



HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD December 12, 2023

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 5:30- 5:50 PM

CLOSED SESSION: 5:50 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

Location: Board Room

Or Virtual

<p>Join ZOOM Meeting Link: https://us02web.zoom.us/j/83918628885?pwd=VXlrNitFRXZzQzBQR1E5cFhxdE42UT09 Meeting ID: 839 1862 8885 Passcode: 446157 One tap mobile +16699006833,,83918628885#,,,,*446157# US (San Jose) +16694449171,,83918628885#,,,,*446157# US</p>	<p>Click Link to: <u>MEETING MATERIALS PACKET</u></p>
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Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays.

Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.

Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conducting this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. Sunsetting in January 2024.

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
MEETING
December 12, 2023

REGULAR SESSION: 5:30- 5:35 PM
 CLOSED SESSION: 5:35 - 6:30 PM
 RECONVENE REGULAR SESSION: 6:30 PM

Virtual Meeting &
 In-person, Room 8

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Jim Wall, President
- Lola Skelton, Vice President
- Stephanie Lewis, Clerk
- Vacant, Member

- Vacant, Member

Roll Call – District Office

- Susan Denton, Superintendent / Principal
- C. Jean Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of December 12, 2023, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

III. PUBLIC COMMENTS

This is an opportunity for the public to address any items before the Board adjourns to Closed Session.

IV. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

Motion by:			Second By:			
Jim Wall	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Lola Skelton	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Stephanie Lewis	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Totals						

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.)
- SUPERINTENDENT Goals
- LEGAL MATTERS

Motion to return to Open Session at _____ PM.

Motion by:			Second By:			
Jim Wall	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Lola Skelton	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Stephanie Lewis	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Totals						

V. RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Report of Action Taken:

VI. WELCOME & PRESENTATIONS

- Pledge of Allegiance to the Flag
- 6th grade Science Camp
- Cross Country Team Recognition
- Brief Recess

VII. ELECTION OF OFFICERS

As required by Education Code, Section 35143, the Board of Trustees' officers are to be elected annually at the first meeting in December.

VII.i Office of President

Call for nominations for the Office of President for the Board of Trustees

Nomination:

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

VII.ii Office of Vice President

Call for nominations for the Office of Vice President for the Board of Trustees

Nomination:

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

VII.iii Office of Clerk

Call for nominations for the Office of Clerk for the Board of Trustees

Nomination:

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

VIII. Election of Representative to the Antelope Valley School Boards' Association

It is recommended that the Board of Trustees select a representative of the Board to serve on the Antelope Valley School Boards' Association. Stephanie Lewis served in 2023 as this representative.

Nomination:

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

IX. Selection of Representative to the Los Angeles County Committee on School District Organization (Education Code Section 35023/72403)

It is recommended that the Board of Trustees select a member of the Board to serve as a Representative to elect members to the Los Angeles County Committee on School District Organization in October/November 2023. Jim Wall served in 2023 as this representative.

Nomination:

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X. Selection of Representative to LACSTA (Los Angeles County School Trustees Association) for 2024.

It is recommended that the Board of Trustees select a member of the Board to serve as a Representative to the Los Angeles County School Trustees Association. Lola Skelton served in 2023 as this representative.

Nomination:

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI. California School Board Association Call for Nominations to CSBA's Delegate Assembly

The board is eligible to nominate board members within our geographical regions. The board may nominate as many individuals as it chooses. Nominee/s:

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII. PROCEDURAL MATTERS

XII.i Secretary of the Board of Trustees

It is recommended that the District Superintendent, Susan Denton, be appointed to serve as Secretary to the Board of Trustees per Board Policy #9123.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.ii Authorized Agents

It is recommended that the Board authorizes the Superintendent Susan Denton, and/or the Business Services Manager, Cecelia Jean Cummings to sign all documents as the Authorized Agents of the District in accordance with the Education Code for the Board Year, December 12, 2023, until the organizational meeting in December 2024.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.iii Meeting Place

It is recommended that the Regular Board of Trustees' Meetings be held at the school at 16633 Elizabeth Lake Road, Lake Hughes and virtually during a declared state of emergency.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.iv Meeting Session Times

It is recommended that the Closed Session of the Regular Board of Trustees' Meetings be held prior to the public regular session.

Closed Session Start Time _____; Open Session Start Time _____

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.v Board Meeting Day

It is recommended that the Board of Trustees determine a meeting day acceptable to all board members and district representatives. In 2023 the 2nd Tuesday of each month was selected.

Meeting Day recommendation: _____

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.vi Current Policies & Bylaws

It is recommended that the Board keep all current policies and bylaws in effect for the period of December 12, 2023, until the organizational meeting in December 2024, or until such time as they are revised or deleted by the Board.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.vii 2023 Board Meeting Dates

It is recommended that the Board adopt the dates listed for regular session meetings for 2024.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.viii Designate Title IX, Sexual Harassment/Discrimination Officer

It is recommended to designate Susan Denton as the representative of the Board of Trustees to serve as the Title IX Sexual Harassment/Discrimination Officer, per District Policy, for the period of December 12, 2023, until the organizational meeting in December 2024.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XII.ix Filing the State Registry of Public Agencies SF-405

The Board of Trustees will complete the required forms for the State Registry of Public Agencies following the election of the Trustee Officers.

