



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
April 12, 2022**

**Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532**

**AGENDA**

REGULAR SESSION: 5:30- 5:35 PM  
CLOSED SESSION: 5:35 - 6:30 PM  
RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8  
Or Virtual

View And Listen via Zoom

<https://us02web.zoom.us/j/85195209796?pwd=TVFZUVg0Ykhlc2VKUm1lVnlaTDBRUT09>

Meeting ID: 851 9520 9796 Password: 780866 Dial In +1 (669) 900-6833

*Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conducting this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. We are currently in a statewide Governor-declared a state of emergency.*

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.*

*Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays or accessed electronically here*

<https://drive.google.com/drive/folders/1DotBX3-5Hlo7VYugQKCwWvh7SpcD5TII?usp=sharing>

*Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.*

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD AGENDA**

**April 12, 2022**

REGULAR SESSION: 5:30- 5:35 PM  
 CLOSED SESSION: 5:35 - 6:30 PM  
 RECONVENE REGULAR SESSION: 6:30 PM

Virtual Meeting  
 In-person, Rm 8

**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

Roll Call - Members

- Jim Wall, President
- Lola Skelton, Vice President
- Vacant, Clerk
- Melanie Dohn, Member
- Ann Silva, Member

Roll Call – District Office

- Lori Slaven, Superintendent/Principal
- Cecelia J. Cummings, Business Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, April 12, 2022, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by</i>			<i>Second By</i>			
<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Totals</i>						

**III. Review of a State of Emergency, Resolution 21-22-09**

It is recommended that the Board of Trustees reevaluate the State of Emergency and extend the Resolution #21-22-09 for a fifth time, April 12, 2022 up to May 12, 2022, in pursuant to Brown Act Provisions.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

**IV. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956.9(b).
2. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
3. PERSONNEL (Gov’t Code 54957) Superintendent Self –Evaluation, Employee Celebration and recognition.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

Report of Action Taken:

**V. WELCOME**

- Pledge of Allegiance to the Flag

**VI. ADDRESSING THE BOARD**

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS- California Schools Partnership Program by Dr. Slaven
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT - by Cecelia Jean Cummings
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT

- a. Participation Rate Penalty Reminder For The Dashboard Academic Indicator
- b. TK & Kindergarten Roundup
- c. Senate and Assembly Bills legislative Update School SB 878, SB 1383

**XIII INDIVIDUAL AGENDA ACTION ITEMS**

**BUSINESS**

**XIII.1 Resolution #21-22-19 Declaring Salaries Indefinite**

It is recommended that the Board of Trustees approve Resolution #**21-22-19**, Declaring Salaries Indefinite for Management, Confidential and Unrepresented Employees.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.2 Small, Rural School Achievement Grant (SRSA)**

Information report

**XIII.3 Copier Lease Agreement Proposal**

It is recommended that the Board of Trustees approve the agreement with LDI Connect

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.4 E-Rate Universal Services Administrative Co. Services Ordered Certification Form 471**

It is recommended that the Board of Trustees approve the use of E-Rate funds for Access Point and cabling.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.5 California Department of Education 2020-2021 Annual Determination for Special Education Monitoring Activities And Identification of Significant Disproportionality**

Informational report

**BOARD BUSINESS**

**XIII.6 California Voter Rights Act, Trustee Areas**

Informational report on the presentation to the Los Angeles Committee on District Organization, April 9, 2022.

**XIII.7 Approve Resolution #21-22-20 California Day of the Teacher**

It is recommended that the Board approve Resolution #21-22-20 in recognition of the California Day of the Teacher, Wednesday, May 11, 2022.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.8 Approve Resolution #21-22-21 Classified School Employee Appreciation Week**

It is recommended that the Board approve Resolution #21-22-21 in recognition of Classified School Employee Appreciation Week, May 16-20, 2022.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.9 Approve Resolution #21-22-22 HELUS Employee Recognition Day**

It is recommended that the Board approve Resolution #21-22-22 in recognition of the Hughes-Elizabeth Lakes Employees and their dedication to the students of the District for Wednesday, May 11, 2022.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII. 10 Tentative Agreement (TA) by and between Its the Pines Chapter #365 and HELUS**

It is recommended that the Board of Trustees ratify the TA between the It's the Pines Chapter #365 and Hughes Elizabeth Lakes Union School District (HELUS) for negotiations for successor Collective Bargaining Agreement June 2021-June 2024.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.11 Resolution # 21-22-23 8th Grade GPA Promotion Graduation During Pandemic**

It is recommended that the Board of Trustee approve the grading criteria for the 2022 8<sup>th</sup> grade graduates.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.12 Graduation Date**

It is recommended that the Board of Trustee approve the date of graduation on June 10, 2022 and forego moving the date forward one day due to the snow day.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.13 Parent Teacher Association (PTA) Facility Use Permit Addendum**

It is recommended that the Board of Trustee approve the facility use request and the PTA Facilities Use Permit Addendum for the end of year events.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						



**XIII.14 Spring 2023 School Tours Of America Tour Contract Washington DC**

It is recommended that the Board of Trustee approve the contract for the student field trip to Washington D.C.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**PERSONNEL**

**XIII.15 Personnel Report**

It is recommended that the Board of Trustees approve the personnel report.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**EDUCATION**

**XIII.16 Williams Report – Third Quarter**

It is recommended that the Board approve the 2021-2022 Third quarter Williams Report for submission to the Los Angeles County Office of Education.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIV. CONSENT AGENDA ITEMS**

- 1) Minutes of Regular Board Meetings, March 8, 2022
- 2) Minutes of Special Board Meetings, March 14, 2022
- 3) Warrant Register March 2022, #9-21-22
- 4) Purchase Order Log – March 2022
- 5) Trial Balance by Fund – March 2022
- 6) ACH Payment Register March 2022 #9-21-22

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**PLANNING**

At this time, Board Members or community members may request future Board consideration of an item.

The next Regular Board Meeting is scheduled for May 10 , 2022 at 5:30 PM, Closed Session 6:30 Open Session.

BOARD DIRECTIVES:

**PUBLIC ADJOURNMENT**

Return to closed session at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Board Meeting April 12 2022

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

Report of Action Taken

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_ p.m.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						