



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
March 8, 2022**

**Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532**

**AGENDA**

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Room 8

CLOSED SESSION: 5:35 - 6:30 PM

PLACE: Room 8

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8

View And Listen via Zoom

<https://us02web.zoom.us/j/85195209796?pwd=TVFZUVg0Ykhlc2VKUm1lVnlaTDBRUT09>

Meeting ID: 851 9520 9796 Password: 780866 Dial In +1 (669) 900-6833

*Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conducting this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. We are currently in a statewide Governor-declared a state of emergency.*

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.*

*Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays or accessed electronically here*

<https://drive.google.com/drive/folders/1t4AZr4H-1goNHvEGkeWFE-oTDNiJr19r?usp=sharing>

*Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.*

*HELUS Board believes in the honor system for those who have a medical condition prohibiting wearing a face mask indoors during board meetings. Anyone instructed not to wear a mask by their medical provider must wear a non-restrictive alternative, such as a face shield with a drape that is form fitting under the chin, as long as their medical condition permits it. The Board also provides an alternative option to attending board meetings in person. Board meetings may be attended virtually. The link to attend virtually is on the board meeting agendas or may be requested by email to [lsaven@heluesd.org](mailto:lsaven@heluesd.org).*

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD AGENDA**

**March 8, 2022**

REGULAR SESSION: 5:30- 5:35 PM

Virtual Meeting

CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

Roll Call - Members

- Jim Wall, President
- Lola Skelton, Vice President
- Vacant, Clerk
- Melanie Dohn, Member
- Ann Silva, Member

Roll Call – District Office

- Lori Slaven, Superintendent/Principal
- Cecelia J. Cummings, Business Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, March 8, 2022, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**III. Review of a State of Emergency, Resolution 21-22-09**

It is recommended that the Board of Trustees reevaluate the State of Emergency and extend the Resolution #21-22-09 for a fifth time, March 8, 2022 up to April 7, 2022, in pursuant to Brown Act Provisions.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

**IV. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
  
2. PERSONNEL (Gov’t Code 54957) Board Member Applicants. Board Confidentiality.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

Report of Action Taken:

**V. WELCOME**

- Pledge of Allegiance to the Flag

**VI. ADDRESSING THE BOARD**

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT - by Jean Cummings
- BOARD MEMBERS' COMMENTS AND/OR REPORTS

- SUPERINTENDENT’S REPORT

- a. Snow Day, 2/23/2022, Extended School Year to Tuesday, June 14, 2022.
- b. COVID Report: Masking Update, Spring Break Home Testing
- c. TK/K Projections for 2022-2023
- d. Civil Rights Data Collection

**XIII INDIVIDUAL AGENDA ACTION ITEMS**  
**BUSINESS**

**XIII.1 Second Interim Multi-year Budget Report**

It is recommended that the Board approve the Hughes-Elizabeth Lakes Union Elementary School District 2021-2022 Second Interim Multi-year Budget Report with a positive filing.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.2 CARS II– Consolidated Application Report System**

It is recommended that the Board approve the CARS II Report.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**BOARD BUSINESS**

**XIII.3 Legislation Action Day**

April 4, and 5, 2022. Information only.

**XIII.4 CSBA Delegate Assembly Ballot**

It is recommended that the Board vote for no more than three candidates for the 2022 Delegate Assembly Ballot for Region 22.

Nominations \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.5 School Calendar for the 2022- 2023 School Year**

It is recommended that the Board approve the school calendar for 2022-2023 school year.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII. 6 Lakes Teachers Association Sunshine to Hughes Elizabeth Lakes Union School District for 2022-2023 Negotiations and Collective Bargaining Agreement.**

No Action

It is recommended that the Board of Trustees review Lakes Teachers Association (LTA) proposal to Hughes Elizabeth Lakes Union School District for the 2022 - 2023 Collective Bargaining Agreement contract for negotiations.

**XIII. 6a Public Review and Comments Session**

The board of Trustees will hold a Public Comment session to receive input on Lakes Teachers Association initial proposal to the Hughes Elizabeth Lakes Union School District on collective bargaining for the 2022-2023 school year.

Session Open: \_\_\_\_\_ Close: \_\_\_\_\_

**XIII.6b Accept the Receipt of Contract Openers from Lakes Teachers Association to Hughes Elizabeth Lakes Union School**

It is recommended that the Board of Trustees accept the Lakes Teachers' Association openers to the Hughes Elizabeth Lakes Union School District for the 2022-2023 school year.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIV. CONSENT AGENDA ITEMS**

- 1) Minutes of Regular Board Meetings, February 8, 2022
- 2) Minutes of Special Board Meetings, February 17, 2022
- 3) Warrant Register February 2022, #8-21-22
- 4) Purchase Order Log – February 2022
- 5) Trial Balance by Fund – February 2022
- 6) ACH Payment Register February 2022 #8-21-22
- 7) Field Trip Request

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**PLANNING**

At this time, Board Members or community members may request future Board consideration of an item.

A Special Board Meeting is scheduled for March 14, 2022 at 6:00 PM.

The next Regular Board Meeting is scheduled for April 12, 2022 at 5:30 PM, Closed Session 6:30 Open Session.

BOARD DIRECTIVES:

**PUBLIC ADJOURNMENT**

Return to closed session at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					



Report of Action Taken

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					