

**WOODLAND HILLS OF CO-OWNERS  
ANNUAL MEETING MINUTES  
MAY 26<sup>th</sup>, 2022**

**Call to Order:** Dave Basinger, President called the meeting to order at 6.00 pm.

**Proof of Notice:** Notice of meeting was mailed to each owner of record on April 27th, 2022

**Attendance / Quorum:** Board members present were, Dave Basinger, Jim Kasper, Taylor Bisig and Donna Shultz. Victoria Plemmons was absent with notice. Nancy Caywood and Emily Bowcock were present on behalf of Towne Properties. It was noted that 82 households were needed for a quorum. However, there were only 51 in person and proxy. Melissa Williams moved to proceed notwithstanding the presence of a quorum. Gail Rachford seconded, all in favor.

**Approval of the Annual Meeting Minutes:** Jim Kasper moved to approve the May 27, 2021 minutes as written. Taylor Bisig seconded, all in favor.

**Committee Reports:**

**President:** Dave Basinger welcomed all residents to the Annual Meeting. He introduced members of the Board and had all in audience introduce themselves. Dave gave an overview of the accomplishments and projects for 2021.

**Landscape:** Dave Basinger gave a brief landscape report of the projects he and Gail Rachford have been working on throughout the property.

**Political:** Melissa Williams reported no activity.

**Clubhouse:** Jim Kasper reported that the clubhouse rentals for 2021 generating income of \$3454.00

**Management Report:** Nancy Caywood recapped the year-end financial report noting that the overall budget was very good. She reported that the community ended 2021 with \$134,050.01 in the operating account and \$833,311.53 in the reserve account. She noted that \$538,341.84 went into the reserve account and expenses from the reserve account were \$478,347.42.

**Old Business: None**

**New Business:**

**Election of three Board Members:**

It was noted that three positions were open on the Board. Dave Basinger, Taylor Bisig and Donna Schultz were seeking re-election. Each candidate was given a few minutes to introduce themselves and say why they would like to remain on the Board.

**Nominations from the floor:** Dave Basinger called for nominations from the floor. No nominations from the floor were forthcoming. Dave Basinger made motion to close Nominations. Motion carried unanimously.

**Election Results:** Since there are no nominations from the floor it was unanimously agreed to accept Dave Basinger, Taylor Bisig and Donna Schultz by acclamation for another two-year term.

**Open Session:** The Board addressed various questions from owners in attendance.

**Adjournment:** There being no further business, the meeting was adjourned at 7.00 pm.