



Public Health

Delta & Menominee Counties



Board of Health Meeting

Delta County Boardroom
Escanaba, MI

Meeting Minutes

Tuesday, September 12, 2023

Board Members Present

Tom Trudgeon

Larry Johnson

Jeff Carlson

John Malnar

Steve Viau

Ray Schebel

Board Members Absent

Public Health Staff

Mike Snyder, Health Officer/Administrator
Lynn Woelffer, Director of Finance
Emily Franks, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on September 12, 2023. The meeting was called to order at 1:00 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor and is recorded above.

2. Approval of September 12, 2023 Agenda

Mr. Viau moved the September 12, 2023 Agenda be approved. Motion was supported by Mr. Schebel and carried unanimously.

3. Public Comment

No public comment.

4. Approval of August 8, 2023 Minutes

Mr. Schebel moved the August 8, 2023 Minutes be approved. Motion was supported by Mr. Johnson and carried unanimously.

5. Finance Committee

a. FY24 Proposed PHDM Budget

The Finance Committee gave an overview of the FY24 Proposed Budget. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Viau moved the FY24 Proposed Budget with the additional 6% contribution to MERS be approved. Motion was supported by Mr. Carlson and carried unanimously.

b. American Express Statements

The Finance Committee gave an overview of the August American Express Statements.

Mr. Viau moved the American Express Statements be acknowledged and placed on file. Motion was supported by Mr. Carlson and carried unanimously.

6. Review and Approval of August Check Register

The Board of Health reviewed the August Check Register. Questions were answered by Ms. Woelffer.

Mr. Malnar moved the August Check Register be acknowledged and placed on file. Motion was supported by Mr. Johnson and carried unanimously.

7. Health Officer's Report

Mr. Snyder reported:

- **Drive-Thru Flu Shot Clinics** – The Delta County flu clinic will be held on Saturday, September 23rd from 9:00-1:00 EDT in the Public Health parking lot. The Menominee County flu clinic will be held Thursday, September 28th from 11:00-2:00 CDT in the Spies Field parking lot.
- **Mobile Clinic** – LDV has said that the Mobile Unit will be in our possession by September 30, 2023. PHDM will provide a tour of the unit to Board of Health members at the next meeting.
- **Swine Flu** – PHDM was notified on August 21st that on Monday, August 14th a pig had passed away in the swine barn at the U.P. State Fair and later tested positive for swine flu. PHDM obtained a list of 258 individuals from the U.P. State Fair to inform them that a pig had been diagnosed with swine flu and to determine if anyone was symptomatic. No human swine flu cases were found.
- **Statewide Septic Code** – The Substitute Bills have not been introduced.
- **No October BOH Meeting** – Next meeting will be November 7, 2023.

8. Public Comment (Three Minutes Maximum)

No public comment.

9. Board Member Comments:

Mr. Viau: Thank you Lynn and Mike, you were very helpful in the finance meeting today.

10. **Adjournment**

There being no further business, Mr. Johnson made a motion to adjourn the meeting at 1:49 p.m. EDT. Motion was supported by Mr. Malnar and carried unanimously.

Thomas L. Paulson 11-7-23
Chairperson

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