



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

January 19th, 2023 6:00PM
(ARS §§ 38-431 thru 38-431.09)

- 1) **Call to Order 6:00pm**
- 2) **Pledge Allegiance**
- 3) **Roll Call**
Bob Morrison called role call; the following were present: Bob Morrison, Bruce Allred, Garrett Tomlinson, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen (via Skype). Vivian Hughes arrived at 6:14pm.
- 4) **Public Comments**
No public comments.
- 5) **Discussion and Possible Action re: 2021-2022 Financial Audit Review with Susan Vos from RCM CPA's (via Phone)**
Susan called in at 6:02pm & read the financial documents for the 2021-2022 audit. All questions were answered. Garrett made a motion to accept the 2021-2022 Financial Audit as presented. Bruce Allred second the motion. Vote: Aye- 4 Nay-0
- 6) **Discussion and Possible Action re: December 15th, 2022 Board Meeting Minutes**
Garrett Tomlinson made a motion to approve the December 15th, 2022 minutes as published. Bruce Allred second the motion. Vote: Aye-4 Nay-0
- 7) **Discussion and Possible Action re: Financial Reports**
 - a) **Transaction Detail by Account**
 - b) **Profit and Loss vs. Actual**
 - c) **Bank Statements**
 - d) **Balance Sheet**Bruce Allred made a motion to accept the financials as presented. Garret Tomlinson second the motion. Vote: Aye-4 Nay-0
- 8) **Discussion and Possible Action re: Fire Chief's Report**
 - a) **Department Incident Reporting for December 2022**
 - b) **Department Donations and Out of District Billing**
 - c) **Grant Updates**Chief Dame reported on above items. No action taken.
- 9) **Discussion and Possible Action re: Resolutions 22-23-2 and 22-23-3 to accept Parcels 503-07-003F and 503-07-003H into CCMFD Boundaries**
Bruce Allred made a motion to approve Resolution 22-23-2 to accept the parcel into the CCMFD boundaries. Garrett Tomlinson second the motion. Vote: Aye-4 Nay-0
Garrett Tomlinson made a motion to approve Resolution 22-23-3 to accept the parcel into the CCMFD boundaries. Bruce Allred second the motion. Vote: Aye-4 Nay-0
- 10) **Discussion and Possible Action re: Bill Clark's Carpet Service Invoice**
Garrett Tomlinson made a motion to approve the installation of flooring according to the invoice presented. Vivian Hughes seconded the motion. Vote: Aye- 4 Nay-0
- 11) **Public Comments**
No public comments.
- 12) **Announcements (No Action Will Be Taken)**
No announcements were made.
- 13) **Adjournment**
Meeting adjourned 6:28 PM

Minutes prepared on January 23rd, 2023 by:
Lacy Sorensen, Administrative Assistant
Circle City Morrystown Fire District

MEETING DATE: January 19th, 2023

DATE MINUTES APPROVED: February 16th, 2023