

CRYSTAL TOWNSHIP BOARD MEETING

October 11, 2023 7 pm
Crystal Community Center

The meeting was called to order by Supervisor C McCracken at 7:00 p.m. followed by the Pledge of Allegiance.

MEMBERS PRESENT: C McCracken, P Baker-Marek, N Johnson, S Daily, A Little

PUBLIC COMMENT

Approval of Agenda and accept the Consent Agenda: Motion by Baker-Marek, seconded by Daily to approve the agenda and the Consent Agenda moving Sewer Department and T Sattler to after reports. Motion carried: ayes-all.

Approval of the Consent Agenda: Motion by Little, seconded by Baker-Marek to approve the Consent Agenda adding payment to Discount Tire for \$276.86 and correction of line item to YEO & YEO should be Clerk Training. Also, correction of September 13 Minutes-striking ARPA and Marihuana funds from the motion on the Park Project. Research of July Payroll issue. Motion carried: ayes-all.

REPORTS:

- a. Montcalm Co Buzz: Approve apportionment reports, repairs to Schmeid Park and prepayment of County Share to the Shinabarger Drain.
- b. Fire Report: Report reviewed
- c. DPW: None
- d. Duck Lake Improvement: None.
- e. Downtown Development Authority: None
- f. Montcalm Police Report: None
- g. Trustee Report: Shared a document of Organizational Styles. Recommends viewing webinar on US Department of Treasury-budget tool. Clarified that Attorney Services through our insurance policy is for 90 minutes per year.

T Sattler, Shinabarger Drain: Township share of the Shinabarger Drain-Prepayment of \$106,783.20 would need to be paid by October 26 at 4 pm. Schedule Special Meeting for October 18 @ 7pm.

K Loomis, Crystal Sanitary Department: In 2017 the land at the Sewer Station was deeded to Crystal Township from Montcalm County Drain Commission. Motion by Daily, seconded by Johnson to contact attorney regarding validity of contract with McCracken Farms for land rental. Motion carried: 2-1 Ayes-Daily, Johnson, Nays-Little. Abstained- McCracken No vote: Baker-Marek

CORRESPONDENCE:

- a. EGLE: Permit 600 N Shore
- b. B McKenzie
- c. Montcalm Community College

UNFINISHED BUSINESS:

- a. American Rescue Plan:
- b. Community Center:
- c. Policies:
 - 1. Ethics and Proper Conduct for Crystal Township Officials-further clarification on Section 18.
 - 2. Cash Handling & Receipting Policy and Grant Policy: Motion by Daily, seconded by Little to forward to Attorney for review. Motion carried: ayes-all.
 - 3. Purchasing Policy-draft to board to review
- d. Internal Control Study:
- e. Compactor:
- f. Park Project:

NEW BUSINESS:

- a. Trick or Treat Hours: Motion by Baker-Marek, seconded by Daily to set Trick or Treat to 5-7 on October 31. Motion carried: ayes-all.
- b. Marihuana Window: Motion by Baker-Marek, seconded by Johson to open the window for new applications from October 12, 2023 to November 3, 2023. Motion carried: ayes-all.
- c. CMS Server:

PUBLIC COMMENT

Motion by Johnson, seconded by Daily to adjourn at 8:37. Motion carried, ayes-all.