



HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD JANUARY 9, 2024

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 5:30- 5:35 PM
CLOSED SESSION: 5:35 - 6:30 PM
RECONVENE REGULAR SESSION: 6:30 PM

Virtual Meeting &
In-person, Room 8

ZOOM BOARD MEETING LINK

Join Zoom Meeting

<https://us02web.zoom.us/j/83918628885>

Meeting ID: 839 1862 8885

One tap mobile: +16699006833,,83918628885# US (San Jose); +16694449171,,83918628885# US

BOARD DOCUMENTS LINK

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Jim Wall, President
- Stephanie Lewis, Vice President
- Lola Skelton, Clerk
- Vacant, Member

- Vacant, Member

Roll Call – District Office

- Susan Denton, Superintendent / Principal
- C. Jean Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of January 9, 2024, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion by:			Second By:			
Jim Wall	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Stephanie Lewis	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Lola Skelton	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Totals						

III. PUBLIC COMMENTS

This is an opportunity for the public to address any items before the Board adjourns to Closed Session.

IV. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.)
 - a. Administrative Leave and non-reelection of probationary certificated employee #20048. Pursuant to Education Code Section 44929.21(b)
- LEGAL MATTERS

Motion to return to Open Session at _____ PM.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

V. RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.
 Report of Action Taken:

VI. WELCOME & PRESENTATIONS

- Pledge of Allegiance to the Flag
- Sports League for HELUS: Terra LaFayette - Presentation

VII. ADDRESSING THE BOARD

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board’s meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- A. LAKES TEACHERS ASSOCIATION
- B. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- C. PUBLIC COMMENTS FROM THE AUDIENCE

VIII. GENERAL REPORTS

- A. BOARD MEMBERS’ COMMENTS AND/OR REPORTS
- B. BUSINESS REPORT
- C. SUPERINTENDENT’S REPORT

INDIVIDUAL AGENDA ACTION ITEMS

IX. EDUCATION

IX.i 2024-25 School Calendar

Discussion Item-information gathering

IX.ii CALPADS Update

Information item

IX.ii Williams Act Reporting - Quarter 2

It is recommended that the Board of Trustees approve the 2023-2024 second quarter Williams Report for submission to the Los Angeles County Office of Education.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

IX.iii Universal Pre-Kindergarten Update

Informational Item

X. BUSINESS

X.i IRS Mileage Rate effective as of January 1, 2024

It is recommended that the Board of Trustees adopt the IRS mileage rate for the 2024 year.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.ii First Period (P-1) Report of Attendance for Fiscal Year 2023-24

Information Only

X.iii Independent Financial Audit Report - Extension

Information Only

X.iv Bus Training-Certification Agreement

It is recommended that the Board of Trustees accept the bus training agreement-certification agreement to be used in conjunction with CSEA “It’s The Pines” MOU.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.v CARS II– Consolidated Application Report System - Winter Release - 2023-24

It is recommended that the Board of Trustees approve the CARS II Winter Release 2023-24 Report.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI. BOARD BUSINESS

XI.i Board Policy Updates December 2023 CSBA - First Reading

It is recommended that the Board review the first reading of the Board Policies, Administrative Regulations and Board Bylaw updates as listed.

- a. [December 2023 CSBA Policy Guidesheet](#)
- b. [December 2023 CSBA Policy Updates with Notes](#)
- c. [December 2023 CSBA Conditionally Mandated changes](#)
- d. [December 2023 CSBA Policy Checklist](#)

XI.ii Board Self-Evaluation

Informational Report presented by Board President, Jim Wall

XI.iii San Bernardino COE Consulting - Facilitated Superintendent Evaluations

It is recommended that the Board determine the option(s) for contract services related to facilitated Superintendent evaluations for the 2023-2024 school year.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI.iv Board President Workshop

It is recommended that the Board determine if all board members will attend Board President Workshops.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI.v Costs for Advertising for Business Manager

It is recommended that the Board approve sites through which to publicize the open position of Business Manager.

Sites Approved: _____

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.vi Costs for legal services from CSBA

It is recommended that the board make a determination for adding the [CSBA annual subscription for legal services](#).

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.vii Change of March 2024 Regular Board Meeting Date

It is recommended that the Board reschedule the March 2024 Regular Board Meeting to a date that does not conflict with the Small School District Association Conference, March 10-12th. Due to compulsory report deadlines, the recommendation is to schedule the Regular Board Meeting to either Tuesday, Mar 5, 2024 or Thursday, Mar 7, 2024 .

Date Selected: _____

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XIII. PERSONNEL

XIII.i Personnel Report I

It is recommended that the Board approve the Personnel Report I.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XIV. CONSENT AGENDA ITEMS

It is recommended that the board approve consent agenda items listed below.

- 1) Minutes of Regular Board Meeting - December 12, 2023
- 2) Warrant Register - December 2023 - #6- 23-24
- 3) ACH Payment Register - December 2023 #6- 23-24
- 4) Purchase Order Log – December 2023
- 5) Trial Balance by Fund – December 2023

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

FUTURE PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

1. **Agenda Planning Date:** _____, 2024, time: 7pm virtual
2. LCAP Community and school input session dates: (February/March)
3. District Advocacy planning
4. **Future Celebrations**
 - a. Program celebrations: February
 - b. Staff recognition and celebrations
5. PTK Discussion-Ideas for 2024-2025
6. CSBA Coast to Coast April 7-11, 2024
7. SARC- February
8. **BOARD DIRECTIVES:**
 - SARC-Feb Bd Meeting
 - Formatting Board FAQs
 - .
 - .
 - .
 - clerk signature

X.IV. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.).
- LEGAL MATTERS

Motion to return to Open Session: Time: _____ pm

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XV. PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:00 p.m. unless extended by a majority vote of the Board.

Closed and adjourned the meeting at _____ p.m.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Stephanie Lewis</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						