



Public Health

Delta & Menominee Counties



Board of Health Meeting

Delta County Board Room
Escanaba, MI

Meeting Minutes

Tuesday, December 13, 2022

Board Members Present

Amanda Hess

Larry Johnson

Patrick Johnson

John Malnar

Tom Trudgeon

Board Members Absent

Public Health Staff

Mike Snyder, Health Officer/Administrator
Dr. Robert Yin, Medical Director
Emily Franks, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on December 13, 2022. The meeting was called to order at 1:15 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor and is recorded above.

2. Approval of Agenda

Mr. Patrick Johnson moved the December 13, 2022 agenda be approved. Motion was supported by Mr. Larry Johnson and carried unanimously.

3. Public Comment

No public comment.

4. Approval of November 8, 2022 Minutes

Mr. Malnar moved the November 8, 2022 minutes be approved. Motion was supported by Mr. Patrick Johnson and carried unanimously.

5. Personnel Committee

a. Public Act 152 – Health Insurance

Mr. Snyder gave an overview of Public Act 152. This requires PHDM employees to share in the cost of employee health insurance. There are two options on how the costs can be shared; aggregated hard cap and an 80/20 split. The Personnel Committee recommends the aggregated hard cap.

Mr. Patrick Johnson moved the aggregated hard cap insurance option for 2023 be approved. Motion was supported by Mr. Malnar and carried unanimously.

b. Union Contract Tentative Agreement

Mr. Snyder highlighted a few additions and changes to the Union Contract. Mr. Snyder also answered questions from the BOH.

Mr. Malnar moved the Union Contract Tentative Agreement be approved. Motion was supported by Ms. Hess and carried unanimously.

**Amanda Hess --- Y
Larry Johnson – Y
Patrick Johnson – Y
John Malnar – Y
Tom Trudgeon -- Y
Motion carried 5-0.**

c. Personnel Manual for Non-Union Employees

Mr. Snyder highlighted a few additions and changes to the Personnel Manual for Non-Union Employees. Questions were answered by Mr. Snyder.

Mr. Larry Johnson moved the Personnel Manual for Non-Union Employees be approved. Motion was supported by Mr. Malnar and carried unanimously.

d. 2023 Non-Union Position Multipliers

Mr. Snyder gave an overview of the 2023 Non-Union Multipliers.

Mr. Patrick Johnson moved the Non-Union Position Multipliers be approved. Motion was supported by Mr. Malnar and carried unanimously.

e. MERS Healthcare Savings Program

Mr. Snyder gave an overview of the MERS Healthcare Savings Program for the Health Officer.

Ms. Hess moved the MERS Healthcare Savings Program be approved. Motion was supported by Mr. Patrick Johnson and carried unanimously.

f. Annual Leave Buyout

Mr. Snyder gave an overview of the Annual Leave Buyout. This would allow PHDM staff with over 200 hours of vacation time to use time by July 1, 2023 or receive a buyout.

Mr. Patrick Johnson moved to offer PHDM employees who are over 200 hours of annual leave, as of December 17, 2022 a

one- time option of retaining the vacation time which must then be used by July 1, 2023 or to accept a buyout of any amount of annual leave in excess of 200 hours. If a buyout is chosen it must be elected prior to December 23, 2022. This action is not precedent setting. PHDM shall include a thank you to those employees who have worked many hours during the pandemic. Motion was supported by Mr. Larry Johnson and carried unanimously.

6. **MERS Quarterly Report**

Mr. Snyder gave an overview of the MERS Quarterly Report ending September 30, 2022.
Mr. Larry Johnson moved the MERS Quarterly Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

7. **Radon Awareness Month Promotion**

Mr. Snyder gave an overview of the Radon Awareness Month Promotion. Asking the board to waive the fee of the radon test kits to clients for the month of January. PHDM will do a press release and RRN announcement regarding the promotion in January.

Mr. Patrick Johnson moved to waive the fee for radon testing in the month of January. Motion was supported by Mr. Larry Johnson and carried unanimously.

8. **Review and Approval of November Check Register**

The Board of Health reviewed the November check register. Questions were answered by Mr. Snyder.

Mr. Larry Johnson moved the November Check Register be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

9. **Medical Director's Report**

Dr. Yin reported:

- **COVID** – Remains stable right now. May see an uptick around Christmas time.
- **Influenza** – Most prevalent in South Eastern Lower Michigan.
- **Monkey Pox** – 380 cases in Michigan. No deaths and no cases in U.P.
- **RSV** – Uptick in hospitalizations.

Dr. Yin reviewed the female anatomy and birth control method options. He explained the Medical Eligibility Chart (MEC) which shows what is recommended for certain health conditions. Under Title X, PHDM is required to provide contraceptive services to clients. Nurses want to look at medical background and client's personal preferences. Three hundred seventy-four clients received birth control from PHDM in 2021.

10. **Health Officer's Report**

Mr. Snyder reported:

- WIC brought in \$597,647 to Delta and Menominee Counties in 2022.
- PHDM is applying for a planning grant through MDHHS for a child adolescent health center at Bay College. The grant would run from March 1-September 30, 2023.
- Today is the last meeting for some BOH members. David Prestin, Amanda Hess and Patrick Johnson were thanked for their dedication to the Board of Health.

- Next BOH meeting will take place at the end of January or the beginning of February 2023.

11. Public Comment (Three Minutes Maximum)

No public comment.

12. Board Member Comments

- **Amanda Hess** – “Thank you for everything. I enjoyed my time on the Board of Health.”
- **Patrick Johnson** – “Thank you for the stability and I may be back.”
- **Thomas Trudgeon** – “Thank you to the Board Members that are moving on.”

13. Adjournment

No quorum for adjournment. (2:45 p.m.)



Chairperson

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