



Willow Studio Technical Specification

Willow Studio: Dimensions & General Information

- Willow Studio is located on our Riddles Court site and is a thrust (audience on 3 sides) theatre space with full perimeter black drape, and a black hard-board stage floor.

Seating Configuration: Thrust (Audience on 3 sides)

Seating Capacity: 60 (seated)

Approx. setting depth: 3000mm

Approx. setting width: 4000mm

Approx. grid height: 3000mm

- There is no wing space and no backstage cross over.
- There is a very limited amount of shared storage space. All items you wish to store at the venue are subject to the approval of the Greenside Production Management team.
- All companies in the venue will have access to the shared dressing room space. Unfortunately, there are no shower, laundry, wardrobe or green room facilities in the space. Please note in this space the dressing room is very close to the performance space, access to the dressing room is subject to the Venue Management Team's discretion.
- Each company will be assigned a get in / tech rehearsal slot prior to their first public performance arranged by our Production team on submission of a technical information form. This is the time for you to load in your set & props into the space, and for you to tech your show. It is important that you utilise the available time well ensuring that each technical element of your show is covered and allowing sufficient time to plan and rehearse your daily turn around, set construction / deconstruction and storage.
- The Time between shows in Willow Studio is 10 to 20 minutes. This includes audience leaving the previous show, the previous show removing their set, time for you to bring in your set and set up and your audience in time.

Willow Studio: Access

- Willow Studio is on the first floor with public access via a spiral staircase, a lift is available if required.
- There is no dedicated load in area for Willow Studio and vehicles will need to unload from the street to be escorted to the front entrance to the site by prior arrangement. Please note this site is located on the Royal Mile, there for loading/unloading on the street has rather strict restrictions.
- All vehicle movement must be scheduled in advance, and no unauthorised vehicle movement will be permitted.
- There is no parking available at any Greenside sites.

Willow Studio Staging

- Willow Studio is set on the venue floor.
- The venue has a fixed grid installed for rigging lighting, sound and video equipment. There is no dedicated facility for hanging scenic elements and any requirements should be discussed in advance and agreed by the Greenside Production management team.
- You will be expected to provide suitable and sufficient rigging hardware for suspension of any scenic/technical items and will be recharged if Greenside has to provide any hardware for your get in.
- Willow Studio is presented as a black box studio space. All drapes are provided as part of the basic venue design.
- Screwing into the venue floors or walls is not permitted.



- It is worth ensuring that your set is light yet durable enough to withstand daily movement and dismantling.
- All scenic elements and props must be constructed from inherently flame-retardant materials or be suitably treated to meet fire classification (UK Class 1) or (Euroclass B, S1, D0)
- The visiting production must make adequate arrangements for the removal or disposal of your set and any unused publicity materials at the end of your run with us.

Willow Studio: Lighting

Lighting Control: Zero 88 FLX or equivalent

Lighting Dimming: 6 ways of dimming, there is no spare dimming channels. There is power capacity to install an extra dimmer if required. (costs to be passed onto company) Hard power can be provided. (Companies providing extra equipment will also need to provide any cabling required)

- The venue has a good general cover and LED backlight as part of the venue's basic lighting rig.
- If you are bringing additional equipment to supplement the house stock, this must be negotiated and approved by the Greenside Production Management. Any additional equipment will be required to be installed during your technical rehearsal, if additional time is required, additional charges maybe incurred. You must provide rigging and cables/dimming etc. as required. All additional lighting kit must be agreed with the Greenside Production team in advance and a lighting plan of your shows intended design must be provided.
- To Comply with electrical safety risk assessment, all company supplied lighting fixtures, scenic electrics & practical's will be considered, but must be electrically safe, have a valid PAT test certificate and are subject to approval from the Greenside Production Team.
- It is not possible to refocus or re-gel in between show. As the generic rig is used and relied upon by all shows, re-focusing of the generic rig is not possible under any circumstances. (except for designated fixtures)
- As it would be impossible to provide exact gel requirements for every show at Greenside, we ask you to please bring any gels you require for your company specials.
- Companies are responsible for saving and backing up their show data and its advised that this happens on a regular basis.

Willow Studio: Video

- **There is no video equipment provided as part of the basic venue technical infrastructure.**
- If you require video as part of your show, we suggest you discuss your requirements with us. We will work with you to try and achieve the desired effect. There will be additional hire costs to any required video equipment.

Willow Studio: Sound

Mixing and Processing: Soundcraft EPM8 Mixing Console

Loudspeakers and Amps: Willow Studio has a Fohhn system – its configuration is in two hangs, left & right made of Fohhn XT10 speakers, 1 per side.

Playback and Recording: 1 x stereo minijack input. (Greenside **does not** provide any Playback computers, laptops, microphones, DI boxes, mic stands or cable as part of the standard venue package)

- If you are bringing additional equipment to supplement the house stock, this must be negotiated and approved by the Greenside Production Management. Any additional equipment will be required to be installed during your technical rehearsal, if additional time is required, additional charges maybe incurred. You must provide rigging, cables, hardware or accessories your equipment requires. All additional sound kit must be agreed with the Greenside Production team in advance.
- All additional sound kit will need to be agreed with Greenside well in advance.

- Any electrical equipment that you wish to bring as part of your production must be electrically safe, hold a valid PAT test certificate and are at the discretion of the Greenside Production team.

Willow Studio: Health & Safety

- All visiting production must submit a show specific risk assessment and fire risk assessment to the Greenside Production team, as part of the technical requirements submission form. All companies must complete these necessary forms regardless of whether or not there are any perceived risks. These documents are part of Greenside's contractual agreements and are a legal requirement.
- Greenside is unable to authorise the use of smoke, haze and pyrotechnic effects or naked flames in any production.
- The use of strobe or laser effects in your production must be cleared with the Greenside Production team in advance and must be accompanied by a sufficient risk assessment.
- Due to Scottish executive regulations, smoking is not permitted in any venue under any circumstances.
- It will be the responsibility of the visiting company to ensure each turnaround is planned and carried out safely each day; you must ensure that you have sufficient provisions to undergo any construction and deconstruction in a safe manner. It is recommended that a method statement should be drawn up for your turn around and this should be discussed and rehearsed as part of your technical rehearsal slot.
- All accidents, incidents or near misses must be reported to your Venue Manager at the time the incident takes place, as it is our responsibility to ensure your safety and prevent injury to others.
- Each visiting company must also hold Public Liability Insurance to the value of £1,000,000, without this we cannot let you perform in any of our venues.

Willow Studio: Staffing & Operations

- The Willow Studio will be staffed by 1 x Venue Supervisor, 1 x Venue Technician and 1 x FoH staff. They are there to ensure the venue operates smoothly and safely to time each hour of the day for the entire month. They will be on hand to help with turn arounds.
- If you require someone to operate your show, Greenside has a Freelance Technician list available. This includes a number of Edinburgh technicians who maybe available to work with you on your show. It is a company's responsibility to contact and contract anyone on this list should you require their services.

(Please note that the lighting and sound control positions in the Willow Studio are located together, so it is possible to have 1 person operate both for your show.)

Thistle Theatre: Contact Us

To make a general technical enquiry or to discuss anything about our spaces please contact our Director of Production:

Email: callum@greensidevenue.co.uk

Tel: (+44) 07585 112 144

Greenside Venues Ltd reserves the right to alter technical specifications of its venues without prior notice or consultation.