

WEST POINT CEMETERY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, JULY 6, 2021  
MINUTES

6:00 P.M. Cemetery Office

Directors Kirk Smith, Judy Garcia, Bob Stanford, Julio Guerra and Brian Smith were present. Clerk Jill Jenkins was also present.

The minutes of the meeting held on 6/1/21 were reviewed. Julio made the motion to adopt the minutes as written. Judy seconded the motion. The minutes were adopted with 5 votes.

Kirk gave the Chairman's report stating that Ritchey has had some health issues. He said Ritchey has stated that he wants to continue to work as Caretaker for the District but he won't be taking on outside labor such as grave preparation. Kirk said Ritchey could provide the names of several people to those who request outside labor for grave preparation, etc. Kirk stated the Memorial Day celebration went well and was extra work for Ritchey.

Correspondence for the month was presented. A proposal from Cathy Castillo, CPA for the 2020/2021 financial review was presented. The proposed cost is within the same range as the prior financial review. Brian made the motion to hire Cathy Castillo, CPA and sign the proposal. Bob seconded the motion. The proposal was approved with 5 votes. The Directors asked that discussion regarding membership to the California Special Districts Association as well as insurance quotes be tabled to the August meeting.

Discussion took place regarding the current price for plots within the cemetery. Kirk gave plot prices from other county cemeteries for both residents and for non-residents of their area. Judy looked through the sales records and reported there were 4 plots sold in 2020 and so far 8 plots sold in 2021. She said plots in the West Point Cemetery have always been sold to Calaveras County residents and family members. Bob said we shouldn't make comparisons to other cemetery's prices as our community income is much less than some other cemeteries. He said the downside to raising prices could mean that more cremains will stay on fireplace mantles. Judy agreed that we shouldn't compare our prices to Murphys Cemetery or other cemeteries. She said we still have areas that need to be pinned and identified. Julio said he'd like to see the sales of plots up to about 10% of the total revenue for the district. Discussion then took place regarding the district's future tax revenue based on higher assessed values of properties here in the community. This discussion was tabled to the August meeting.

Kirk gave an update regarding the Cal Card application. He said we had more information to complete. He and Jill are working on it.

Judy said she and Jill will map the center section that was not completed in the Scout project when the weather is cooler, probably in the fall.

Kirk stated the 2021/2022 budget includes a 5% increase to the compensation for both Ritchey and Jill. Discussion took place regarding the proposed increase. Julio made the motion to adopt the 5% increase for both Ritchey and Jill starting 7/1/21. Bob seconded the motion. The increased compensation rates were approved with 5 votes.

Julio gave an update regarding the preservation of the cemetery's historical document stating it will be ready next month. Julio also informed everyone that he is scheduled for hip surgery in August.

The District's monthly payables were reviewed. Julio made the motion to pay the bills totaling \$12,182.48. Bob seconded the motion. The bills were paid with 5 votes.

Brian informed everyone the Sandy Gulch fence repair will be complete. He said Debbie Grimes can get people from a University to come and identify unmarked graves. He stated Merle Fischer hasn't gotten back regarding buying the large trees at Sandy Gulch. He said we might have to pay for the trees to be cut down.

The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk