



**AGENDA**

**SELF-INSURANCE RISK MANAGEMENT AUTHORITY II  
FOR LIABILITY & PROPERTY**

**BOARD MEETING**

**MAY 23, 2023**

**11:00 A.M.**

**EXECUTIVE COMMITTEE MEETING**

**MAY 23, 2023**

**11:05 A.M.**

**Via ZOOM**

<https://zoom.us/j/94260529778?pwd=SEM2UjNWZk5NaGxWSURxWTRGdFowUT09>

**Conference Call-in Instructions:**

**Teleconference Number: (669) 900-6833**

**Meeting ID: 942 6052 9778 Passcode: 058550**

**THIS MEETING WILL BE CONDUCTED BY TELECONFERENCING IN ACCORDANCE WITH GOVERNMENTAL CODE SECTION 54953 (b). MEMBERS OF THE PUBLIC MAY ADDRESS THE BOARD FROM ANY TELECONFERENCE LOCATION SHOWN BELOW.**

**I. CALL TO ORDER**

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**II. ROLL CALL**

**OFFICERS:**

EXECUTIVE DIRECTOR/PRESIDENT

SULPHUR SPRINGS UNION SCHOOL DISTRICT

LANCASTER SCHOOL DISTRICT

EASTSIDE UNION SCHOOL DISTRICT

*vacant*

Dr. Josh Randall, Vice President

Danielle Gates, Secretary

Daryl Bell, Treasurer

**MEMBERS:**

ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT

ANTELOPE VALLEY SCHOOLS' TRANSPORTATION AGENCY

GORMAN JOINT SCHOOL DISTRICT

HUGHES-ELIZABETH LAKES UNION SCHOOL DISTRICT

KEPPEL UNION SCHOOL DISTRICT

SAUGUS UNION SCHOOL DISTRICT

Kevin Vensko

Morris Fuselier, III,

Executive Committee

Denise Saenz,

Executive Committee

Susan Denton

Dr. Jacqueline Cardenas

Dr. Jennifer Stevenson

**MANAGER:**

Keenan & Associates

SETECH (a division of Keenan & Associates)  
Loss Control

Brad Keenan  
Susan Langston  
Adriana Canez  
Sam Mel-Chan  
Donovan Jackson

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**III. APPROVAL OF AGENDA**

**ACTION**  
**2022/2023-059**

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Authority, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to Government Code Section 54954.2.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**IV. PUBLIC COMMENTS**

**INFORMATION**  
**2022/2023-060**

Members of the community wishing to address the Board about items on the agenda or items not on the agenda may do so.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**V. APPROVAL OF CONSENT AGENDA**

**ACTION**  
**2022/2023-061**

The Board of Directors will review the items listed on the Consent Agenda for any adjustments and adoption or ratification.

- A) Minutes – Board of Directors Meeting – March 28, 2023
- B) Investment Report as of March 31, 2023
- C) Treasurer’s Report as of March 31, 2023
- D) Accident Med-Pay Program Update
- E) Electronic Data Processing Update
- F) SIRMA II Memorandum of Coverage
- G) Final 2023-2024 SIRMA II Experience Modification Factors
- H) Final Actuarial Report

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**VI. CORRESPONDENCE**

**INFORMATION**  
2022/2023-062

Correspondence will be presented and reviewed by the Authority. No action may be taken in response; only referred for action on subsequent agenda.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

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**VII. CLAIMS**

As authorized by Government Code Section 54956.9, the Authority is empowered to conduct a closed session to discuss and consider matters pertaining to litigation and claim settlement.

**CLOSED SESSION**

**ACTION**  
2022/2023-063

CLAIM #	MEMBER	CLAIMANT NAME
	NONE	

**OPEN SESSION**

The President of the Authority will report out on any reportable action taken while in closed session.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**PROPERTY CLAIM SETTLEMENT AUTHORIZATION REQUESTS**

**ACTION**  
2022/2023-064

The Board will review the following property claim settlement requests for action.

CLAIM #	MEMBER
	NONE

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**RATIFICATION OF CLOSED CLAIMS**

**ACTION**  
2022/2023-065

The Authority will review the Closed Claims Report from July 1, 2022 through December 31, 2022 for ratification.

CLAIM #	CLAIMANT NAME	MEMBER
599363	AVSTA	Antelope Valley STA
563214	Ordaz, Jessica	Eastside Union SD
585476	Batchelor, Lanay	Eastside Union SD
603331	Huizar, Christian Varela	Eastside Union SD
600435	Keppel USD	Keppel Union SD
603906	Peralta, Santiago	Keppel Union SD
606941	Keppel USD	Keppel Union SD
562097	Calito, Rebecca	Lancaster SD
569601	LANCASTER SD	Lancaster SD
572806	Hernandez, Olivia	Lancaster SD
583260	Alvarez, Eric	Lancaster SD
605933	Ayala, Kelsey Guilliana	Lancaster SD
607926	Lancaster SD	Lancaster SD
600791	Linares, Wilver	Saugus Union SD
603646	Wenz, Ella	Saugus Union SD
603649	Hounsell, Scott	Saugus Union SD
603782	Mollicone, Raquel	Saugus Union SD
610152	Saugus USD	Saugus Union SD
610825	Nguyen, Maiphi	Saugus Union SD
584523	Medina, Samantha	Sulphur Springs Union SD
596207	Sulphur Springs USD	Sulphur Springs Union SD
600879	Sulphur Springs USD	Sulphur Springs Union SD
604797	Sulphur Springs USD	Sulphur Springs Union SD

PUBLIC COMMENTS  
 BOARD/COMMITTEE CONSIDERATION

**VIII. ADMINISTRATION**

**DESIGNATION OF JPA MEETING SCHEDULE AND LOCATION**

**ACTION**  
**2022/2023-066**

The Board will establish a meeting schedule and designation of meeting places for action.

