Woodland Hills of Southgate
Board Meeting Minutes
February 22, 2018

CALL TO ORDER: The meeting was called to order at 6.30 pm by Judy MC Dowell.

ATTENDANCE: Board members present were Judy McDowell, Dave Basinger, Jim Cole, and Jim Kasper and Donna Shultz. Nancy Caywood and Debbie Sumner were present on behalf of Towne Properties.

APPROVAL OF MEETING MINUTES: January 25, 2018 meeting minutes were approved.

OPEN DISCUSSION: Resident requesting dog run area. Board directed management to research cost for installation.

COMMITTEE REPORTS:

Landscape: Debbie Sumner reported Fredericks Landscaping is working on plans for pine tree replacement, and block wall updates for the entrance of the community.

Finance: Donna Shultz did review the January financials and everything was in order.

Clubhouse: Jim Kasper read Clubhouse report for January (5) Rentals in January generating income of $375.00.

Management Report: Nancy Caywood re -caped the written management report noting the financial information for January, 2018.

January 2018

Income:	YTD	$ 82,360.75
Expenses:	YTD	$ 69,643.34
Bank Balance Operating Account:		$ 166,710.07
Reserve Account Balance:		$ 601,447.23

Year to date expenses that have been paid from the reserve account totaled $0 for 2018.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Management brought to the Boards attention a slip & fall claim failed against Woodland Hills.

Management brought to the Boards attention the need for a computer for exercise room and pool card system. The computer at the exercise room crashed. Debbie Sumner suggested they allow Bryan to price out rebuilding the computer verses purchase one. Board agreed for Bryan to obtain pricing for computer.

Board directed management to price out installing a fence for a dog run for the community.

Board asked management to get pricing on window replacement at the exercise room due to bad seals causing clouded glass.

CLOSED SESSION:

Nancy Caywood reviewed those in foreclosure and those receiving ten day notices.

NEXT MEETING DATE: March 22, 2018 at 6.30 @ the Clubhouse.