

WEST POINT CEMETERY DISTRICT  
REGULAR MEETING  
TUESDAY APRIL 6, 2021  
MINUTES

6:00 P.M. District Office

Directors Kirk Smith, Judy Garcia, Bob Stanford, Julio Guerra and Brian Smith were present. Also present were Caretaker Ritchey Garrison and Clerk Jill Jenkins (called into the meeting).

The minutes of the last meeting held on 3/2/21 were reviewed. Bob made the motion to adopt the minutes as written. Brian seconded the motion. The Minutes were adopted with 5 votes.

Correspondence for the month was reviewed. Jill read that CCWD will be converting to newer meters.

Bob reported that Josh Noble will be trimming mistletoe using a crane. He said this bid of \$3500.00 has already been approved. Bob said he had spoken with the Baptist church regarding the tree removal and fence repair between the two properties. He said they do not have the funds to participate in the project. Brian said he'd speak with Josh about removing the trees on our side. He said Josh could possibly remove them in pieces.

Bob presented photos of the northwest fence line. He said Josh Noble could remove 4 trees for \$3500.00 and we would then remove the fence ourselves. Bob said he'd received a proposal for a retaining wall to be installed. Ritchey said the ground is solid and that it could take 10 – 20 years before we need to do anything. Judy said there are only 3 or 4 graves that are affected by the debris build up. Discussion took place regarding edging to stop water flow. Ritchey said the edging presents a problem with the mower. No decision was made.

Kirk said the Sheriff's Dept. will be moving out in May. Judy said she'd like to see them patrol the cemetery on a regular basis.

Kirk stated he and Jill had completed and mailed the application for the Cal Card. Jill confirmed there has been no response yet.

Brian stated the Sandy Gulch Cemetery neighbor will use their tractor to push debris to a burn pile. Ritchey said he'd take charge of this project.

Kirk stated the Sandy Gulch Cemetery monument repair has been completed by Rod Conder. He said he did a beautiful job of fixing it. Ritchey said he and Kirk will set the monument. Kirk stated he'd write a letter of thanks to Rod for his repair work.

Kirk said he has not heard back from John Hertzig regarding the start of the sealcoat project.

Brian presented information and a quote regarding new trees for the lower section of the cemetery. He said the project of purchasing the trees, rental of a tractor and purchasing water line pipe can be completed for a total cost of \$3220.00 plus taxes. Julio made the motion to approve the project. Bob seconded the motion. The project passed with 5 votes.

Ritchey reported about his research on motion activated security cameras and GPS tracking for high cost equipment. Kirk stated the cameras would cost less than what is necessary for the director's vote. The GPS is \$109.00 per device and we would need 2 per Ritchey. The batteries would last 3 years. Ritchey said the tracking would cost \$100.00 per year with no contract. Ritchey said the total cost now would be \$416.00 plus tax. Julio made the motion to purchase the cameras, GPS devices and tracking. Brian seconded the motion. The purchases were approved with 5 votes. Kirk stated he'd make the purchases and have the district reimburse him. Ritchey will install all items.

Kirk stated the modification of the ramps on the utility trailer has been made.

Ritchey gave his caretaker's report stating he's been busy cleaning the cemeteries and also pressure washed and started painting the woodwork on the office building. He stated he'll be applying a clear seal to the block walls. He reported that the Easter Sunrise service went very well. Kirk added they have cleaned out the shed and placed shelving and upgraded the electrical supply to the platform. He said he and Ritchey are doing general maintenance catch up.

The District's monthly payables and county prepared financial reports were reviewed. Brian made the motion to pay the bills totaling \$3889.68. Bob seconded the motion. The bills were paid with 5 votes. Judy stated there were no new plot sales.

Kirk reminded all directors to complete their forms 700. He said there are changes and additions that need to be updated to the 2005 Eagle Boy Scout map. Discussion took place regarding how to make those changes. Jill said she would not be available until May to make the necessary changes.

Brian asked if some of the existing cedar trees in the lower section could be used as gardens for ash scattering. Discussion took place regarding the concern for necessary permits. The Directors decided against pursuing this matter. Brian said he has milled cedar trees for the various section signs. Julio said he'd follow up with Randy Carlins for the use of his lift truck to rehab the West Point Cemetery sign.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk