

Messages and FaceTime

Messages

* If you have an older iPad and can't update to IOS 13, you will not be able to do all the things we discuss.

Getting Started

1. iMessage icon is green with a white speech bubble inside it. After you tap it, you will see a search box at the top to look up people to text.

A. Microphone-say name or phone # or write it

B. 3 blue dots (top right) select messages or edit name and photo

Select messages to delete

Edit (share) name and photo-not available if multiple phone numbers on Apple ID (make an memoji) You may need to download the memoji app to make a memoji. I used the Emoji Me app.

C. Blue square with pencil (top right) Starts a new message. Select a name from your contacts and the name will pop up. If it is someone not in contacts, you must type in or say the phone number or email.

2. Writing Messages

A. Touch box on bottom right and start typing. When done press ↑ to send.

B. Say message and send text-press microphone on keyboard and talk.

C. Say message and send voice memo. Press vertical lines on right side of iMessage box and hold as you talk. Flick up to send.

D. Press A on left of iMessage box-icons below

1. attach photos

2. apple pay

3. digital touch (red heart)-draw colored picture or tap video camera and take video or picture and draw on it.

4. images (magnifying glass) to add moving images

5. music icon-tells what you are listening to
 6. Save a photo into photos
 7. Texting a copy of a text
 8. etc.
3. Camera-left of iMessage box- take picture and draw on it. Or make a video
 4. Hard press previous bubble message and add an emoji.
 5. Delete conversation-swipe left and hit delete
 6. Hide alerts-swipe left and mute(hide alerts and stop notifications) conversations
 7. See when message was sent- drag a message bubble to left to see time sent
 8. Difference between iMessage and SMS/MMS
 - iMessage-ipad to ipad-blue bubble
 - SMS/MMS-messages to other cell phones-are not encrypted and green bubbles.
 9. Call or FaceTime- tap name and tap phone or video recorder
 10. Group message-keep adding names or press + to see your address list (if everyone has an apple product, you can name the group).
 11. Make your Memoji
 - tap box with pencil, go to the App store and download Emoji Me Animated Faces. Make your own like you.

FaceTime

Getting started

1. Both of you must have an iPad or Apple device to use FaceTime. FaceTime is the green icon with the white video camera. After you tap on it, you will see a panel on the left side. It may have a list of names that you have already Facetimed with or who have tried to FaceTime you, or it may be blank.
 - A. Click on the + button (on the top). You can enter a person's name who is in your contact list. If they are not in your contact list, you can enter their email address or phone number.

Friday, January 17, 2020

- B. Click return and the audio and video green buttons will light up. If you are having trouble, enter the email and phone number into your contacts and try again.
- C. Click on either video or audio and begin your session.
- D. If you want to talk to multiple people, continue to press the + button and add more people. You can FaceTime a total of 32 friends. You must have iOS 12.1.4 and a newer iPad, to FaceTime multiple people. Earlier models can join your FaceTime group as audio participants. In Messages, you can tap the profile picture or the name of the group and then tap the FaceTime icon and start a FaceTime call.
- E. The tile of the person talking automatically gets larger.
- F. To flip the screen, tap the screen and then tap the flip button.
- G. To mute, tap the screen and tap the mute button.
- H. Add effects, tap the screen, tap effects and then experiment.
- I. Add a person after you already started a FaceTime conversation.
Tap the screen and swipe up from the bottom and click on add person.
From this screen, you can also turn the camera and speaker on and off.
- J. Take a live photo by tapping the screen and tapping the record button.
- K. Take a video by swiping down from the top right corner to get settings. Click on the record button and swipe it closed. It will record whatever you see on the screen.
- J. To end the call, tap the screen and tap the red X (end).