

CRYSTAL TOWNSHIP BOARD MEETING

March 13, 2024, 7 pm
Crystal Community Center

The meeting was called to order by Supervisor C McCracken at 7:00 p.m. followed by the Pledge of Allegiance.

MEMBERS PRESENT: C McCracken, P Baker-Marek, N Johnson, S Daily, A Little

PUBLIC COMMENT

Approval of Agenda and accept the Consent Agenda: Motion by Johnson, seconded by Little to approve the agenda and the Consent Agenda adding i. Beach Lease, j. Roof Log Book. Motion carried: ayes-all.

Approval of the Consent Agenda: Motion by Johnson, seconded by Baker-Marek to approve the Consent Agenda-reissuance of check # 23240 to View Newspaper Group to check # 23265 in the amount of \$601. Motion carried: ayes-all.

REPORTS:

- a. Montcalm Co Buzz: Approved bi-monthly blood drives at the Pandemic Building. County wide Early Voting was 228. Expect to receive \$413,000 in Marihuana excise tax.
- b. Fire Report: Attached.
- c. DPW: Discussed DPW proposal to transition leaf pick up to paper bag.
- d. Duck Lake Improvement: Next meeting April
- e. Downtown Development Authority: researching extending the decorative lights down Main St. Work with the Township to update the 5 year Parks and Recreation plan to allow for further Grant opportunities.
Motion by Johnson, seconded by Little to release the Township Federal ID to the DDA for research of potential Grants. Motion carried: ayes-all.
- f. Montcalm Police Report: Pursuing several blight complaints. Theft of trees from township property with the prosecutor.
- g. Trustee Report: Need to continue on policies related to: Township Owned Properties and Rental.

CORRESPONDENCE:

- a. Seventh Day Adventist: Motion by Daily seconded by Little to sign letter notifying of presence in the community June 9- August 17. Motion carried: ayes-all.

UNFINISHED BUSINESS:

- a. Polices:
 - 1. Cash Handling: continue review
 - 2. Grant: Motion by Baker-Marek, seconded by Daily to approve Grant Policy. Motion carried: ayes-all.
 - 3. Video Monitoring: Motion by Daily, seconded by Baker-Marek to approve Video Policy. Motion carried: ayes-all.
 - 4. Expenditure Policy: continue to review
- b. Compactor: update
- c. Sewer Department Agri Contract
 - 1. Disclosure: Motion by Baker-Marek, seconded by Little to accept Public Disclosure from C McCracken for Sewer Department Land Lease. Motion carried: Ayes-Baker-Marek, Little, Johnson. Opposed: Daily. Abstained: McCracken.
- d. AED: Motion by Baker-Marek, seconded by Johnson to approve purchase of AED from Stryker in the amount of \$2,158.46 for the Community Center from ARPA funds. Motion carried: ayes-all.
- e. Park Project-Budget Amendments: Motion by Baker-Marek, seconded by Johnson to approve amending the budget moving funds from the General Fund to the Park Development Professional & Contractual Services. Motion carried: ayes-all.
- f. Community Center: Motion by Baker-Marek, seconded by Daily to approve bid from Stanton Glass for replacement of a classroom window. Motion carried: ayes-all.

Motion by Johnson, seconded by Baker-Marek to approve bid from Wilson's to remove garbage disposal in the kitchen. Motion carried: ayes-all.

NEW BUSINESS:

- A. CMS Server: Motion by Baker-Marek, seconded by Little to approve bid from CMS for new server. Motion carried: ayes-all.
- B. Resolution: Goose Round Up: Motion by Baker-Marek, seconded by Johnson to approve Township wide Goose Round-up resolution. Motion carried: ayes-all.
- C. Crystal Box Office-Historical Designation: Motion by Johnson, seconded by McCracken to approve writing a letter to support. Motion carried: ayes-all.
- D. 2024 Road Contracts: review for next meeting.
- E. Kitchen Drain Proposal: previous motion.
- F. 2024 Cemetery Flags: Motion by Baker-Marek, seconded by Johnson to approve purchase of community flags from American Legion. Motion carried: ayes-all.

- G. Notary Stamp: Motion by Baker-Marek, seconded by Little to approve up to \$100 to purchase Notary Embosser and Stamp. Motion carried: ayes-all.
- H. Debit/Credit Card: Motion by Johnson, seconded by Baker-Marek to approve Credit Card for Township and Fire Department from Huntington Bank. Motion carried: ayes-Baker-Marek, McCracken, Johnson, Daily. Abstained: Little.
- I. Beach Lease: Motion by Daily, seconded by Johnson to notify Lakeside Resort of termination of Land Lease Agreement dated July 21, 2020, possible renegotiate the terms. Motion carried: ayes-McCracken, Little, Daily, Johnson. Opposed: Baker-Marek.
- J. Roof Log Book: Per roof warranty, need to maintain a Log of dates of roof inspections.

PUBLIC COMMENT

Motion by Little, seconded by Johnson to adjourn at 8:27. Motion carried, ayes-all.