

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD FEBRUARY 13, 2024

Hughes Elizabeth Lakes Union School District 16633 Elizabeth Lake Road Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 5:30- 5:35 PM CLOSED SESSION: 5:35 - 6:30 PM RECONVENE REGULAR SESSION: 6:30 PM Virtual Meeting & In-person, Room 8

BOARD DOCUMENTS LINK

Join Zoom Meeting https://us02web.zoom.us/j/83918628885

ZOOM BOARD MEETING LINK

Meeting ID: 839 1862 8885

One tap mobile: +16699006833,,83918628885# US (San Jose); +16694449171,,83918628885# US

I. <u>PRELIMINARY</u>

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

Jim Wall, President

- Stephanie Lewis, Vice President
- Lola Skelton, Clerk
- □ Raelyn Marshall, Member

- □ Vacant, Member (area 1) Roll Call – District Office
- Susan Denton, Superintendent / Principal
- C. Jean Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of February 13, 2024, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

III. PUBLIC COMMENTS

This is an opportunity for the public to address any items before the Board adjourns to Closed Session.

IV. <u>CLOSED SESSION</u>

Adjourn to Closed Session at _____ p.m.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

- <u>CONFERENCE WITH LABOR NEGOTIATOR</u>, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.)
- LEGAL MATTERS
- SUPERINTENDENT EVALUATION

Motion to return to Open Session at _____ PM.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

V. RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m. Report of Action Taken:

VI. WELCOME & PRESENTATIONS

- Pledge of Allegiance to the Flag
- Robotics Program Presentation Terra LaFayette & students

VII. ADDRESSING THE BOARD

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board's meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- A. LAKES TEACHERS ASSOCIATION
- B. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- C. PUBLIC COMMENTS FROM THE AUDIENCE

VIII. GENERAL REPORTS

- A. BOARD MEMBERS' COMMENTS AND/OR REPORTS
- B. BUSINESS REPORT
- C. SUPERINTENDENT'S REPORT

INDIVIDUAL AGENDA ACTION ITEMS

IX. EDUCATION

IX.i CALPADS Update

Information item

IX.ii Comprehensive Safe School Plan

It is recommended that the Board approve the Comprehensive Safe School Plan which is due to the CDE by March 1st annually.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	

Raelyn Marshall	Yes	No	Abstain	
Vacant	Yes	No	Abstain	
Totals				

IX.iii Mid Year Update - HELUS new Programs

Update on progress/status of 2023-24 changes and new programs. Information only.

IX.iv Mid-Year Annual Plan LCAP Update

Update on progress and data for the current LCAP year. Information only.

X. BUSINESS

X.i HVAC Equipment Replacement / Repairs - Classroom 5

It is recommended that the Board of Trustees approve the replacement/repair of Room 5 HVAC unit.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.ii Blower Motor Module Unit Replacement - Classroom 3

It is recommended that the Board of Trustees approve the replacement/repair of Room 3 blower motor module unit.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	

Totals			

X.iii Home-to-School Transportation Plan Update

Information Only

X.iv Maintenance Consulting Contract Extension

It is recommended that the Board of Trustees approve the contract extension for Douglas Larsen through June 30, 2024.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.v LTA Sunshine Updated 2023-2025 Contract Proposal

It is recommended that the Board approve the LTA updated Sunshine proposal dated 2/02/2024.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.vi Request for Proposal for Blacktop resurfacing and repair

It is recommended that the Board approve the Request for Proposals to begin the bidding process for scheduled maintenance and repair of the blacktop surfaces, work to be completed in summer 2024.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.vii Request for Proposal for Update and Replacement of Fire Alarm Systems

It is recommended that the Board approve the Request for Proposals to begin the bidding process for repair and replacement of the Fire Alarm Systems, work to be completed in 2024.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.viii Zingy Learning with Interactive Science Programs

It is recommended that the Board approve Zingy Learning with Interactive Science programs for use with Amplify for grades 5 - 8.

