

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD May 14, 2024

Hughes Elizabeth Lakes Union School District 16633 Elizabeth Lake Road Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 5:30- 5:35 PM CLOSED SESSION: 5:35 - 6:30 PM RECONVENE REGULAR SESSION: 6:30 PM Virtual Meeting & In-person, Room 8

BOARD DOCUMENTS LINK

https://us02web.zoom.us/j/83918628885
Meeting ID: 839 1862 8885
One tap mobile
+16699006833,,83918628885# US (San Jose)
+1669444917183918628885# US

I. <u>PRELIMINARY</u>

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

Join Zoom Meeting:

☐ Jim Wall, President

- Stephanie Lewis, Vice President
- Lola Skelton, Clerk

Vacant, M	lember	(area 1)	

Roll Call – District Office

Raelyn Marshall, Member

Susan Denton, Superintendent / Principal

C. Jean Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of May 14, 2024 and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

- □ With Changes
- □ Without Changes:

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

III. PUBLIC COMMENTS

This is an opportunity for the public to address any items before the Board adjourns to Closed Session.

IV. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

- <u>CONFERENCE WITH LABOR NEGOTIATOR</u>, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.)
- LEGAL MATTERS

Motion to return to Open Session at _____ PM.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

V. RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m. Report of Action Taken:

VI. WELCOME & PRESENTATIONS

• Pledge of Allegiance to the Flag

VII. ADDRESSING THE BOARD

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board's meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

A. LAKES TEACHERS ASSOCIATION

B. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365 C. PUBLIC COMMENTS FROM THE AUDIENCE

VIII. <u>GENERAL REPORTS</u>

- A. BOARD MEMBERS' COMMENTS AND/OR REPORTS
- B. BUSINESS REPORT
- C. SUPERINTENDENT'S REPORT

INDIVIDUAL AGENDA ACTION ITEMS

IX. EDUCATION

IX.i Curriculum and Instruction

Information Item: Update on curriculum and instruction

IX.ii Local Control Accountability Plan Surveys Summary

Information item: Survey results from Staff/Students

X. BUSINESS

X.i F3 Contract Renewal for Fiscal Year 2024-2025

It is recommended that the Board approve the contract renewal for legal counsel with Fagen, Friedman & Fulfrost beginning July 1, 2024.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	

Stephanie Lewis	Yes	No	Abstain	
Lola Skelton	Yes	No	Abstain	
Raelyn Marshall	Yes	No	Abstain	
Vacant	Yes	No	Abstain	
Totals				

X.ii Memorandum of Understanding Renewal - Hazel Health

It is recommended that the Board of Trustees approve the Memorandum of Understanding to renew services with Hazel Health, at no-cost to the district.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.iii Independent Financial Audit Report FYE June 30, 2023

It is recommended that the Board of Trustees review and accept the independent financial audit report for the fiscal year 2022-23 conducted by Silva & Silva CPAs in accordance with Ed Code 41020.3

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.iv Education Protection Account (EPA) Accountability Spending Plan

It is recommended that the Board of Trustees approve the Education Protection Accountability Spending Plan for 2023-2024.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.v Interfund Transfer to Capital Facilities Fund 25

It is recommended that the Board of Trustees approve the transfer not to exceed \$150,000 from the General Fund (01.0) to the Capital Facilities Fund (25.0) for the 2023-24 year.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.vi Interfund Transfer to Special Reserve Capital Outlay Fund 40

It is recommended that the Board of Trustees approve the transfer not to exceed \$150,000 from the General Fund (01.0) to the Special Reserve Capital Outlay Fund (40.0) for the 2023-24 year.

Motion by:			Second	By:		
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	

Raelyn Marshall	Yes	No	Abstain	
Vacant	Yes	No	Abstain	
Totals				

X.vii Interfund Transfer to Retiree Benefit Fund 71

It is recommended that the Board of Trustees approve the transfer not to exceed \$100,000 from the General Fund (01.0) to the Retiree Benefit Fund (71.0) for the 2023-24 year.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.viii Minimum Wage Salary Schedule

It is recommended that the Board approve the minimum wage salary schedule effective July 1, 2023.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.ix Ratification of the Lakes Teachers Association and Board of Trustees Contract Agreement

It is recommended that the Board ratify and accept the tentative agreements and contract for July 1, 2023 - June 30 2025 between the Lakes Teachers Association and the Board of Trustees.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.x Approval of Certificated Salary Schedule effective July 1, 2023

It is recommended that the Board approve the certificated salary schedule effective July 1, 2023.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.xi Ratification of CSEA Negotiated Tentative Amendments effective July 1, 2023 It is recommended that the Board approve the classified CSEA The Pines #365 tentative amendments for 2023-24.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	

Raelyn Marshall	Yes	No	Abstain	
Vacant	Yes	No	Abstain	
Totals				

X.xii Approval of Classified Salary Schedule effective July 1, 2023

It is recommended that the Board approve the classified salary schedule effective July 1, 2023.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.xiii CARS I– Consolidated Application Report System - Spring Release It is recommended that the Board of Trustees approve the CARS I Report

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

X.xiv Contracted Services Update

Information only

X.xv Facilities Update

Information only: State of facilities and summer projects

X.xvi 2023-24 Second Interim Report Verification Information only: LACOE verification of positive certification

XI. BOARD BUSINESS

XI.i March 2024 Policy Updates - Second Reading

It is recommended the Board of Trustees approve the CSBA recommended policy updates, second reading.

- a. March 2024 Guidesheet
- b. March 2024 Policy Update with Notes
- c. March 2024 Checklist
- d. March 2024 Policy Update (Track changes)
- e. CSBA Mandated & Conditionally Mandated Policy List 3-24

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XI.ii Board Calendar 2024-2025

It is recommended that the Board of Trustees review, amend, and approve the Board Calendar for 2024-2025.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XI.iii Board Meeting Schedule

It is recommended that the Board approve the July Regular Board Meeting from July 9 to July 23, 2024, or other agreed upon date.

Rescheduled July Board Meeting Date: _____

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XI.iv July District Summer Schedule It is recommended that the Board approve the calendar for the month of July 2024.

Motion by:			Second	Second By:			
Jim Wall	Yes		No		Abstain		
Stephanie Lewis	Yes		No		Abstain		
Lola Skelton	Yes		No		Abstain		
Raelyn Marshall	Yes		No		Abstain		
Vacant	Yes		No		Abstain		
Totals							

XII. PERSONNEL

<u>Personnel Report I</u> XII.i

It is recommended that the Board approve the Personnel Report I.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XIII. CONSENT AGENDA ITEMS

It is recommended that the board approve consent agenda items listed below.

- 1) Minutes of Regular Board Meeting April 9, 2024
- 2) Minutes of the Special Board Meeting May 4, 2024
- 3) Minutes of the Special Board Meeting May 7, 2024
- 4) Warrant Register April 2024 #10 23-24
- 5) ACH Payment Register April 2024 #10- 23-24
- 6) Purchase Order Log April 2024
- 7) Trial Balance by Fund April 2024
- 8) Facility Use Requests April 2024

Motion by:			Second	By:	:			
Jim Wall	Yes		No		Abstain			
Stephanie Lewis	Yes		No		Abstain			
Lola Skelton	Yes		No		Abstain			
Raelyn Marshall	Yes		No		Abstain			
Vacant	Yes		No		Abstain			
Totals								

FUTURE PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

1. Agenda Planning Date for 6/11/2024 meeting: _____, 2024, time: 7pm virtual

2. Future Celebrations

- 3. PTK Discussion-Ideas for 2024-2025
- 4. Board Budget Workshop date TBD
- 5. AVSBA Dinner May 28, 2024 Palmdale
- 6. Superintendent Evaluation May 30th 4-6pm *Closed Session
- 7. June 11th-Board Ethics Training (AVSBA-combined training) 1:30 4pm LocationTBD
- 8. BOARD DIRECTIVES:
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 - •
 - •
 - .
 - •
 - clerk signature

X.IV CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

Motion by:			Second	d By:			
Jim Wall	Yes		No		Abstain		
Stephanie Lewis	Yes		No		Abstain		
Lola Skelton	Yes		No		Abstain		
Raelyn Marshall	Yes		No		Abstain		
Vacant	Yes		No		Abstain		
Totals							

- <u>CONFERENCE WITH LABOR NEGOTIATOR</u>, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.).
- LEGAL MATTERS

Motion to return to Open Session: Time: _____ pm

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	
Lola Skelton	Yes		No		Abstain	
Raelyn Marshall	Yes		No		Abstain	
Vacant	Yes		No		Abstain	
Totals						

XV. PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:00 p.m. unless extended by a majority vote of the Board.

Closed and adjourned the meeting at _____p.m.

Motion by:			Second By:			
Jim Wall	Yes		No		Abstain	
Stephanie Lewis	Yes		No		Abstain	

Lola Skelton	Yes	No	Abstain	
Raelyn Marshall	Yes	No	Abstain	
Vacant	Yes	No	Abstain	
Totals				