

# Woodland Hills of Southgate Board Meeting Minutes October 20th, 2022

**CALL TO ORDER:** The meeting was called to order at 3.00 pm by Dave Basinger Board President.

**ATTENDANCE:** Board members present were Dave Basinger, Taylor Bisig, Victoria Plemmons and Jim Kasper. Donna Schultz was absent with notice. Nancy Caywood, and Emily Bowcock were present on behalf of Towne Properties.

**APPROVAL OF MEETING MINUTES:** September 22nd, 2022 minutes were approved.

**OPEN DISCUSSION:** None

## **COMMITTEE REPORTS:**

**Landscape:** Fredericks will be setting up for Trunk or Treat. They will also be starting fall clean-up shortly.

**Finance:** Donna Shultz reported everything was in order prior to the meeting.

**Clubhouse:** Jim Kasper read the Clubhouse Report. The Clubhouse was rented five times for the month of September generating income of \$375.00.

**Management Report:** Nancy Caywood re-caped the written management report noting the financial information for September, 2022.

## **Financial Report for: September, 2022**

Income:	YTD	\$906,353.78
Expenses	YTD	\$888,932.31
Bank Balance Operating Account:		\$150,932.52
Reserve Account balance:		\$681,476.58

**Year to date expenses that have been paid from the reserve account total \$586,053.98**

**UNFINISHED BUSINESS:** The office has received two volunteers to be a building coordinator.

**NEW BUSINESS:** Per a resident's request the Board agreed to install four "Truck Parking" signs on the dumpster side near buildings 10 and 12.

The Board unanimously voted to change all remaining storage hallway door knobs that have locks on them. They will be replaced by knobs that don't require a lock.

The Board discussed revising clubhouse rules.

Installing exterior steps from Woodland Hills Drive to the clubhouse was discussed, no final plans have been made.

The Board requested a new temperature gauge along with timer be purchased and installed in sauna at Fitness Center.

Management provided the 2023 Budget for Board to approve. There will be no increase in fees for 2023, and will remain at \$245.00 per month. All in favor.

**CLOSED SESSION:**

Nancy Caywood reviewed those in foreclosure and those receiving ten-day notices.

**Adjournment:** 5.35 PM

**NEXT MEETING DATE:** The next scheduled meeting is Thursday November 17<sup>th</sup>, 2022 at 3.00 PM.