

# Woodland Hills of Southgate

Draft

## Board Meeting Minutes

November 18, 2021

**CALL TO ORDER:** The meeting was called to order at 3.00pm by Dave Basinger.

**ATTENDANCE:** Board members present were Dave Basinger, Jim Kasper, Taylor Bisig, Donna Shultz, and Victoria Plemmons. Nancy Caywood and Debbie Sumner were present on behalf of Towne Properties.

**APPROVAL OF MEETING MINUTES:** October 28, 2021 minutes were approved.

**OPEN DISCUSSION:** exercise equipment, parking committee.

### COMMITTEE REPORTS:

**Landscape:** Dave Basinger gave a brief Landscape report regarding landscape.

**Finance:** Donna Shultz reported everything was in order.

**Clubhouse:** Jim Kasper read the Clubhouse Report. The Clubhouse was rented six times for the month of October generating income of \$450.00.

**Management Report:** Nancy Caywood re -caped the written management report noting the financial information for October, 2021.

### Financial Report for: October 2021

Income:	YTD	\$934,637.09
Expenses	YTD	\$929,315.85
Bank Balance Operating Account:		\$137,607.37
Reserve Account balance:		\$742,184.58

**Year to date expenses that have been paid from the reserve account total \$479,434.72.**

### UNFINISHED BUSINESS:

John Haas LOI

**NEW BUSINESS:**

Management reported deck work has been scheduled to start in December weather permitting. Building 22 decks will be first they were removed for brick work.

Management reported only one resident so far inquired about the Parking Committee. Resident at the board meeting has an interest to serve on the parking committee as well.

Board discussed Airbnb's, according to the Woodland Hills Declaration of Master deed, and Rules & Regulations short term leasing is not permitted. Owners must provide a copy of lease and insurance for each resident residing in unit.

Resident submitted request for handrail placed at the curb area of walk way to building 68 View Terrace DR. Resident provided plans from Elsmere Ironworks for Board approval. Board approved Elsmere Ironworks plan for handrail at resident's expense.

**CLOSED SESSION:**

Nancy Caywood reviewed those in foreclosure and those receiving ten-day notices.

**NEXT MEETING DATE:** The next scheduled meeting is January 27, 2022 at 6.00pm at 6.00pm @ the Clubhouse.