

WEST POINT CEMETERY DISTRICT
REGULAR MEETING
TUESDAY, DECEMBER 1, 2020
MINUTES

6:00 P.M. District Office

Directors Kirk Smith, Judy Garcia, Julio Guerra, Bob Stanford and Brian Smith were present. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the last meeting held on 11/3/20 were reviewed. Brian made the motion to adopt the minutes as written. Bob seconded the motion. The minutes were adopted with 5 votes.

Correspondence for the month was reviewed. There was no action.

Kirk asked each Trustee to report on projects. Brian said he'd been to the Sandy Gulch site and cut trees for Silas Parker to remove. Brian said he can remove the oak tree that went down also and he'd do it free of charge. Discussion took place regarding insurance coverage for the Trustees as they perform duties. Jill was asked to contact the workers compensation carrier and inquire about putting all 5 of the Trustees on the policy for general maintenance projects. Discussion took place regarding green waste disposal at the local dump. Ritchey stated he has to pay \$4.00/yard and then get reimbursed at the next Board meeting. Kirk will check with the county to set up an account at the local dump. Julio presented samples for the sign at the Sandy Gulch Cemetery. He said Randy Carlins of Sandy Gulch Signs gave a quote of \$100.00. Brian said he could make an arbor sign with the wood that is coming from the cemetery. Bob stated the height of the arbor should be a minimum of 14.6 feet. Kirk asked Julio to check if Randy can use his bucket truck to re-hab the West Point Cemetery sign. Judy reported there were no sales of plots in the past month. Bob said the large pine tree in the West Point Cemetery by the lower gate fencing is about 20 years old and he'd like to ask Josh to look at and give a bid to remove it. Bob said he'd like to save the fence rather than remove it. Judy expressed concern about debris flowing across the road and graves if the fence is removed. Bob showed a sample for fencing replacement to restore a family plot at the Sandy Gulch Cemetery. No decision was made to purchase the replacement at this time. Bob said he'll research the options to save the fencing at the West Point Cemetery. Judy asked him to check the fencing directly below the Baptist Church while he's researching. Kirk informed that the trailer is covered under the existing insurance policy because while it's in operation, it is covered under the vehicle that is towing it. He said Ritchey's truck has been set up with a towing hitch. Discussion took place regarding reimbursement to Ritchey for his mileage, not just fuel reimbursement.

Kirk said this I.R.S. rate for mileage reimbursement would also apply to the Trustees as well. Julio made the motion to reimburse mileage for Cemetery District business at the standard I.R.S. rate. Bob seconded the motion. The motion passed with 5 votes. Brian reported that he'd spoken with a Hydrologist Engineer regarding the buildup of silt. He suggested that the District monitor the buildup during the raining season by driving stakes in the ground and marking how much more silt has settled. He said this can be calculated per inch of rain. Bob agreed this would be very informative.

Ritchey gave his caretaking report stating there's been a lot of work going on at the Sandy Gulch Cemetery. He said he'll shore up the damaged fencing and trim around the plot and paint it also. He said he'll fill in some areas at both cemeteries that have sunk over time. He said he'd like to paint the shed in the future. Discussion took place regarding erosion control in Section O and the possibility of a ditch to divert the wash pattern.

The District's monthly payables in 2 transmittals were reviewed. Bob made the motion to pay both transmittals (\$839.48 and \$257.95). Brian seconded the motion. The transmittals were paid with 5 votes.

Kirk asked if the Trustees would consider changing the time of the regular meetings to earlier in the day. He asked that this matter be considered at the January meeting. Kirk said it was recommended that the new paving be sealed after a year. He said he'll get a bid and present it at the January meeting. Ritchey asked if the Trustees would consider the planting of new trees in the new section. This will be discussed at the January meeting.

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk