

SETTINGS > CALENDAR

TimeZone Override > Phoenix

Will identify your location regardless of where you are

Alternate Calendars

Hebrew, Chinese, Islamic

Week Numbers

Number placed at top of each week

Week View Starts on Today

Show invitee Declines

Inviting others to events

Sync

Sync to past few months or all events

Default Alert Times

ie: add birthday, alert a day before

Start Week On

Day of the week > Sunday (USA) or Monday

Default Calendar

Usually your personal calendar

Delegate Calendars

Allow others to view your calendar

Location Suggestions