

# Woodland Hills of Southgate Board Meeting Minutes November 17th, 2022

**CALL TO ORDER:** The meeting was called to order at 3.00 pm by Dave Basinger Board President.

**ATTENDANCE:** Board members present were Dave Basinger, Victoria Plemmons and Jim Kasper. Donna Schultz and Taylor Bisig were absent with notice. Nancy Caywood, and Emily Bowcock were present on behalf of Towne Properties.

**APPROVAL OF MEETING MINUTES:** October 20th, 2022, minutes were approved.

**OPEN DISCUSSION:** None

## **COMMITTEE REPORTS:**

**Landscape:** Fredericks did a leaf clean-up the week of November 14<sup>th</sup>, 2022. They will be on the property to do the ornamental grass and perennial clean-up.

**Finance:** Donna Shultz reported everything was in order prior to the meeting.

**Clubhouse:** Jim Kasper read the Clubhouse Report. The Clubhouse was rented three times for the month of September generating income of \$225.00.

**Management Report:** Nancy Caywood re-capped the written management report noting the financial information for October, 2022.

## **Financial Report for: October, 2022**

Income:	YTD	\$1,003,344.09
Expenses	YTD	\$981,517.83
Bank Balance Operating Account:		\$155,819.41
Reserve Account balance:		\$715,226.57

**Year to date expenses that have been paid from the reserve account total \$600,316.62**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Clubhouse house rules and procedures were revised. The only tape that will be permitted on premise is painters' tape that the Association will provide to those renting the Clubhouse. The rental fee will increase from \$75.00 per party to \$80.00. Additionally, the deposit fee for rental will increase from \$100.00 to \$150.00.

Installing exterior steps from Woodland Hills Drive to the clubhouse has been tabled until January's meeting.

Board reviewed written correspondence from residents pertaining to concerns about dumpsters being used by non-residents, and a response to a dog complaint. The Board and management are going to investigate what if anything can be done about the dumpster in question.

**CLOSED SESSION:**

Nancy Caywood reviewed those in foreclosure and those receiving ten-day notices.

**Adjournment:** 5.00 PM

**NEXT MEETING DATE:** The next scheduled meeting is Thursday January 26<sup>th</sup>, 2022, at 3.00 PM.