

WEST POINT CEMETERY DISTRICT
REGULAR MEETING
TUESDAY JUNE 2, 2020
MINUTES

6:00 P.M. HELD AT DISTRICT OFFICE

Director Kirk Smith called the meeting to order. Directors Kirk Smith, Julio Guerra, Bob Stanford and Brian Smith were present. Also attending the meeting were Clerk Jill Jenkins and Groundskeeper Ritchey Garrison (via speaker phone).

The minutes of the prior meeting held on 5/5/20 by conference call were reviewed. Brian made the motion to adopt the minutes as written. Julio seconded the motion. The minutes were adopted with 4 votes.

Correspondence for the month was presented and there was no action taken.

Kirk asked Bob to report on recent work performed at the Sandy Gulch cemetery. Bob said Josh Noble had completed the cleanup except the removal of 1 stump which is next to an old grave fence. He said Josh would go back to remove the stump if the old iron fence was out of the way. Bob said he asked Frank Bianchi to come to look at removal and repair of the iron fence. Brian said he'd also speak with Brian Peacock to see if he could perform the iron work. Bob said he's tried to track the history of some of the graves that have been damaged. Brian stated he has talked with Glen Conder who is a granite counter contractor about repairing some of the damaged headstones. Kirk asked both Bob and Brian to get quotes. At this time Julio made the motion to amend Josh Noble's original work order increasing the quote from \$5500.00 to \$6500.00. Bob seconded the motion. The change of work order passed with with 4 votes. Brian reported Acorn Surveying will develop a map and record the surveyed property with the county. He said the surveyor would like to exchange his services for the fair market value of the old mower which is \$500.00. Bob made the motion to surplus the old mower for the value of \$500.00 and apply the value to the survey cost. Julio seconded the motion. The mower was sold with 4 votes. Brian made the suggestion of allowing the local native community to use the Sandy Gulch cemetery as it is close to their existing cemetery. Bob said they must comply with all of the regulations. He said the tree removal project should be completed first before any new burials. Brian said he'd check with the native community to see if they would be interested. Julio said he'd draft a resolution when the Directors would be ready to proceed with this offer to the native community members. Kirk stated there is no date set for the start of the asphalt project but Ritchey has been busy prepping the area.

Ritchey reported on the preparation work for the asphalt project. Discussion took place about the boulder field that is clearly visible now that the berries have

been removed. Bob suggested calling Doug Dubois to remove the boulders. Brian suggested using the boulders as a retaining wall in the future. No decision was made.

The District's monthly payables were presented totaling \$2450.69 and the payroll report was presented as paid on 6/1/20 for the month of May totaling \$1551.48. Bob made the motion to pay the monthly bills. Julio seconded the motion. The District's bills were paid with 4 votes.

The District's 2020/2021 preliminary budget as prepared by Kirk Smith was discussed. Kirk explained various upcoming projects that were added to the budget which include a shipping container for the storage of the new mower and attachments, a trailer to tow the mower for work at Sandy Gulch, fencing removal, erosion control, tree maintenance at both cemeteries, re-hab of gravesites, possible landscaping with wild roses and crape myrtles and computerization of records. Brian said he'd like to ask the Sheriff's office to donate the use of their detector to locate old unmarked burials to determine if there are any vacancies in the old section. Brian then made the motion to adopt the District's preliminary budget as recommended and reviewed. Bob seconded the motion. The preliminary budget passed with 4 votes and all mandatory documents were signed.

The meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk