

PRESENT Norman Machelor, Doreen Albee, Joe Sorce, Nick Schaefer, Rick Haight, Shannon Fundis

EXCUSED Josh Janese, Building Inspector/Zoning Officer Candella

CALL TO ORDER Norman Machelor opened the meeting at 7:04pm.

MINUTES A motion was made by Doreen Albee seconded Rick Haight and passed unanimously to approve the October 10, 2023 minutes.

OLD **Chair Appointment**

BUSINESS A motion was made by Doreen Albee seconded by Joe Sorce and passed unanimously to approve the election of the Planning Chair to be a standing agenda item at each July Planning Commission meeting.

A motion was made by Joe Sorce seconded by Rick Haight and passed with four yes votes to approve the Planning Chair appointment of Norman Machelor. Machelor abstained.

Tops Addition

Doreen Albee addressed the addition on the east side of the building at Tops. Upon initial approval, it was requested that an emergency exit door be placed on the eastern elevation. Feedback from Building Inspector/Zoning Officer Candella stated that based on NYS building and safety codes for the size of the space, an additional exit door is not required. A written statement from Candella was submitted and Clerk Fundis has filed it in the property folder.

NEW **65 Center Street**

BUSINESS A motion was made by Nick Schaefer seconded by Joe Sorce and passed unanimously to approve the project application for a fence at 65 Center Street as proposed.

125 S. First St.

A motion was made by Doreen Albee seconded by Nick Schaefer and passed unanimously to approve the project application for a fence at 125 S. Water Street as proposed.

Water St./Center St. Parking Lot

A motion was made by Doreen Albee seconded by Nick Schaefer and passed unanimously to approve the project application for a fence at the parking lot at the corner of Water Street and Center Street as proposed.

Public Art Project – Art Frames

A heated discussion ensued on the proposed art frames portion of the Public Art Project that was approved by the Village Board of Trustees, regarding the requirements of the Planning Commission, the proposed location of the frames, and the Village attorney's interpretation of the sign regulations.

Machelor questioned whether the Planning Board had the authority to act on the Project. Rick Haight made a motion indicating that, based on the portion of the Village Code read by Doreen Albee, the Planning Board had the authority to review and recommend on the proposed Art Frames/Signs. Initially there was no second for Haight's motion. After further discussion, Haight restated his original motion and Schaefer seconded it. The motion passed with four yes votes, Norman Machelor voted no.

Artist, Dan Buttery and Maria Fortuna Dean, Director of the Lewiston Council on the Arts provided information on the proposed Art Frames and the public art project. Further discussion on the project ensued amongst the Planning Board.

A motion was made by Rick Haight seconded by Nick Schaefer and passed

unanimously to table the art frame proposal, until a formal application and site plan are submitted, including details on maintenance, placement, lighting, and whom the governing body for the art frames will be.

DEPUTY
CHAIR
REPORT

Doreen Albee informed the Planning Commission of upcoming training opportunities.

Albee addressed the proposed pavilion that was approved by the Village Board of Trustees to be built at Academy Park, stating that she was informed that the plans would come to the Planning Commission for review. Clerk Fundis said she asked for a better rendition of the pavilion in Academy Park to provide the Planning Commission but has not received anything at this time.

DISCUSSION A discussion ensued on a master plan for Academy Park.

ADJOURN A motion was made by Rick Haight seconded by Doreen Albee and passed unanimously to adjourn the meeting at 8:30pm.

Shannon Fundis, Clerk