Motion by: Second By:	Motion by:	Second By:
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Jim Wall	Yes	No	Abstain	
Stephanie Lewis	Yes	No	Abstain	
Lola Skelton	Yes	No	Abstain	
Raelyn Marshall	Yes	No	Abstain	
Vacant	Yes	No	Abstain	
Totals				

X.ix LACOE Amendment #1 for Network Services and Support

It is recommended that the Board approve the LACOE Amendment #1 for Network Education and Support Services for Educational Telecommunications and Technology

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.x Fiduciary Agreement with HELUS PTA

It is recommended that the Board approve the agreement, which was for fundraising done by 6th grade students for Science Camp 2024.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.ix Superintendent Evaluation Update

Information only

XI. BOARD BUSINESS

XI.i Board Policy Updates December 2023 CSBA - Second Reading

It is recommended that the Board approve the second reading of the Board Policies, Administrative Regulations and Board Bylaw updates as listed.

- a December 2023 CSBA Policy Guidesheet
- b. December 2023 CSBA Policy Updates with Notes
- c. December 2023 CSBA Conditionally Mandated changes
- d. December 20023 CSBA Policy Checklist

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XI.ii Board Policy Update - BP 9121, First Reading

It is recommended that the Board review the first reading of Board Policy 9121.

XI.iii Board Self-Evaluation

Informational Report presented by Board President, Jim Wall

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XI.iv Large Infrastructure Projects

Discussion of potential funding for large infrastructure projects for the HELUS school

and community

XI.v CSBA Delegate Assembly Ballot for Election

It is recommend that the Board make a selection and vote for their choice of 2024 CSBA Delegate Assembly

Board Selected Candidate:

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XII. PERSONNEL

XII.i <u>Personnel Report I</u>

It is recommended that the Board approve the Personnel Report I.

XII.ii Personnel Report 2 -Certificated Placement Agreement

It is recommended that the Board approve the personnel report for the Certificated Placement Agreement.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XIII. CONSENT AGENDA ITEMS

It is recommended that the board approve consent agenda items listed below.

- 1) Minutes of Regular Board Meeting January 9, 2024
- 2) Minutes of the Special Board Meeting January 11, 2024
- 3) Warrant Register January 2024 #7- 23-24
- 4) ACH Payment Register January 2024 #7- 23-24
- 5) Purchase Order Log January 2024
- 6) Trial Balance by Fund January 2024
- 7) Disposal List for Obsolete, Unusable and Broken Inventory Equipment
- 8) Facility Use Requests January 2024

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

FUTURE PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

- 1. Agenda Planning Date for 3/7/2024 meeting: ______, 2024, time: 7pm virtual
- Project Parent Forum 2/15/2024, Project Special Meeting 2/20/2024, Project Special Meeting 2/22/2024 (6pm room 8)
- 3. LCAP Community and school input session dates: (March TBD)
- 4. District Advocacy planning & Board Retreat (TBD)
- 5. Future Celebrations
 - a. Program celebrations: April (NYC trip)
- 6. PTK Discussion-Ideas for 2024-2025
- 7. CSBA Coast to Coast April 7-11, 2024 *Registration opens**
- 8. MIG 2 Date/Registration March 13-14 8-12:30am virtual
- 9. BOARD DIRECTIVES:
 - •
 - •
 - •
 - •
 - .Formatting Board FAQs
 - clerk signature

Adjourn to Closed Session at _____ p.m.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

- <u>CONFERENCE WITH LABOR NEGOTIATOR</u>, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.).
- LEGAL MATTERS
- SUPERINTENDENT EVALUATION

Motion to return to Open Session: Time: _____ pm

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XV. PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:00 p.m. unless extended by a majority vote of the Board.

Closed and adjourned the meeting at _____p.m.

Motion by: Sec	cond By:
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Jim Wall	Yes	No	Abstain	
Stephanie Lewis	Yes	No	Abstain	
Lola Skelton	Yes	No	Abstain	
Raelyn Marshall	Yes	No	Abstain	
Vacant	Yes	No	Abstain	
Totals				