he could look into the design of the property.
- Rita Geiben said she will ask a former resident, who used to live there, if she has any information on the property’s history.
- ADJOURNMENT A motion was made by Jim Fittante seconded by Rita Geiben and passed unanimously to adjourn the meeting at 6:15pm.

Donna Vazquez Deputy Clerk