

# HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT REGULAR MEETING OF THE GOVERNING BOARD

May 10, 2022

## Hughes Elizabeth Lakes Union School District 16633 Elizabeth Lake Road Lake Hughes, CA 93532

#### **AGENDA**

REGULAR SESSION: 5:30- 5:35 PM CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8 Or Virtual

#### View And Listen via Zoom

https://us02web.zoom.us/j/85195209796?pwd=TVFZUVg0Ykhlc2VKUm1lVnlaTDBRUT09

Meeting ID: 851 9520 9796 Password: 780866 Dial In +1 (669) 900-6833

Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conduction this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. We are currently in a statewide Governor-declared a state of emergency.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (http://www.helus.org)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays or accessed electronically here

https://drive.google.com/drive/folders/1N5RXFKMkSXr6Y3PXRCTIMKKTjTyk1yks?usp=sharing

Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.

# HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT REGULAR MEETING OF THE GOVERNING BOARD AGENDA

May 10, 2022

REGULAR SESSION: 5:30- 5:35 PM Virtual Meeting CLOSED SESSION: 5:35 - 6:30 PM In-person, Rm 8

RECONVENE REGULAR SESSION: 6:30 PM

I. PRELIMINARY	
Called to order by the presiding officer at	p.m.
Roll Call - Members	
Jim Wall, President	
Lola Skelton, Vice President	
Vacant, Clerk	
Melanie Dohn, Member	
Ann Silva, Member	
Roll Call – District Office	
Lori Slaven, Superintendent/Principal	
Cecelia J. Cummings, Business Manager	

# II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, May 10, 2022, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion by			Second By		
	Jim Wall	Yes		No	Abstain
	Lola Skelton	Yes		No	Abstain
	Vacant	Yes		No	Abstain
	Melanie Dohn	Yes		No	Abstain
	Ann Silva	Yes		No	Abstain
	Totals				

#### III. Review of a State of Emergency, Resolution 21-22-09

It is recommended that the Board of Trustees reevaluate the State of Emergency and extend the Resolution #21-22-09 for a sixth time, May 10, 2022 up to June 8, 2022, in pursuant to Brown Act Provisions.

Motion by		Second B	Second By		
Jim Wall	Yes	No	Abstain		
Lola Skelton	Yes	No	Abstain		
Vacant	Yes	No	Abstain		
Melanie Dohn	ı Yes	No	Abstain		
Ann Silva	Yes	No	Abstain		
Totals					

#### **PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

IV. <u>CLOSED SESSION</u>	
Adjourn to Closed Session at	p.m.

1. PERSONNEL (Gov't Code 54957) Superintendent Evaluation.

Motion by			Second By	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

# RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at \_\_\_\_\_\_p.m.

Motion by			Second By		
	Jim Wall	Yes		No	Abstain
	Lola Skelton	Yes		No	Abstain
	Vacant	Yes		No	Abstain
	Melanie Dohn	Yes		No	Abstain
	Ann Silva	Yes		No	Abstain
	Totals				

Report of Action Taken:

#### V. WELCOME

• Pledge of Allegiance to the Flag

#### VI. ADDRESSING THE BOARD

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board's meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- PRESENTATIONS/REPORTS- Emerald Bay Science Camp, Ms. Trifa
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT by Cecelia Jean Cummings
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
  - a. Staff Appreciation
  - b. CAASPP Testing Underway
  - c. TK/K Round Up
  - d. Open House Report
  - e. 2022-2023 Enrollment Survey
  - f. Graduation and End of Year

#### XIII INDIVIDUAL AGENDA ACTION ITEMS

#### **BUSINESS**

#### XIII.1 Agreement for Legal Services with Fagen Friedman, & Fulfrost for the 2022-2023

It is recommended the Board approve the agreement for legal services with Fagen Friedman, & Fulfrost for the 2022-2023 school year

Motion b	y		Second By	
	Jim Wall	Yes	No	Abstain
	Lola Skelton	Yes	No	Abstain
	Vacant	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

#### XIII.2 Arcadia Audiometric Associates, Inc.

It is recommended the Board of Trustees approve the agreement for services from Audiometric Associates, Inc. for nurse, hearing and vision screening service.

Motion by			Second B	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

#### XIII.3 Education Protection Account (EPA) Accountability Spending Plan

It is recommended that the Board of Trustees approve the Education Protection Accountability Spending Plan

Motion by		Second By	Second By		
	Jim Wall	Yes	No	Abstain	
	Lola Skelton	Yes	No	Abstain	
	Vacant	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				

#### XIII.4 Agreement Guardian Transport of Special Education Student

It is recommended that the Board approve the agreement and mileage reimbursement.

Motion by			Second B	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

#### XIII.5 Summer School Program, RISE, Expanded Learning Opportunities (ELO) Grant

It is recommended that the Board approve the agreement for summer school, June 2022.

Motion by			Second By	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

#### XIII.6 Interfund Transfer to Capital Facilities

It is recommended that the Board of Trustees approve the transfer of not more than \$100,000 from the General Fund (01.0) to the Capital Facilities Fund (25.0) for the 2021-2022.

Motion by			Second By	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

#### XIII.7 Interfund Transfer to Special Reserve Capital Outlay

It is recommended that the Board of Trustees approve the transfer of not more than \$100,000 from the General Fund (01.0) to the Special Reserve Capital Outlay Fund (40.0) for the 2021-2022.

Motion	Motion by				Second By		
	Jim Wall	Yes		No		Abstain	
	Lola Skelton	Yes		No		Abstain	
	Vacant	Yes		No		Abstain	
	Melanie Dohn	Yes		No		Abstain	
	Ann Silva	Yes		No		Abstain	
	Totals		•				

#### XIII. 8 Interfund Transfer to Retiree Benefit Fund

It is recommended that the Board of Trustees approve the transfer of not more than \$250,000 from the General Fund (01.0) to the Retiree Benefit Fund (71.0) for the 2021-2022.

Motion b	Motion by				Second By		
	Jim Wall	Yes		No		Abstain	
	Lola Skelton	Yes		No		Abstain	
	Vacant	Yes		No		Abstain	
	Melanie Dohn	Yes		No		Abstain	
	Ann Silva	Yes		No		Abstain	
	Totals						

#### XIII.9 Renaissance STAR 360 Agreement 2022-2023

It is recommended that the Board approve the agreement for the STAR 360 assessment system for 2022-2023.

Motion	ı by		Second B	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

### XIII.10 Contract Services Business Services, Cecelia J. Cummings

It is recommended that the Board approve the agreement with Cecelia J. Cummings for Business Manager services for 2022-2023.

Motion l	by		Second B	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

# XIII.11 Contract Services, Special Education, Speech and Occupational Therapy, TinyEYE

It is recommended that the Board approve the agreement with TinyEYE for speech and occupational Therapy for 2022-2023.

Motion l	Motion by				Second By		
	Jim Wall	Yes		No	Abstain		
	Lola Skelton	Yes		No	Abstain		
	Vacant	Yes		No	Abstain		
	Melanie Dohn	Yes		No	Abstain		
	Ann Silva	Yes		No	Abstain		
	Totals						

#### **BOARD BUSINESS**

#### XIII.12 Resolution for Candidate Statements #21-22-24

It is recommended that the Board of Trustee approve Resolution #21-22-24

Motion	Motion by			Second By			
	Jim Wall	Yes		No		Abstain	
	Lola Skelton	Yes		No		Abstain	
	Vacant	Yes		No		Abstain	
	Melanie Dohn	Yes		No		Abstain	
	Ann Silva	Yes		No		Abstain	
	Totals						

# XIII.13 Resolution #21-22-25—Order Biennial Governing Board Election

It is recommended that the Board of Trustee approve Resolution #21-22-25.

Motion	by		Second By	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

#### XIII.14 Spring 2023 School Tours Of America Tour Contract Washington DC

It is recommended that the Board of Trustee approve the contract for the student field trip to Washington D.C.

Motion b	Motion by				Second By		
	Jim Wall	Yes		No	Abstain		
	Lola Skelton	Yes		No	Abstain		
	Vacant	Yes		No	Abstain		
	Melanie Dohn	Yes		No	Abstain		
	Ann Silva	Yes		No	Abstain		
	Totals						

# XIII.15 Membership to California School Boards Association Online Learning Center

It is recommended that the Board of Trustees approve the membership to the CSBA online Learning Portal for Board professional development.

Motion b	Motion by			Second By			
	Jim Wall	Yes	No	Abstain			
	Lola Skelton	Yes	No	Abstain			
	Vacant	Yes	No	Abstain			
	Melanie Dohn	Yes	No	Abstain			
	Ann Silva	Yes	No	Abstain			
	Totals						

#### XIII.16 Board Workshop/s

Discussion on the following workshops:

Governance

**Goal Setting** 

Strategic Plan

Board Stakeholder Tea/Breakfast

Board Interest/Informational for Potential Candidates

Get to Know the Candidates running for Office

Motion	by		Second By	Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

#### **PERSONNEL**

### XIII.17 Personnel Report

It is recommended that the Board of Trustees approve the personnel report.

Motion b	Motion by			Second By			
	1		1		r		
	Jim Wall	Yes		No		Abstain	
	Lola Skelton	Yes		No		Abstain	
	Vacant	Yes		No		Abstain	
	Melanie Dohn	Yes		No		Abstain	
	Ann Silva	Yes		No		Abstain	
	Totals						

#### XIV. CONSENT AGENDA ITEMS

- 1) Minutes of Regular Board Meetings, April 12, 2022
- 2) Warrant Register April 2022, #10-21-22
- 3) Purchase Order Log April 2022
- 4) Trial Balance by Fund April 2022
- 5) ACH Payment Register April 2022 #10-21-22
- 6) Facility Use Requests

Motion b	Motion by			Second By		
	Jim Wall	Yes	No	Abstain		
	Lola Skelton	Yes	No	Abstain		
	Vacant	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

**PLANNING**At this time, Board Members or community members may request future Board consideration of an item.

The next Regular Board Meeting is scheduled for June 14, 2022 at 5:30 PM, Closed Session 6:30 Open Session. LCAP Public Hearing.

A S	pecial Board	Meeting is	scheduled for June	, 2022,	for the	LCAP ap	proval

#### **BOARD DIRECTIVES:**

PUBLIC ADJOURNMENT
Return to closed session at \_\_\_\_\_\_ p.m.

Motion b	Dy .		Secon	nd By
	Jim Wall	Yes	No	Abstain
	Lola Skelton	Yes	No	Abstain
	Vacant	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

# RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at \_\_\_\_\_\_ p.m.

Motion b	y		Second By		
	Jim Wall	Yes	No	Abstain	
	Lola Skelton	Yes	No	Abstain	
	Vacant	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				

Report of Action Taken

# **PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_\_ p.m.

Motion b	y .		Second B	y
	Jim Wall	Yes	No	Abstain
	Lola Skelton	Yes	No	Abstain
	Vacant	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			