

# POOL EVENT REQUEST FORM

## Cypress Breeze Plantation

### **Directions:**

Fill out the attached form if you would like to host an event at the Cypress Breeze pool and send via email to the Community Manager (CAM). CAM and HOA Board must approve the request. An email will be sent with the decision within one week.

### **Pool Event Policy:**

- Only owners and long-term tenants are welcome to host events at the community pool. Owner or long-term tenant must be present for the event and control access at the pool gate.
- The pool gate cannot be propped open for any reason. Leaving gate open may result in a \$100 fine.
- No event closes the pool to other users.
- A maximum of one event per weekend will be permitted on a first come, first serve approval basis. Weekend includes Saturday and Sunday.
- Events are capped at 46 people (20% of the pool's capacity). Cypress Breeze social committee events are exempt from this rule.
- No events are permitted on holidays or long holiday weekends.
- All trash should be removed from the pool deck and all furniture returned to its original position.
- All event attendees must follow the Cypress Breeze Pool Rules.
- Canopies and tents ARE permitted for events. If using one for an event, it must be disclosed on the below form.
- Owners may request a temporary Cypress Breeze front entry gate code for guest use.
- Any unapproved events may result in guests being asked to leave and/or a fine to the owner.

Anything outside these guidelines are subject to approval by the HOA Board.

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## Cypress Breeze Plantation

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_ Estimated Guest Count: \_\_\_\_\_

Event Type: \_\_\_\_\_

Lot/Address: \_\_\_\_\_

Please provide a temporary entry gate code: \_\_\_\_\_ YES \_\_\_\_\_ NO

I will be bringing a canopy or tent: \_\_\_\_\_ YES \_\_\_\_\_ NO (owner provided)

Please provide any other Information that will be useful for approving the request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, (Owner, \_\_\_\_\_) agree that myself and my guests will follow the Cypress Breeze Pool Rules.

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **FOR EVENTS REQUESTED BY TENANTS, OWNERS MUST ALSO COMPLETE:**

I, (Owner , \_\_\_\_\_), do hereby assign the rights and responsibilities of hosting an event at the Cypress Breeze pool common area to (tenant)

\_\_\_\_\_.

I further certify that the named person(s) is a long-term tenant/renter who has a standing lease with a 6-month or longer term and has occupied the leased property for a minimum 1 month prior to the date of the event. I understand that by assigning these rights that any costs, penalties, damages to common areas, or other enforcement actions that arise from this event will be assessed to my lot.

Lot/Address: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Management Company Only**

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ (If denied, Please Explain below)

\_\_\_\_\_

**DATE RECEIVED:** \_\_\_\_\_ **ISSUED RESPONSE via EMAIL on** \_\_\_\_\_  
(date)

**BY:** \_\_\_\_\_ (INITIALS)