

TUCSON SINGLETARIANS BY-LAWS

Revised June 2023

Article I

The name of the society shall be Tucson Singletarians.

Purpose: The purpose of the Tucson Singletarians is to develop friendships, promote the enjoyment of life, and encourage intellectual and emotional growth among its members, and to provide a forum in which all may participate equally in planning, organizing and enjoying activities. Activities will be carried out in a spirit of mature responsibility toward others so that fun, friendship, sharing and caring can be nurtured. There will be no discrimination because of sex, race, color, religious view, sexual orientation, or national origin.

Article II

Membership: All adults whose marital status is currently single, e.g. never married, divorced, widowed or legally separated may become members by paying the annual dues and completing an annual renewal form to update organizational records. The minimum age for membership is fifty (50) years.

A current member in good standing may get married and remain a member of the Tucson Singletarians. If the partner is not a member of Singletarians, they may attend three functions before becoming a member. At that time, he/she will have the option of either joining the club, or not attending future activities.

Members age 85 and up are not required to pay annual dues.

An individual membership will be terminated for failure to pay annual dues. Membership may also be terminated by majority vote of the Board to exclude a member whose behavior is deemed inappropriate.

Article III

The Board of Directors: The Executive Board shall consist of the President, Vice-President, Secretary and Treasurer. The other Board members include the Program Chair, Membership Chair, Publicity and Marketing Chair, Newsletter Editor, Trustee and Parliamentarian and shall also be voting members.

The Board shall manage the affairs of the Singletarians, controlling all expenditures, reviewing the annual dues, informing the membership of any changes, formulating plans and procedures. The President, with Board approval, will fill any vacancies for unexpired terms. The President may appoint committees and give them direction as he/she sees fit. The Board may meet when convened by the President or by any three other Board members at a time and place agreed upon. Each member of the Board shall be notified at least one week prior to any called meeting.

No monetary compensation shall be offered to any officer, chairperson, editor or member of the Tucson Singletarians for any services performed. Board members are not liable individually or as a group. All officers shall serve a term of one year.

Article IV
Duties of Officers and Committee Chairpersons

Executive Officers:

The President shall **a)** Preside over all board meetings. **b)** Appoint all Committee chairpersons. **c)** Appoint replacements for any vacancy with Board approval. **d)** Be an un-official member of all committees with the exception of the Nominating Committee.

The Vice-President shall **a)** Assume the duties of the president when necessary and assist the president when asked to do so. **b)** Plan the January Annual meeting.

The Secretary shall **a)** Take full and accurate minutes of all Board and Annual meetings. **b)** Write correspondence as necessary and as directed by the Board.

The Treasurer shall **a)** Receive and deposit all funds and disburse them as necessary. No disbursements of more than fifty dollars (\$50) shall be made except with the consent of the majority of the Board. **b)** Submit a report of income and expense for the prior month for the approval of the Board.

Other Board Members:

The Membership Chair shall **a)** Answer all telephone membership inquiries. **b)** Process applications for membership. **c)** Maintain up-to-date lists of members and their interests.

The Program Chair shall **a)** Coordinate all social activities of the Singletarians. **b)** Set up monthly planning meetings.

The Newsletter Editor shall **a)** Compile a monthly newsletter from information supplied by members and officers, including pertinent information for the members. **b)** Work with Program Chair to be informed of upcoming events for a monthly calendar. **c)** Coordinate with the person in charge of newsletter distribution.

The Publicity and Marketing Chair shall **a)** Inform the community about the Tucson Singletarians in various ways such as distributing fliers, contacting senior organizations and publications for advertising.

The Parliamentarian shall **a)** Keep order in Board Meetings. **b)** Follow Roberts Rules of Order.

The Trustee shall be the retiring president and will advise and assist the President

Article V

General Membership Meeting. The President and Vice President shall schedule one annual membership meeting in January.

Annual Meeting. An annual meeting of the membership shall be held in January. Notice of the date and location will be placed in the December and January issues of the Newsletter. At the Annual Meeting the Nominating Committee shall present the Nominating Committee report. Nominations will also be accepted from the floor at this time. Officers for the coming year shall be elected by majority vote of the members present at the meeting. Officers will be installed at this meeting. The committee chairpersons - Program, Membership, Parliamentarian, Publicity and Marketing and Newsletter Editor will be selected by the president.

The Nominating Committee. No later than October 1 of each year the Board shall appoint a Nominating Committee, consisting of at least five members, at least one of whom shall be a Board Member. Members of the Board shall not be a majority of the Nominating Committee. The Committee shall meet as a whole, shall choose a chairperson from among its members and shall submit its recommendations prior to the

November meeting of the Board. Recommendations shall be published in the December newsletter.

Article VI

Amendments to the By-Laws The Board may revise these by-laws at their discretion.

Revision February 2023: In Article IV, in the paragraph entitled “The Treasurer”, changed the amount of expense that must be approved by the Board from \$25 to \$50 in the following sentence: *“No disbursements of more than twenty five dollars (\$25) shall be made except with the consent of the majority of the Board.”* Change was approved unanimously at Board meeting held on February 14, 2023. Members present were Paul Thompson, President, Mike Quinn, Treasurer, Lucy Smith, Secretary, Tanya Hoffmann, Membership Chair and Trudy Stave, filling in as Trustee for Laura Zangri.

Revision June 2023: In Article II, removed the word “or married” in the last sentence in the last paragraph. Added the entire second paragraph in Article II. This change incorporates the proposed amendment that was voted on by the entire membership of Singletarians and passed by a majority of members.