XIII. ADDRESSING THE BOARD

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board’s meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- A. LAKES TEACHERS ASSOCIATION
- B. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- C. PUBLIC COMMENTS FROM THE AUDIENCE

RECESS

IX. GENERAL REPORTS

- A. BOARD MEMBERS’ COMMENTS AND/OR REPORTS
- B. BUSINESS REPORT
- C. SUPERINTENDENT’S REPORT
 - a. Upcoming Holiday Program
 - b. Social Media Outreach Update
 - c. Technology Update
 - d. Facilities Update
 - e. Board & Superintendent Goals

INDIVIDUAL AGENDA ACTION ITEMS

X. BUSINESS

X.i First Interim Budget Report

Presentation of the First Interim Budget Report

1. Assumptions Review
2. Legislative Analyst's Fiscal Outlook

It is recommended that the Board of Trustees approve the 1st Interim Budget Report for 2023-2024 with a positive certification.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.ii Board Resolution #23-24-05 for Certification of Signatures

It is recommended the Board approve Resolution #23-24-05 for the Certification of Signatures for December 1, 2023 -December 31, 2024.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input checked="" type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.iii Delinquent Property Tax Financing Agreement

Informational only.

X.iv AVID Summer Institute: Board Attendance

It is recommended the Board determines whether to attend the AVID Summer Institute in

2024, and in which context (District Leadership/Board Member Dya or 3-day Workshop Attendee)

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.v Salary Schedule - Business Manager

It is recommended that the Board of Trustees approve the recommended salary schedule for the position of district Business Manager.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.vi Business Manager Job Description Updated

It is recommended that the Board of Trustees approve the updated Business Manager Job Description.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

Totals						
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X.vii 2022 GASB75 Valuation and 2023 GASB 75 Disclosure Report

It is recommended that the Board of Trustees approve the 2022 GASB 75 Valuation and 2023 GASB75 Disclosure Reports prepared by Actuarial Retirement Consulting.

Motion by:			Second By:			
Jim Wall	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Lola Skelton	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Stephanie Lewis	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input checked="" type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Totals						

X.viii Independent Financial Audit Report FYE June 30, 2023 SCO Extension Request

Information only

X.ix Legal Costs Report 2020 - 2023 - Board Request

Information only

X.x Contract Extension - Business Manager

It is recommended that the Board approve the contract extension for C. Jean Cummings to serve as Business Manager until the position is filled.

Motion by:			Second By:			
Jim Wall	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Lola Skelton	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Stephanie Lewis	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Totals						

X.xi Bus Training Agreement

Informational Item

XI. BOARD BUSINESS

XI.i Board Policy Updates (CSBA Special Policy update October 2023) - Second Reading

It is recommended that the Board approve the second reading of the Board Policies, Administrative Regulations and Board Bylaw updates as listed.

[October 2023 Guidesheet](#)

[October 2023 Policy Update Track Changes](#)

[October 2023 Checklist](#)

[CSBA Mandated and Conditionally Mandated Policy List 10-23](#)

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI.ii Board Vacancy Waiver Extension Approval Public Hearing

PUBLIC HEARING: A public hearing will be held pursuant to Education Code section 33050 on the submission of a general waiver extension request to be approved by the State Board of Education to waive portions of California Education Code Section 5091, which will allow the Board to make provisional appointments to vacant board positions past the 60-day statutory deadline.

Open the public hearing: _____pm

Close the public hearing: _____pm

XI.iii Board Vacancy Waiver Extension Approval Resolution #23-24-06

It is recommended that the Board of Trustees approve Resolution #23-24-06 for the Board Vacancy Waiver Extension, having met all of the requirements necessary to file the extension.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI.iv Acceptance of CSEA ‘It’s The Pines’ Chapter 365 Reopeners for Negotiations for 2023-2024.

It is recommended that the Board of Trustees accept the initial reopeners proposal for negotiations with “It’s The Pines” for the 2023-2024 year.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI.v Board President Professional Development

It is recommended that the Board President shall attend the Board President professional development offered by CSBA and/or SSDA.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XI.vi Board Self Evaluation

Discussion of methodology of upcoming Board Self-Evaluation.

XI.vii Board Factors - Considerations for Serving on the HELUS Board
 Informational item

XII. PERSONNEL

XII.i Personnel Report I

It is recommended that the Board approve the Personnel Report I.

<i>Motion to table by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XIII. CONSENT AGENDA ITEMS

It is recommended that the board approve consent agenda items listed below.

- 1) Minutes of Regular Board Meeting - November 14, 2023
- 2) Minutes of the Board Workshop Meeting - November 18, 2023
- 3) Warrant Register - November 2023 - #5- 23-24
- 4) ACH Payment Register - November 2023 #5- 23-24
- 5) Purchase Order Log – November 2023
- 6) Trial Balance by Fund – November 2023

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	<i>Yes</i>	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

FUTURE PLANNING

At this time, Board Members or community members may request future Board consideration of

an item.

1. **State Registry of Public Agencies Updated Form Completion**
2. **Agenda Planning Date:** _____, 2023, time: 7pm virtual
3. CALPADS 1 Certification information after 12/15/23
4. The board will review the CALPADS 1 certification information.
5. Board FAQs formatting/changes
6. LCAP Community and school input sessions
7. District Advocacy planning
8. **Future Celebrations**
 - a. Program celebrations: January
 - b. Staff recognition and celebrations
9. San Bernardino COE Consulting - Superintendent Evaluation
10. PTK Discussion-Ideas
11. BOARD DIRECTIVES:
 -
 - .clerk signature
 - .
 - .
 - .

X.IV. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.).
- LEGAL MATTERS

Motion to return to Open Session: Time: _____ pm

<i>Motion by:</i>	<i>Second By:</i>

<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>		3		0		0

XV. PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:00 p.m. unless extended by a majority vote of the Board.

Closed and adjourned the meeting at _____p.m.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						