

WEST POINT CEMETERY DISTRICT
REGULAR MEETING
TUESDAY FEBRUARY 2, 2021
MINUTES

6:00 P.M. District Office

Directors Kirk Smith, Judy Garcia, Bob Stanford and Brian Smith were present. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins via phone. Director Julio Guerra was absent.

The minutes of the last meeting held on 1/5/21 were reviewed. Judy made the motion to adopt the minutes as written. Brian seconded the motion. The minutes were adopted with 4 votes.

Correspondence for the month was reviewed. There was no action taken.

Trustee's reported progress of ongoing projects- Bob reported that he has received a proposal to remove 2 trees on the Cemetery side of the fence and 2 trees on the Church side of the fence. The bid is \$2000.00 per tree. Discussion took place regarding the district paying for the church's trees, and permission to remove their trees. This matter was tabled to the March meeting. Kirk stated he has drafted a letter to the County Sheriff's Dept. asking their intent for usage of the office space. He said the County has rented space by the pizza parlor. The matter of using their space for storage was tabled to the March meeting. The Directors unanimously decided not to add the database information to the district's website as it currently has too much personal information such as contact phone numbers and addresses. Kirk stated we may prepare a more sanitized version later to be used on the website. Jill reported that she has received confirmation from State Compensation Insurance that the Directors will now be covered under the workers compensation policy while working at the cemetery properties. Discussion took place regarding replacement and repair of the Sandy Gulch fencing. Bob stated he'd like the fencing as close to the original, probably placed about 1865, as possible. Ritchey said the broken monument is repaired and ready to bring back to the cemetery. Kirk said he'd check to see what the existing footings will support and try to stand it up as it was in its original state. Brian reported that he's researched trees to be planted in new section at West Point cemetery. He said trees such as crepe myrtle, dogwoods, sugar maples, sour gum, liquid amber and golden chain would be nice. Bob questioned how many plots would be lost to the new trees. Judy suggested looking at trees with a small canopy. Brian will check with Ridge Rd. nursery to get prices and availability and report at the March meeting.

Ritchey reported that he'd spent a lot of time at the Sandy Gulch cemetery. He said Silas did a great job of dropping trees and cleaning up. He said the old stump has been removed. He said the neighbors have given permission to spray the sweet

peas, which he'll do. He said he's been taking trailer loads of pine needles from both cemeteries to the dump, paying cash for the loads and has submitted for reimbursement. He said he'll steam clean the office building and shed to prepare for painting. Ritchey stated at least 2 graves have sunk with the recent rains and he'll try to use the available dirt to fill them in.

The District's monthly payables were reviewed. Brian made the motion to pay the bills totaling \$4050.31. Bob seconded the motion. The bills were paid with 4 votes. Judy reported there were no burials or plot sales in the past month.

Kirk stated he'd like a large white board for listing the status of projects and stackable trays for staff "mailboxes". It was decided to move the large painting to place the white board.

Kirk stated the need for petty cash or a credit card for the Groundskeeper. He said Ritchey is paying everything from his own pocket and waiting a month for reimbursement. Jill stated petty cash is a problem with the auditor's office. She was asked to inquire how to get a credit card for the district.

There were no public comments.

Ritchey reported he had researched the GPS tracking system for the district's property. He said there are 2 types: localized blue tooth and satellite types. He recommends the Lonestar, which is normally used for farm equipment, is well rated for a cost of \$129.00 for the unit and an additional \$99.00 per year for the application. Ritchey said he wants to talk with a sales representative to get more information and report at the March meeting.

The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk