

WEST POINT CEMETERY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, MAY 2, 2023  
MINUTES

6:00 P.M. District Office

Chairman Julio Guerra called the meeting to order. Directors Julio Guerra, Bob Stanford, Judy Garcia, Kirk Smith and Brian Smith were present. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the last meeting held on 4/4/23 were reviewed. Kirk made the motion to adopt the minutes as written. Brian seconded the motion. The minutes were adopted with 5 votes.

Correspondence for the month was presented. Julio read a request that he'd received regarding the grave of Lottie Gaskin. He responded saying we're still looking for the information. Jill presented a \$100.00 check from a class action settlement with State Compensation Ins. Fund which she'll deposit to the county account. Julio reported the insurance policy covering the period 4/1/23-4/1/24 has been secured and the Fire inspection went well. Jill informed the 2023/2024 recommended budget is due to be submitted to the county by 6/16/23. Julio and Kirk will work on it and present to the Directors at the June meeting.

Trustee's Reports- Judy and Jill will schedule the mapping of Section 5 as soon as possible. Brian reported the Sandy Gulch Cemetery tree work is on hold until September or October. He said he hasn't heard from Debbie Grimes regarding the ground penetrating radar project. Bob presented 2 quotes for buildings to store the tractor. One quote was \$8288.13 and the other quote was \$8891.03. He said the buildings would be anchored to concrete. Julio suggested talking with Supervisor Garamendi to see if the permit fees could be waived. Brian said he knows someone over at Red Corral that builds wooden storage buildings and he'd check on prices. Discussion took place regarding where to put the tractor storage. At this time the tractor is being stored at Kirk's residence. Julio said this will need to be incorporated into the 23/24 budget. The matter was tabled to the June meeting.

The Caretaker's Report- Ritchey stated he and Julio have laid out part of Section N. He said it is a pleasure working with Julio. He said he drove the tractor to the Cemetery and ran out of diesel and he's thankful that Kirk rescued him. He said he's pressure washed the tractor and replaced the filters. He said he's been cleaning up leaves and needles at the cemeteries. Brian reported that he's noticed a collapsed grave. Kirk said there are actually 2 collapsed graves and they plan to use the tractor to bring soil up to fill them in. Kirk reported he's shopping for tires for the tractor. Kirk reported the waddles are still in storage and asked for approval to install them next Fall. He said Ritchey has done a great job cleaning

up the damaged trees. He stated some of the pavement needs sealing and he and Ritchey will be filling cracks with sand and sealing.

The monthly payables were presented in 2 transmittals: \$2272.22 for the regular bills and \$2068.82 for the payment to Ridge Road Garden Center for the trees. Kirk made the motion to pay the bills a presented. Bob seconded the motion. The bills were paid with 5 votes. Judy reported there had not been any sales in the past month.

New Business- Julio presented county maps to the Directors which show the West Point Cemetery District boundaries and sphere of influence. Brian reported he's storing cedar timbers from the Sandy Gulch cemetery. He wondered if the Directors want to sell the timbers. He said it's probably 700-800 Board feet and he thinks they would sell for approximately \$4.00/ft. This matter was tabled to the June meeting.

Public Comments- Kirk reported he's tracked 61.5 inches of rain for the year. Jill said she assisted someone find his parents graves at the Sandy Gulch Cemetery.

The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk