

Options for the LiveScan Background check:

Bring your completed Request for LiveScan Form and your id

1. Foothill-De Anza Community College District Police Department
12345 El Monte Road
Campus Center, Room 2103, Foothill College
Los Altos Hills
No charge to you; the cost will be billed directly to the City.

Logistics:

The Live Scan schedule varies, depending on technician availability. Typically, the service is offered Monday through Friday in the mornings, and intermittently in the afternoons/evenings. Some weekends.

For most up-to-date hours, call (650) 949-7925 or e-mail livescan@fhda.edu.

2. MVLA Adult Education
333 Moffett Boulevard
Mountain View, CA 94043
(650) 940-1333
By appointment 650-940-1333; Tues, Wed, Thursday only; 9:00 – 11:00 am or 2:30 – 3:20 pm
Not direct billed. You will have to pay the fee (\$23) but may bring the receipt to the City for reimbursement. (Contact Ann Hepenstal)

3. The UPS Store #6289
650 Fremont Avenue, Suite B
Los Altos, CA 94024
(650) 397-5641
Note: they stop LiveScan 30 min before closing time; arrive before 6:00 pm

Not direct billed. You will have to pay the fee (\$20) but may bring the receipt to the City for reimbursement. (Contact Ann Hepenstal)

4. The UPS Store #1847
650 Castro Street, Suite #120
Mountain View, CA 94041
(650) 390-8400
\$20 rolling fee
Not direct billed. You will have to pay the fee (\$20) but may bring the receipt to the City for reimbursement. (Contact Ann Hepenstal)

5. **Santa Clara County Sheriff**
<https://www.sccgov.org/sites/sheriff/Pages/livescan.aspx>
No charge to you; the cost will be billed directly to the City. (but is more expensive than the other options)

For more information contact:

Ann Hepenstal

650-947-2629

ahepenstal@losaltosca.gov