

Woodland Hills of Southgate

Draft

Board Meeting Minutes

September 24, 2020

CALL TO ORDER: The meeting was called to order at 3.00 pm by Dave Basinger.

ATTENDANCE: Board members present were Dave Basinger, Donna Shultz, and Jim Kasper. Judy Mc Dowell, and Jim Cole were absent with notice. Nancy Caywood and Debbie Sumner were present on behalf of Towne Properties.

APPROVAL OF MEETING MINUTES: June minutes were approved.

OPEN DISCUSSION: Patios & Window violations, EV charging stations.

COMMITTEE REPORTS:

Landscape: Dave Basinger gave a brief Landscape report regarding landscape updates to date.

Finance: Donna Shultz reviewed August financials; everything was in order.

Clubhouse: Jim Kasper read the Clubhouse report: Rentals for August were 2 rentals generating \$150.00 income. (Should I include the \$60.00 sanitizing?)

Management Report: Nancy Caywood re -caped the written management report noting the financial information for August, 2020.

August 2020

Income:	YTD	\$389,380.92
Expenses:	YTD	\$378,019.81
Bank Balance Operating Account:		\$160,942.61
Reserve Account Balance:		\$648,287.41

Year to date expenses that have been paid from the reserve account total \$421,066.51 for 2020.

UNFINISHED BUSINESS:

NEW BUSINESS:

Updates:

Management provided board with letters from residents.

Management reported the drainage work at 60 View Terrace Dr is scheduled for the end of October.

Management updated board of tree clean up on View Terrace near the storm drain across from 62, it is completed and the engineer recommendations are completed.

Management updated board regarding the scheduled storm drain and yard drains camera scope. The storm drain had some debris in it and was flushed out. The camera found one-yard drain separated, management is working on a quote for repair.

CLOSED SESSION:

Nancy Caywood reviewed those in foreclosure and those receiving ten-day notices.

NEXT MEETING DATE: The next scheduled meeting is scheduled for October 22, 2020 at 3.00pm @ the Clubhouse.