

**Woodland Hills of Southgate
Board Meeting Minutes
March 22, 2018**

CALL TO ORDER: The meeting was called to order at 6.30 pm by Judy MC Dowell.

ATTENDANCE: Board members present were Judy McDowell, Dave Basinger, Jim Cole, Jim Kasper and Donna Shultz. Nancy Caywood and Debbie Sumner were present on behalf of Towne Properties.

APPROVAL OF MEETING MINUTES: February 22, 2018 meeting minutes were approved.

OPEN DISCUSSION: Resident concerned about packages being left in wrong buildings.

COMMITTEE REPORTS:

Landscape: Debbie Sumner gave brief landscape update, mulching and edging has started.

Finance: Donna Shultz reviewed the February financials and she had a couple questions, that management answered. Everything was in order.

Clubhouse: Jim Kasper read Clubhouse report for February (4) Rentals in February generating income of \$300.00.

Management Report: Nancy Caywood re -caped the written management report noting the financial information for January, 2018.

February 2018

Income:	YTD	\$ 100,879.79
Expenses:	YTD	\$ 93,234.30
Bank Balance Operating Account:		\$ 150,510.81
Reserve Account Balance:		\$ 640,759.38

Year to date expenses that have been paid from the reserve account totaled \$0 for 2018.

UNFINISHED BUSINESS:

Management provided Board with insurance recommendations, cost for fencing, and walkway for dog run to review.

NEW BUSINESS:

Management submitted a quote from Wenn Electric for curb pole lights due to problems finding replacement parts and lamp heads. Jim Cole suggested we get price quotes from A&S Electric, Becker, and Wiseway for comparison pricing.

Management submitted landscape plans for the front entrance of the property for the Board to review. Management invited board members to meet with the landscapers to review the plans with the landscape designer for any questions they may have.

CLOSED SESSION:

Nancy Caywood reviewed those in foreclosure and those receiving ten-day notices.

NEXT MEETING DATE: April 26, 2018 at 6.30 @ the Clubhouse.