

Good afternoon, Oceans Grand!

We are nearing the end of our carpet cleaning and I have had a lot of positive feedback. Complete Steam Services will be cleaning the carpets on the **4<sup>th</sup> floor** on **Wednesday, March 23<sup>rd</sup>**. We will finish up with the **1<sup>st</sup> floor on Thursday, March 24<sup>th</sup>**.

DynaFire will be on property April 12<sup>th</sup> & 13<sup>th</sup> to do our Annual Fire Inspection. This will necessitate entrance into **EVERY** unit on April 12<sup>th</sup>. If you have a code on the door, please send it to me, **even if you think you have already given it to us**. We are charged a reentry fee of \$75 per unit, if they cannot get in a unit to inspect. The speakers and alarms **WILL** sound in the units, so plan accordingly if you have pets that are sensitive to the noise.

**Wednesday, March 23<sup>rd</sup>**, Barry & Doug will be installing the rest of the new bicycle racks. In order to set them up as they have diagrammed out, we need to move several of the racks that are in the main bicycle area, to the left as you are going out the main garage door. If you have a bicycle in that area, please arrange for the bikes to be unlocked, or you can send me your code if you are unable to be here in person. Once the new racks are in place, the bicycles will be relocked. Please see any member of the team to coordinate.

Our new red bike tags have arrived. Please come to the office to obtain a new sticker for your bicycles for 2022. All bikes will need to have a red sticker on them no later than **Friday, March 25<sup>th</sup>**. All bikes that do not have the red tag after that date will be removed and donated or discarded.

Also on March 23<sup>rd</sup>, we will have our semi-annual window cleaning to **clean only the windows that cannot be reached from a balcony**.

The key to open parcel locker #4 in the mailroom has disappeared and the post office asked me to put out a notice, in case someone inadvertently brought it home with them.

Debbie & George are no longer with us. As I interview for a new administrative person, I will be in the office Monday- Friday 8:00 a.m. – 1:00 p.m. I have also forwarded the phone to my cell phone, so I will be available to take calls during normal business hours. I am actively conducting interviews and hope to have the position filled in the very near future.