



AGENDA

SELF-INSURANCE RISK MANAGEMENT AUTHORITY II FOR LIABILITY & PROPERTY

BOARD MEETING

JULY 25, 2023

11:00 A.M.

EXECUTIVE COMMITTEE MEETING

JULY 25, 2023

11:05 A.M.

Via ZOOM

<https://zoom.us/j/96194877411?pwd=MXF3YUswQ0x1MmNuU3UyallxN2YxUT09>

Conference Call-in Instructions:

Teleconference Number: (669) 900-6833

Meeting ID: 961 9487 7411 Passcode: 573577

THIS MEETING WILL BE CONDUCTED BY TELECONFERENCING IN ACCORDANCE WITH GOVERNMENTAL CODE SECTION 54953 (b). MEMBERS OF THE PUBLIC MAY ADDRESS THE BOARD FROM ANY TELECONFERENCE LOCATION SHOWN BELOW.

I. CALL TO ORDER

II. ROLL CALL

OFFICERS:

SULPHUR SPRINGS UNION SCHOOL DISTRICT
ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT
LANCASTER SCHOOL DISTRICT
EASTSIDE UNION SCHOOL DISTRICT

Dr. Josh Randall, President
Kevin Vensko, Vice President
Danielle Gates, Secretary
Daryl Bell, Treasurer

MEMBERS:

ANTELOPE VALLEY SCHOOLS' TRANSPORTATION AGENCY

GORMAN JOINT SCHOOL DISTRICT

HUGHES-ELIZABETH LAKES UNION SCHOOL DISTRICT
KEPPEL UNION SCHOOL DISTRICT
SAUGUS UNION SCHOOL DISTRICT

Morris Fuselier, III,
Executive Committee
Denise Saenz,
Executive Committee
Susan Denton
Khai Nguyen
Dr. Jennifer Stevenson

MANAGER:

Keenan & Associates

SETECH (a division of Keenan & Associates)
Loss Control

Brad Keenan
Susan Langston
Trisha Pond
Adriana Canez
Sam Mel-Chan
Donovan Jackson

III. APPROVAL OF AGENDA

ACTION
2023/2024-001

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Authority, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to Government Code Section 54954.2.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

IV. PUBLIC COMMENTS

INFORMATION
2023/2024-002

Members of the community wishing to address the Board about items on the agenda or items not on the agenda may do so.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

V. APPROVAL OF CONSENT AGENDA

ACTION
2023/2024-003

The Board of Directors will review the items listed on the Consent Agenda for any adjustments and adoption or ratification.

- A) Minutes – Board of Directors Meeting – May 23, 2023
- B) 2023/2024 Revised Contribution Spreadsheet
- C) 2023/2024 Revised Budget
- D) Accident Med-Pay Program Update
- E) Electronic Data Processing Program Update
- F) Directors & Officers Liability Policy
- G) Accident Med Pay Program Policy
- H) Actuarial Study Policy
- I) Authorization of Payments Policy
- J) Capital Target & Member Equity Distribution Policy
- K) Claims Audit Policy
- L) Claims Dispute Resolution Policy
- M) Claims Settlement Authority Policy
- N) Conflict of Interest Code
- O) Data Security & Recovery Policy
- P) Electronic Data Processing Claim Payment Program

- Q) Indemnification of Members Policy
- R) Investment Policy
- S) Payment of Other Coverages' Deductible Policy
- T) Professional Development Policy
- U) Public Comments Policy
- V) Public Records Request Fund Policy
- W) Records Retention & Destruction Policy
- X) Safety Credit Policy
- Y) Underwriting & New Member Policy

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

VI. CORRESPONDENCE

INFORMATION

2023/2024-04

Correspondence will be presented and reviewed by the Authority. No action may be taken in response; only referred for action on subsequent agenda.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

VII. FINANCIAL

INVESTMENT REPORT AS OF JUNE 30, 2023

ACTION

2023/2024-005

The Board will review the Investment Report for the quarter ending June 30, 2023 to the Authority for approval.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

TREASURER'S REPORT FOR THE QUARTER ENDED JUNE 30, 2023

ACTION

2023/2024-006

The Board will review the Treasurer's Report for the quarter ending June 30, 2023 to the Authority for approval.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

2023/2024 CASH FLOW REPORT

ACTION

2023/2024-007

The Board will review the 2023/2024 Cash Flow Report for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

CAMP INVESTMENT PROGRAM

ACTION
2023/2024-008

The Board will review the CAMP Investment Program as an additional investment vehicle for short-term JPA funds for action.

PUBLIC COMMENTS
BOARD/COMMITTEE CONSIDERATION

VIII. CLAIMS

As authorized by Government Code Section 54956.9, the Authority is empowered to conduct a closed session to discuss and consider matters pertaining to litigation and claim settlement.

CLOSED SESSION

ACTION
2023/2024-009

CLAIM #	MEMBER	CLAIMANT NAME
621698	Sulphur Springs USD	Rodriguez
618887	Antelope Valley STA	Castillo-Ruiz

OPEN SESSION

The President of the Authority will report out on any reportable action taken while in closed session.

