

**Woodland Hills of Southgate  
Board Meeting Minutes  
January 27, 2022**

**Draft**

**CALL TO ORDER:** The meeting was called to order at 6.00pm by Taylor Bigis Vice President.

**ATTENDANCE:** Board members present were Taylor Bisig, Donna Shultz, and Victoria Plemmons. Jim Kasper and Dave Basinger were absent with notice. Nancy Caywood, and Debbie Sumner were present on behalf of Towne Properties.

**APPROVAL OF MEETING MINUTES:** November 18, 2021 minutes were approved.

**OPEN DISCUSSION:** Fischer Homes, and various items.

**COMMITTEE REPORTS:**

**Landscape:** Debbie Sumner reported nothing going on at this time with landscaping.

**Finance:** Donna Shultz reported everything was in order.

**Clubhouse:** Taylor Bisig read the Clubhouse Report. The Clubhouse was rented eight times for the month of December generating income of \$600.00.

**Management Report:** Nancy Caywood re -caped the written management report noting the financial information for December, 2021.

**Financial Report for: December 2021**

|                                 |     |                |
|---------------------------------|-----|----------------|
| Income:                         | YTD | \$1,094,990.40 |
| Expenses                        | YTD | \$1,103,226.52 |
| Bank Balance Operating Account: |     | \$134,050.01   |
| Reserve Account balance:        |     | \$833,311.53   |

**Year to date expenses that have been paid from the reserve account total \$478,347.42.**

**UNFINISHED BUSINESS:**

Amy Ferguson is working on the last response received on January 14, 2022 from John Haas.

**NEW BUSINESS:**

Management provided two quotes from Exercise & Leisure for new treadmills. All in favor to purchase the Landice L7 Club Treadmill for the exercise room.

Management submitted information regarding round bollard post to install at 74 dumpster due to problem with cars parking in this area. All in favor of bollard post.

Management provided Fredericks's proposal for honeysuckle removal. Board decided to add honeysuckle removal to Golden Rule Tree service tree trimming this spring.

Management informed the Board the new camera system needs to new pool cards. Management is currently working on inputting the new cards. Notices will be sent out when to pick up the cards before the pool opens.

The Board did review attorney letter regarding support animals. Letter has been sent to resident requesting updated information.

**CLOSED SESSION:**

Nancy Caywood reviewed those in foreclosure and those receiving ten-day notices.

**Adjournment:** 7.30pm

**NEXT MEETING DATE:** The next scheduled meeting is February 25, 2022 at 3.00pm @ the Clubhouse.