

## CRYSTAL TOWNSHIP BOARD MEETING

November 8, 2023, 7 pm  
Crystal Community Center

The meeting was called to order by Supervisor C McCracken at 7:00 p.m. followed by the Pledge of Allegiance.

MEMBERS PRESENT: C McCracken, P Baker-Marek, N Johnson, S Daily, A Little

### PUBLIC COMMENT

Approval of Agenda and accept the Consent Agenda: Motion by Johnson, seconded by Little to approve the agenda and the Consent Agenda moving D Fisher, Park Project to after reports and adding h. Sewer Truck. Motion carried: ayes-all.

Approval of the Consent Agenda: Motion by Baker-Marek, seconded by Little to approve the Consent Agenda. Motion carried: ayes-all.

### REPORTS:

- a. Montcalm Co Buzz: Taking bids for roof at McCarthy Park
- b. Fire Report: Report reviewed, Santa to Main St December 16
- c. DPW: None
- d. Duck Lake Improvement: Next meeting is Jan 8, 5 yr contract with PLM for weed maintenance, herbicide and harvesting.
- e. Downtown Development Authority: Winterfest Feb 17. Motion by Daily seconded by Johnson to appoint Deb Woodward, Jeremy Sheets and Anna O'Rourke to the DDA. Motion carried ayes-all.
- f. Montcalm Police Report: None
- g. Trustee Report: Shared email response for Drain Commissioner T Sattler indicating that early 2017 the transfer of all operations, maintenance, and budgeting was given to the township.

D Fisher, Wolverine Engineering, getting lots of interest on the bidding for the park project.

- a. Pavilion: Motion by Baker-Marek, seconded by Daily to put the Pavilion out for sealed bids due 5pm on November 21. Motion carried: ayes-all
- b. Disposal of Spoils: Motion by Johnson, seconded by Little to approve transport of spoils to the compost area on Miner Rd. Motion carried: ayes-all.
- c. Completion Date: Motion by Little, seconded by Baker-Marek to extend Substantial completion to May 22, Final Completion to June 21.

## CORRESPONDENCE:

- a. Crystal Lions Club
- b. DTE, Public Hearing
- c. Consumers, Public Hearing
- d. EGLE: K Waldron
- e. EGLE: 1218 N Shore
- f. Gratiot Co Planning Commission
- g. IM Safe
- h. B Leonard, 8-Cap FOIA

## UNFINISHED BUSINESS:

- a. Polices:
  1. Ethics & Conduct: Motion by Daily, seconded by Little to approve Crystal Township Policy Regarding Ethics and Proper Conduct for Crystal Township Officials and Related Matters. Motion carried: ayes-all.
  2. Cash Handling
  3. Grant Policy
  4. Township Owned Properties
  5. Public Inspection of Records
  6. Spending/Procurement Policy
  7. Organizational Styles: Motion by Daily, seconded by Little to develop a policy under the Commission Model. Motion carried: ayes-all.
- b. Internal Controls
- c. Compactor
- d. Sanitary Land Contracts-attorney. Motion by Baker-Marek, seconded by Little to appoint Daily as moderator. Motion carried 4-0, McCracken abstained.  
Motion by Little, seconded by Johnson to go into closed session for Attorney Client Privileged Correspondence at 7:45. Motion carried 4-0, McCracken abstained.  
Motion by Little, Seconded by Johnson to return to regular session at 8:00.  
Motion carried 4-0, McCracken abstained.

## NEW BUSINESS:

- a. DPW Staffing/Volunteers: Motion by Little seconded by Daily to accept applications for DPW position with Special Meeting to interview applicants December, 13 at 6 pm. Motion carried: ayes-all.  
  
-Daily to work with volunteers to help with Leaf Pick-up.
- b. Hazard Mitigation Plan: invite to December meeting.
- c. Lighting District

- d. FOIA FEE Waiver: Motion by Johnson, seconded by Little to allow coordinator discretion, within the FOIA guidelines for charges and waivers. Motion carried 4-1: ayes-Baker-Marek, Johnson, Little, McCracken. Nays-Daily.
- e. Digital Budget to Website
- f. Budget Adjustment: Motion by Baker-Marek, seconded by Johnson to approve budget adjustments as presented. Motion carried: ayes-all.
- g. Adam Turner Fund: Motion by Baker-Marek, seconded by Daily to enter into a contract with Montcalm Honor Guard for \$5,600. Motion carried: ayes-all.
- h. Sewer Truck: Motion by Baker-Marek, seconded by Johnson to approve purchase of a 2024 Ford Maverick, Super Crew XL for \$32,717. Motion carried: 4-1: ayes: Johnson, Little, Baker-Marek, McCracken. Nays: Daily

#### PUBLIC COMMENT

Motion by Johnson, seconded by Little to adjourn at 9:00. Motion carried, ayes-all.