PUBLIC COMMENTS
BOARD/COMMITTEE CONSIDERATION

PROPERTY CLAIM SETTLEMENT AUTHORIZATION REQUESTS

ACTION
2023/2024-010

The Board will review the following property claim settlement requests for action.

CLAIM #	MEMBER
	NONE

PUBLIC COMMENTS
BOARD/COMMITTEE CONSIDERATION

IX. ADMINISTRATION

**SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND
(SCR) UPDATE**

INFORMATION
2023/2024-011

The Manager will update the Board on the latest developments of Southern California ReLiEF for information.

PUBLIC COMMENTS

AGENDA – SIRMA II

Full Board/Executive Committee Meeting – July 25, 2023

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BOARD/COMMITTEE CONSIDERATION

PROPERTY & LIABILITY CLAIMS AUDIT SERVICES

**ACTION
2023/2024-012**

The Board will review the revised contract received from Farley Consulting Services, LLC for Property & Liability claims audit services for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

FINANCIAL AUDIT SERVICES UPDATE

**INFORMATION
2023/2024-013**

The Manager will provide an update on the search for financial auditing services for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

PAYMENT OF CONTRIBUTIONS POLICY

**ACTION
2023/2024-014**

The Authority will discuss Payment of Contributions Policy updates for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

SAFETY INCENTIVE PROGRAM POLICY

**ACTION
2023/2024-015**

The Authority will discuss Safety Incentive Program Policy updates for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

2023/2024 ADMINISTRATIVE GUIDE

**ACTION
2023/2024-016**

The Board will review the Administrative Guide for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

STRATEGIC PLANNING

**ACTION
2023/2024-017**

The Authority will discuss Strategic Planning updates for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

X. RISK MANAGEMENT

LOSS ANALYSIS

INFORMATION
2023/2024-018

An overview of JPA losses will be presented including frequency, severity and comparisons to the Authority's prior year claims for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

EXPOSURE MANAGEMENT PLAN UPDATE

INFORMATION
2023/2024-019

The Board review the status of the Exposure Management Plans for the 2023/2024 program year for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

SAFETY INCENTIVE PROGRAM AWARDS

ACTION
2023/2024-020

The Board will review the 2022/2023 Safety Incentive Program Awards for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

ARTICLES OF INTEREST/LEGISLATIVE UPDATE

INFORMATION
2023/2024-021

The Manager will provide members current risk management articles and legislative updates for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

XI. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

MANAGER COMMENTS

The Manager will report to the Authority about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

OTHER COMMENTS

The public may address the Authority on any matter pertaining to the Agency that is not on the agenda. The President reserves the right to limit the time of presentations by individual or topic.

XII. AGENDA ITEMS NEXT MEETING

The next meeting will be the regular Board Meeting on September 26, 2023 at 11:00AM at TBD. Members and others may suggest items for consideration at the next meeting; regularly scheduled agenda items for the meeting are:

- Financial Management Information Report
- Claims
- Ratification of Closed Claims
- Southern California ReLiEF Update
- Financial Audit Agreement
- Strategic Planning
- Loss Analysis
- Legislative Update/Articles of Interest
- Professional Development Update
- January In-Service

XIII. ADJOURNMENT

Americans with Disabilities Act:

SIRMA II conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the SIRMA II JPA, shall be made to: Susan Langston, Director, Account Management, Keenan & Associates, 2355 Crenshaw Blvd, Suite 200, Torrance, CA 90501, 310.212.3344.

**SIRMA II BOARD MEETING
 JULY 25, 2023 AT 11:00 A.M.**

**SIRMA II EXECUTIVE COMMITTEE MEETING
 JULY 25, 2023 AT 11:05 A.M.**

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<p>Acton-Agua Dulce Unified School District Kevin Vensko 32248 Crown Valley Road Acton, CA 93510 661-269-0750</p>	<p>Keppel Union School District Khai Nguyen 34004 128th Street Pearblossom, CA 93553 661-944-2155</p>
<p>Antelope Valley Schools' Transportation Agency Morris Fuselier 670 West Avenue L-8 Lancaster, CA 93534 661-945-3621 ext. 243</p>	<p>Lancaster School District Danielle Gates 44711 North Cedar Avenue Lancaster CA 93534 661-948-4661</p>
<p>Eastside Union School District Daryl Bell 45006 North 30th Street Lancaster, CA 93535 661-952-1200</p>	<p>Saugus Union School District Nick Capelli 24930 Avenue Stanford Santa Clarita, CA 91355 661-294-5300</p>
<p>Gorman Joint School District Denise Saenz 48987 Gorman School Road Gorman, CA 93243 661-248-6649</p>	<p>Sulphur Springs Union School District Dr. Josh Randall 2700 Weyerhaeuser Way Santa Clarita, CA 91351 661-252-5131</p>