

WEST POINT CEMETERY DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING, NOVEMBER 2, 2021
MINUTES

6:00 P.M. Cemetery Office

Directors Kirk Smith, Judy Garcia, Julio Guerra, Bob Stanford and Brian Smith were present. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the last meeting held on 10/5/21 were reviewed. Bob made the motion to adopt the minutes as written. Brian seconded the motion. The minutes were adopted with 5 votes.

The Chairman's report was presented by Kirk. He said he's received legal opinion regarding the vacancy of the building. Bob cited section 9041 of the Government Code which states we can sell, lease or dispose of any real property. Kirk informed that County Counsel states otherwise and is willing to come up and discuss the matter at a Board meeting. Bob said the original discussion for the space was to use it for security purposes. Brian said he'd like County Counsel to come to a meeting and interpret the code and the best use for the space. Judy questioned why our district CPA, Cathy Castillo, thinks the district could produce revenue by renting the space. The directors all agreed to invite County Counsel to attend a meeting and interpret the code. Ritchey suggested the space be used as the Caretaker's office with the back closet used for security purposes to house the blower, chainsaws and trim saw. Jill was asked to place this matter on the next agenda with County Counsel in attendance.

Kirk opened nominations for the election of officers of the District. Brian nominated Kirk to remain the Chairman. Julio seconded the nomination. Bob nominated Julio to the position of Chairman. Judy seconded the nomination. The vote was cast with 2 votes for Kirk and 3 votes for Julio. The position of Chairman took place immediately with Julio seated as Chairman. Julio said he'd contact County Counsel to arrange their attendance. Brian made the motion to keep Bob in the position of Vice Chairman, though Bob said he didn't see a need for the position. Judy seconded the motion. Bob will remain Vice Chairman with 5 votes.

Correspondence for the month was presented. There was no action taken.

Discussion of raising plot prices and the use of Section O as designated for cremation burials only continued from the previous meeting. Kirk said the Directors had discussed raising the prices to \$400.00 per plot with a reduced rate for the cremation plots. Judy said she foresees a problem as people sometimes bury their loved ones without providing permits to the district or the permit is buried with their loved one and the district may not even know of the burial. She

said some families put in curbing around the plots at a later time. Ritchey suggested that every other row in Section O be sold to allow for pathways. Bob said each surveyed plot could be divided and sold for \$250.00 per half. He said the Board would have to develop regulations to be followed. Brian thought the pathways should be paved prior to selling any plots for cremation in Section O. Julio will work on procedures and regulations. Brian suggested the regulations, once set as policy, should be sent to everyone that owns a plot in the cemetery. Discussion took place to send an updated letter to the local mortuaries.

Brian reported one crepe myrtle tree has died due to gophers eating the roots. He said it will have to be replaced next spring. He suggested that daffodils be planted in the rocky places. He said the bulbs can be purchased at Ridge Road Garden Center for \$50.00 per 100 bulbs. Judy thought we'd need a few thousand bulbs. Ritchey said he's concerned about the bulbs when he does the weed spraying. Brian will ask at Ridge Road Garden Center about spraying the bulbs. He said he's still waiting for the harvest plan approval for the tree removal at Sandy Gulch cemetery.

Ritchey reported the tracking devices have been installed on the trailer and the lawn mower. He said the office computer has the ability to track them. He said he's working on the trees around the perimeter of the cemetery. Brian volunteered to contact CYA or the Sheriff's office for community service to help with the 5 foot clearance on the outer side of the perimeter. Ritchey said there are 16 small pine trees that can be removed to eliminate pine needles. Brian will mark the trees for removal. Ritchey said he's working to save the trees that have grown through the fencing between the old section and the new section. He said the marking of Section L is complete and he'll start marking Section M.

The District's monthly payables totaling \$694.54 were reviewed. Kirk made the motion to pay the payables as presented. Brian seconded the motion. The bills were paid with 5 votes.

New Business-none.

Public Comments- Julio reported Blue Mountain Coalition for Youth and Families has received an art grant.

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk