

Summer of Hope: Star Wars

Summer of Hope is OUT OF THIS WORLD

Registration Form 2024

Hello, parents!

We wanted to take this time to thank you for trusting us to take your child as we embark on our **Star Wars** adventure (June 3rd- August 2nd).

This year, Summer of Hope campers will become experts of this world and beyond while they learn about different planets week to week. They will get the chance to be hands-on astronomers in the classroom and out in the field (on field trips of course). Your future space experts will get the chance to not only learn about planets and outer space but they will have the opportunity to gain core social skills through STEM team building activities with other students their age.

Our Summer of Hope staff are looking forward to working with your campers and can't wait to see some new and familiar faces this summer

If you have any questions, comments, or concerns, feel free to email me at garcia@hopeglendora.org (Tammy Garcia). We are looking forward to a summer filled with adventure!!

Kindest regards,

Tammy Garcia

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Here is the outline for the Summer of Hope season from June 3rd to August 2nd 2024:

Please note: field trips are on a tentative basis and are subject to change.

WEEK 1: June 3rd - June 7th, 2024 --!

Field trips to be included:

- John's Incredible Pizza
- Local Park, Barranca Water Park

WEEK 2: June 10, - June 14th, --

- Skyzone
- Glendora Public Library

WEEK 3: June 17th, - June 21st, -

- Downtown Glendora Ice Cream Shop
- Frank G. Bonelli Regional Park in San Dimas (games, hiking, swimming, and fishing)

WEEK 4: June 24th, - June 28th,

- Alf Museum and In-N-Out
- Glendora Public Library

WEEK 5: July 1st, - July 3rd, -- Going on an Adventure

(CLOSED THURSDAY 4TH AND FRIDAY 5TH)

- Movies and Shakey's Pizza
- Local Park, San Dimas Canyon Park

WEEK 6: July 8th, - July 12th, --

- Rock N Jump
- Glendora Public Library

WEEK 7: July 15th - 19th

- Roller Skating
- Frank G. Bonelli Regional Park in San Dimas

WEEK 8: July 22nd, - July 26th,

- Bowling
- Glendora Public Library

WEEK 9: July 29th - August 2nd, --

- Kid's Empire
- Finkbiner

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Child's Name: _____

Mailing Address: _____

Parent/ Guardian's Name: _____

Parent/ Guardian's Email: _____

Daytime Phone: _____ Circle one: Home Work Cell

Evening Phone: _____ Circle one: Home Work Cell

Registration:

\$40.00 per student for registration

Please indicate your child's T-shirt size: Child: S M L XL Adult: S M L XL

Summer Prices: Five-day Program: \$180 -includes all field trips (Fourth of July Week is \$120)

- Our field trips are all subject to change and will be finalized a week in advance.
- All students must be dropped off by 9:00 a.m unless the parent has contacted the office and or Summer of Hope Staff.

(Return to Office)

- Please Indicate Approximate Drop-off Time:

Please indicate which weeks your student will be attending Summer of Hope

Week	Theme	Yes No
1. June 3rd - 7th	Welcome to Star Wars Summer of Hope OUT OF THIS WORLD	
2. June 10th- 14th	Jupiter	
3. June 17th- 21st	Saturn	
4. June 24th - 28th	Mars	
5. July 1st-3rd Closed Thurs/Friday	Earth	
6. July 8th -12th	Venus	
7. July 15th- 19th	Neptune	
8. July 22nd-26th	Mercury	
9. July 29th -Aug. 2nd	Uranus	

(Return to Office)

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Parent Information:

Price:

- Five-day Program: \$180 -includes all field trips.

Registration:

- \$40.00 per student for registration

Note:

- Please drop off your student no later than 9am.

Full payments are due on the Wednesday before the week your child will be attending camp. A late charge of \$20 will be added if full payment is not paid by the Friday before the week your child will be attending camp.

Things to bring to Summer of Hope:

Please make sure that your child has these items every day they come to camp:

- Refillable water bottle and packed lunch
- Sunscreen and any medications your child may need
- If your child wears sandals to camp, please bring a pair of socks and closed toe shoes just in case.
- Please have your child bring a spare change of clothes just in case.

Things your child can bring:

- Electronics such as laptops, phones, tablets, etc. (These items will be allowed to be used during designated times. When they are not in use they are to be put away in your child's bag. Summer of Hope staff is not responsible for keeping track of your child's items).
- Pillows and blankets
- Water guns and water balloons on water days
- If there is an item not on the list that your child would like to bring, please contact to see if it is approved.

Things not to bring:

- Costumes - unless specified in our weekly newsletter
- Any toys that resembles a weapon

Hope Lutheran Summer of Hope Admission and Enrollment Agreement Summer 2024

- Non-refundable registration fee is required for enrollment, all day camp fees are based on a weekly rate.
- Deposits are required to guarantee your child's reservations at SOH. A deposit of \$40, along with registration, is required for each child by the **Wednesday** the week before you intend to attend.
- Full program fees are due the **Wednesday** the week before your child intends to attend.
- Field trips are included in the weekly 5-day program fee.
- Each child is responsible for bringing his/her lunch/ beverage each day unless notified by SOH Day Camp staff.
- Hope Lutheran reserves the right to **limit registration** and cancel or postpone any program or trip.
- Each child will receive one (1) Day Camp T-shirt per summer. This T-shirt must be worn on all field trips.
- Each child must be signed in and out daily by an authorized person.
- All forms must be signed and returned before your child will be admitted to Day Camp.

I have received an enrollment packet and understand all of the policies governing the Hope

Lutheran Summer Day Camp program and I agree to abide by the following:

1. I will meet all financial responsibilities as stated in the enrollment packet. 2. I understand that if I can't meet my responsibilities as a Hope Lutheran Summer Day Camp parent or if my child cannot abide by the disciplinary guidelines as stated in the enrollment packet, that my child may be disenrolled.

Parent/Guardian Signature

Date:

Day Camp Director Signature

Date:

(Return to Office)

Summer of Hope 2024 TRANSPORTATION AUTHORIZATION

Child's Name:

I authorize Hope Lutheran staff to transport my child to and from
scheduled program field trips.

Parent/Guardian Signature

Date

(Return to Office)

Registration Form 2024

WELCOME! Hope Lutheran Day Camp has a fun, exciting and safe Summer Program planned for your child.

Enclosed you will find important information concerning your child's summer experience. Please read everything carefully and make sure that all forms are completely filled out and parent's signature is included when necessary.

We're looking forward to a Great Summer!

MISSION STATEMENT OF HOPE LUTHERAN CHURCH AND SCHOOL

To reach out and share the Word of God with our student's and educate them through all the activities offered, making disciples who experience the Abundant Life in Jesus Christ.

GOALS STATEMENT

The Summer Day Camp Program has been designed to meet the unique and individual needs of each child. Our ultimate goal is to create a safe and positive learning experience for each child.

Through interaction with others and exposure to certain responsibilities we strive to teach the child respect for him/herself and others.

Through daily exposure to group play, excursions, songs, and activities we strive to make the child comfortable with his peers and community.

Through positive discipline we strive to show each child that he/she has individual worth and that even though his/her actions may at times be inappropriate, his/her feelings are always important.

Our goal is to create a safe environment for all children. This includes first aid, fire, and earthquake preparedness training for the staff.

We strive to make each parent feel comfortable with the child's environment.

In striving to meet all our goals we hope to achieve the best environment for children to grow into responsible caring adults.

POLICIES AND PROCEDURES

ARRIVAL & DEPARTURE

1. Hours of Operation – Day Camp Hours are Monday through Friday 7am-6pm
2. Drop Off - Child(ren) may not be dropped off prior to 7:00 a.m and no later than 9:00 a.m unless Parent or Guardian contacts the office or program director. Parents or Guardians must physically walk their child(ren) into the building and sign her/him in. Parents should then accompany their child to the appropriate group area.
3. Pick-up - A child will not be released to anyone whose name does not appear on the pick up authorization list. The staff will require identification of anyone who is unfamiliar to them, and verify that the person is on the authorization to pick-up form before the child will be released. The child must be signed out before he/she will be released.
4. Late pick up - Children must be picked up prior to 6:00 p.m. to avoid a \$5.00 per 10 minute (or fraction thereof) charge. After 6:30 pm the charge is \$1 per minute. Late pick up charges may be paid at the office.

HEALTH & SAFETY

1. Injury during program - If your child is injured, the Site Director or acting Site Director will take whatever steps that may be necessary to obtain emergency medical care if warranted. These steps may include, but are not limited to the following:
 1. Attempt to contact a parent or guardian
 2. Attempt to contact a parent or guardian through any persons listed on the emergency information form.
 3. If we cannot contact you, we will do any or all of the following:
 - i. call paramedic
 - ii. have your child taken to an emergency hospital in the company of a staff member
2. Medication - any medication that needs to be administered should:

a. be given directly to the Site Director in the original packaging

b. have written instructions as per quantity, time to administer, any other directions and **written permission for Hope Lutheran to administer the medication.**

3. Sick Child - If your child wakes up with a fever or visible illness, please keep him/her at home. If a child becomes ill during the day, he/she will be isolated from the other children and you will be contacted. You will be expected to pick up (or make arrangements) your child as soon as possible.

4. Disaster Preparedness - During the course of the summer fire and earthquake procedures will be practiced.

5. To help us be prepared for an emergency situation, we ask that you send a ZIP LOCK BAG clearly marked with your child's name on the first day of camp. The bag can include:

foil pouched or boxed drinks, Granola bars, beef jerky

dried fruit or nuts (pkg) cheese and cracker packs fruit rolls

6. Discipline - The Hope Lutheran leadership staff is trained to be sensitive to the needs of each individual in the program. Leaders are trained to deal with behavior problems in a positive way, to help children develop positive habits and learn proper behavior.

7. If your child has a behavior problem that is repetitive and/or beyond verbal reinforcement, the following steps will be taken:

1. Child will be disciplined through time out from the group activity or other similar appropriate means.

2. The staff member will discuss appropriate behavior with the child.

3. If a problem, or problems, persist, the parent will be notified via a behavior report that must be signed before the child may return.

4. If the problem or improper behavior persists, the parent will be notified and requested to meet with the site director before the child may return to the program.

5. If the child's behavior continues to be a problem the child may be suspended or dis-enrolled from the program.

FINANCIAL ARRANGEMENTS

1. Payment Arrangements - You may mail your payments or pay at the office. Checks should be made payable to

Hope Lutheran. Should your check be returned by the bank for any reason, there will be a \$25.00 returned check fee.

2. Payment of Fees - Payments are due on a weekly basis. Fees should be paid by 10:00 a.m. on Wednesday prior to each new week. A \$20.00 late charge will be applied to any payment received after Wednesday. If the balance due is not received on time your child may not be able to attend the weekly field trip.
3. Refund Policy – In general, Hope Lutheran does not provide refunds. At the time of registration, a \$20 deposit should be placed for each week you plan for your child to attend. For example, if you plan for your child to attend three weeks during the summer, then \$40 plus registration is due at the time of enrollment. The \$20 will be credited toward the cost of the weekly fee.
4. Additional Children – There will be a \$10.00 discount for each additional child in the same family.
5. Cancellation/Additions: - Please understand that our program is staffed to registrations received, if you need to add or cancel a week we must have at least 5 days notice.

GENERAL INFORMATION

1. Questions and Concerns - Open communication between Hope Lutheran staff and parents is essential to the success of the program. For your child's sake, please share any concerns or compliments you may have with the program. These questions and or concerns should be directed to Mrs. Tammy Garcia.
2. No question is too small. We are here to help your child have a great experience during the summer day camp. Your comments, questions, concerns, or suggestions will be greatly appreciated.
3. Personal Belongings/Hope Lutheran Property - Each child will be provided with a storage place for his/her belongings and will be instructed to use it. Hope Lutheran is not responsible for lost, stolen or broken personal property brought to the site or on trips. Parents are responsible for any breakage of site property deemed malicious by the Site Director. Please clearly mark all items with your child's name.
4. Absences/Sick Days - If your child is going to be absent on any day, please notify the office no later than 9:00 a.m. on that day. Hope Lutheran Summer Day Camp cannot deduct days missed from weekly fees, as fees pay only for direct operational costs, such as staff, snacks, materials, and transportation. (Also, the enrollment reserves the time, space, staffing and provisions for your child whether he or she attends or not.)

5. Clothing - **Closed toe shoes** must be worn to all field trips unless specified by Summer SAC Staff.

Dresses or skirts may not be appropriate for some activities.

6. Field Trips – Field Trips are included in the 5-day weekly fee. All major trips will be on Tuesdays. Park days, Library days, and swimming days will be added throughout the summer. Children must wear their camp T-shirts on field trip days. (Field Trips are subject to change)

7. Food - Hope Lutheran Summer Day Camp will provide a morning and afternoon snack including at least two food groups. Each child must bring a sack lunch that includes a drink (unless specified otherwise by HLSDC staff). Please include any allergies your child might have at the space provided on the Emergency Form.

8. Money - Unless it is clearly specified by staff, please do not allow your child to bring any money to summer day camp.

Hope Lutheran Responsible Use Agreement

Hope has determined that the following policy be put in place due to the potential for electronic devices to be damaged, lost, stolen, or misused. It has also been determined that we make it clear that Hope Lutheran Church and School (this is including Summer of Hope) is not responsible for lost, stolen, or damaged electronic devices and that as a condition of use on campus, the child and the parent must sign this policy stating they understand and will abide by the policy listed below and in other areas of the Student-Parent Handbook.

Children are not allowed access to the Hope wi-fi network on personal devices and we use a filtering device to prevent children from accessing inappropriate information on the Internet when using school devices and when using personal devices. Hope Lutheran can, and will, monitor students' online activities and access, review, copy, and store or delete any communications or files and share them with adults as necessary. Children should have no expectation of privacy regarding their use of Hope Lutheran equipment, network, and/or internet access or files, including email.

Misuse of Hope Lutheran devices or personal devices, and networks may result in restricted access. Such misuse may also lead to disciplinary actions, which may include disenrollment in our program.

During Summer of Hope, electronic devices may be used by your child(ren) between the hours of 7am and 9 am, then they will be put away for the daily activities, and can be brought back out at 5pm to 6pm. Children are allowed to use their devices to communicate with a parent as long as they ask permission. Cell phones are allowed on field trips if the parents have allowed it, however, it is the child's responsibility to take care of their device, and staff may ask children to put cell phones away if they are distracting.

When signing this policy both children and parents acknowledge that the following are understood:

I am responsible for practicing positive digital citizenship.

I will practice positive digital citizenship, including appropriate behavior and contributions on websites, social media, discussion boards, media sharing, and all other electronic communications. I will be honest in all digital communications.

I understand that what I do and post online must not disrupt school activities or compromise school safety and security.

I am responsible for my passwords and my actions on Hope accounts.

I will not share my passwords with another child.

I will not access the account information of another child.

I will not post personal contact information about myself or other children. This includes, but is not limited to, last names, addresses and phone numbers.

I will not seek out, display, or circulate material that is hate speech, sexually explicit, or violent. I will log out of my accounts in order to maintain privacy and security.

I am responsible for my verbal, written, and artistic expression.

I will use school appropriate language in all electronic communications, including email, social media posts, and audio/video recordings.

I am responsible for treating others with dignity.

I will not send and/ or distribute hateful, discriminatory, or harassing digital communications. I understand that bullying in any form, including cyberbullying is unacceptable.

Hope Lutheran Responsible Use Agreement Form

Child's Name:

I have read the Hope Lutheran Responsible Use Agreement with my child(ren) and understand it.

Parent/Guardian Signature

Date

Permission to Apply Sunscreen Waiver Form

Name of Child: _____

Hope Lutheran Summer Day Program requests that sunscreen be applied to your child prior to them attending camp for the day. As the parent or legal guardian of the above-named child, I hereby give my permission to the Director(s) at Hope Lutheran Summer Day Program to apply a sunscreen product of SPF 15 or higher to my child, as specified below, when he or she will be engaging in outdoor activities between the times of 10:00AM and 4:00PM. I understand that sunscreen may be applied to exposed skin, including but not limited to the face, tops of ears, nose, bare shoulders, arms, and legs.

Additionally, I have checked and/or indicated below my directives regarding the type and application of sunscreen:

____ The Director(s) of Hope Lutheran Summer Day Program may use the sunscreen of their choice according to package directions.

____ Only use the following type(s) SPF of sunscreen (parent will provide):

_____ For medical or other reasons, please don't apply sunscreen to the following areas of my child's body:

Parent/Guardian Full Name (Print): _____

Parent/Guardian Signature: _____

Date: _____