PUBLIC COMMENTS  
 BOARD/COMMITTEE CONSIDERATION

**ELECTION OF OFFICERS**

**ACTION**  
**2022/2023-067**

The Board will elect officers for a two-year term beginning July 1, 2023 through June 30, 2025 for action.

PUBLIC COMMENTS  
 BOARD/COMMITTEE CONSIDERATION

**FINANCIAL AUDIT SERVICES UPDATE**

**INFORMATION**  
2022/2023-068

The Manager will provide an update on the search for financial auditing services for information.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**DIRECTORS AND OFFICERS LIABILITY RENEWAL**

**ACTION**  
2022/2023-069

The Board will review the 2023/2024 Directors and Officers Liability Proposal for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND  
(SCR) UPDATE**

**ACTION**  
2022/2023-070

The SCR Committee Members will update the Board on the latest developments of Southern California ReLiEF and appoint a Board Representative and Alternate to SCR for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

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**IX. FINANCIAL**

**2023/2024 PRELIMINARY CONTRIBUTION SPREADSHEET**

**ACTION**  
2022/2023-071

The Board will review the 2023/2024 Preliminary Contribution Spreadsheet for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**2023/2024 PRELIMINARY BUDGET**

**ACTION**  
2022/2023-072

The Board will review the 2023/2024 preliminary Budget for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

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**X. RISK MANAGEMENT**

**LOSS ANALYSIS**

**INFORMATION**  
2022/2023-073

An overview of JPA Members' losses will be presented including frequency and severity for information.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**EXPOSURE MANAGEMENT PLAN UPDATE**

**INFORMATION**  
**2022/2023-074**

The Board review the status of the Exposure Management Plans for the 2022/2023 program year for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**ARTICLES OF INTEREST/LEGISLATIVE UPDATE**

**INFORMATION**  
**2022/2023-075**

The Manager will provide members current risk management articles and legislative updates for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**PROFESSIONAL DEVELOPMENT UPDATE**

**INFORMATION**  
**2022/2023-076**

Members will report out on important topics learned at recent conferences for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**XI. INFORMATION**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**MANAGER COMMENTS**

The Manager will report to the Authority about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**OTHER COMMENTS**

The public may address the Authority on any matter pertaining to the Agency that is not on the agenda. The President reserves the right to limit the time of presentations by individual or topic.

**XII. AGENDA ITEMS NEXT MEETING**

The next meeting will be the regular Board Meeting on July 25, 2023 at 11:00AM at TBD. Members and others may suggest items for consideration at the next meeting; regularly scheduled agenda items for the meeting are:

- Investment Update
- Treasurer’s Report
- Final Contribution Spreadsheet
- Budget
- Claims
- Strategic Planning
- ReLiEF Update
- Risk Management Update
- EMP Update
- Safety Incentive Awards

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**XIII. ADJOURNMENT**

**Americans with Disabilities Act:**

SIRMA II conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the SIRMA II JPA, shall be made to: Susan Langston, Director, Account Management, Keenan & Associates, 2355 Crenshaw Blvd, Suite 200, Torrance, CA 90501, 310.212.3344.

**SIRMA II BOARD MEETING  
 MAY 23, 2023 AT 11:00 A.M.**

**SIRMA II EXECUTIVE COMMITTEE MEETING  
 MAY 23, 2023 AT 11:05 A.M.**

**Via ZOOM**

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<p><b>Acton-Agua Dulce Unified School District</b>          Kevin Vensko          32248 Crown Valley Road          Acton, CA 93510          661-269-0750</p>	<p><b>Keppel Union School District</b>          Dr. Jacqueline Cardenas          34004 128<sup>th</sup> Street          Pearblossom, CA 93553          661-944-2155</p>
<p><b>Antelope Valley Schools' Transportation Agency</b>          Morris Fuselier          670 West Avenue L-8          Lancaster, CA 93534          661-945-3621 ext. 243</p>	<p><b>Lancaster School District</b>          Danielle Gates          44711 North Cedar Avenue          Lancaster CA 93534          661-948-4661</p>
<p><b>Eastside Union School District</b>          Daryl Bell          45006 North 30<sup>th</sup> Street          Lancaster, CA 93535          661-952-1200</p>	<p><b>Saugus Union School District</b>          Barbara Tapia          24930 Avenue Stanford          Santa Clarita, CA 91355          661-294-5300</p>
<p><b>Gorman Joint School District</b>          Denise Saenz          48987 Gorman School Road          Gorman, CA 93243          661-248-6649</p>	<p><b>Sulphur Springs Union School District</b>          Dr. Josh Randall          2700 Weyerhaeuser Way          Santa Clarita, CA 91351          661-252-5131</p>
<p><b>Hughes-Elizabeth Lakes Union School District</b>          Susan Denton          16633 Elizabeth Lakes Road          Lake Hughes, CA 93532          661-724-1231</p>	