

WEST POINT CEMETERY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, JANUARY 4, 2022  
MINUTES

6:00 P.M. Cemetery Office

Directors Julio Guerra, Judy Garcia, Kirk Smith and Bob Stanford were present. Director Brian Smith was absent. Also present were Caretaker Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the last meeting held on 12/7/21 were reviewed. Kirk made the motion to adopt the minutes as written. Bob seconded the motion. The minutes were adopted with 4 votes.

The Chairman's Report was presented by Julio who reported he had given an updated roster and policy for burials to Danieri's Mortuary. Judy stated there are still 2 sites that Danieri's needs to come and clean the excess dirt they left behind. She said she's noticed they recently covered a headstone with excess dirt. Julio stated he will follow up with Danieri's to make sure they understand our policies and to clean up the 2 sites.

Correspondence for the month was reviewed. There was no action necessary.

Julio stated he'd intended to ask County Counsel about plot price increases and what would be needed regarding notification to the public. However, with the Holidays and recent storm he couldn't. He said he thinks the Directors need to adopt a resolution intending to raise the price and then hold a public hearing. Kirk proposed raising the current cost an additional \$200.00 but he said he realizes the other Directors feel an additional \$100.00 would be best. Julio said he'll consult with County Counsel regarding the procedure and posting the notification to the public. This matter was tabled to the February meeting.

Bob presented a map of Section O with 5'x5' plots for cremation burials only. He said there could be 78 to 102 depending on the layout and pathways. Judy stated that a policy must be in place regarding the number of burials per plot. She also stated headstones, and fencing should be addressed in the policy. Bob suggested the price per plot could be \$250.00 with the specification of 2 burials per plot. Discussion took place regarding the pathways initially using rock road base. Julio asked for clarification regarding permission for burial to only West Point residents or open to Calaveras County residents. The Directors agreed these matters should be written into By-Laws.

Due to Brian's absence, the update on the pine tree removal was tabled to the February meeting.

Ritchey gave the Caretaker's report stating there is a problem with the mower caused by sand which is basically sand blasting it. He said it still works but the

problem needs to be eliminated. He and Kirk suggested welding a piece over the plastic to fix it right away. Kirk said a new assembly unit would cost approximately \$1300.00. Ritchey asked for the Director's permission to check with local welders to fix the mower with a reinforcement plate. The Directors gave Ritchey permission to find a welder and take care of the mower problem. Ritchey said large branches came down during the big storm last week. He said he'd only worked 7 days in the past month due to the storms and the Holidays.

The District's payables were reviewed. Kirk made the motion to pay the bills as listed on the transmittal totaling \$1153.65. Judy seconded the motion. The bills were paid with 4 votes. Judy reported there were no sales made during the past month.

Julio said he's thinking about going to the conference for the CA Public Cemeteries Association. He said he's going to apply for a grant to cover the costs.

The meeting adjourned at 7:02 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk