

APPLICATION TO RENT – PAGE 1 OF 3

Landlord: Frank B. Haddleton (270 College St.) or Ponds End Corporation (all other properties)
P.O. Box 64649 Burlington, VT 05406
Phone: (802) 363-9352 email: frankbhaddleton@gmail.com
website: keys2burlington.com Office is at 270 College Street, Burlington

Apartment Address: _____, Burlington, Vermont

Monthly rent: \$ _____ **Security deposit: One Month's Rent** **Available date:** _____

- 1) A DEPOSIT OF \$100.00 IS DUE WITH THIS APPLICATION.** CHECKS SHOULD BE PAYABLE TO FRANK B. HADDLETON. THE DEPOSIT WILL BE REFUNDED IF THE APPLICATION IS NOT ACCEPTED.
- 2) APPLICANT MUST ATTACH A LEGIBLE PHOTOCOPY OF HIS OR HER DRIVER'S LICENSE**
- 3) AN APPLICANT WHOSE OWN INCOME WILL NOT SUPPORT THE MONTHLY RENT WILL NEED TO PROVIDE THE CO-SIGNER ADDENDUM TO THIS APPLICATION.** (attached)
- 4) THIS APPLICATION SHOULD BE DELIVERED TO FRANK AT 270 COLLEGE STREET, BURLINGTON. DROP IT IN THE RED, LOCKED, WOODEN DROP BOX TO THE LEFT OF THE FRONT DOOR OR CALL AHEAD AND HAND THE APPLICATION TO FRANK IN PERSON. MORE INFORMATION ABOUT THE APPLICATION PROCESS IS AT MY WEBSITE. THANKS!**

PLEASE PRINT ALL INFORMATION

APPLICANT PERSONAL INFORMATION:

Name: _____ DOB: _____ SS#: _____

Names of prospective roommates (to ensure matching of applications): _____

Applicant's Current Address: _____

Applicant's email address: _____

Applicant's Current Phone Number: _____

Current Landlord's Name: _____ Landlord's Phone No.: _____

Current **Landlord's** Address: _____ Current monthly rent: _____

Applicant's Reason for leaving Current Address: _____

Does Current Landlord know you are leaving the apartment/house? Yes _____ No _____

Prior Landlord's Name: _____ Landlord's Phone No.: _____

Prior Landlord's Address: _____

Applicant's Reason for leaving Prior Address: _____

EMPLOYMENT STATUS / INCOME:

Employment (check those that apply) Full-time_____ Part-time_____ Student_____ Unemployed_____

If student, optional info requested: School _____ Expected Graduation (month, year) _____

If employed, complete the following:

Employer: _____ Employer phone # _____

Business Address: _____ Position.: _____

Supervisor: _____ Employed since: _____

Gross **Monthly** Salary/Income \$ _____

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, trustee, employer, etc.) we may contact for verification. You are not required to reveal alimony, child support, or spouse's annual income unless you want it considered in this application.

OTHER FINANCIAL INFORMATION:

Applicant's Checking Account -- Bank name and City: _____

Applicant's Savings Account – Bank name and City: _____

Do you have any credit cards? Yes _____ No _____

If yes, please check appropriate card: Mastercard _____ Visa _____ American Express _____ Other _____

VEHICLE INFORMATION (IF APPLICABLE):

Type of vehicle: _____ Make: _____ Model: _____

Year: _____ Color: _____ VIN: _____

License Plate: _____ State currently registered in: _____

REAL ESTATE OWNED:

Do you own any real estate? Yes _____ No _____

If yes, please list type of real estate and address: _____

PERSONAL REFERENCES:

1) Name: _____ Address: _____

Telephone #: (_____) _____ Relationship to Applicant: _____

2) Name: _____ Address: _____

Telephone #: (_____) _____ Relationship to Applicant: _____

MISCELLANEOUS:

- 1) Have you ever been charged with or convicted of a crime? Yes_____ No_____
 - 2) Have you filed for bankruptcy within the last 7 years? Yes_____ No_____
 - 3) Have you ever been evicted from a rental residence? Yes_____ No_____
 - 4) Have you ever received a notice of a noise violation at any residence you have occupied? Yes _____ No _____
 - 5) If you answered yes to any of the above, please provide details:
-

EMERGENCY:

In case of emergency notify:

Name: _____ Telephone #: _____

Address: _____ Relationship: _____

Name: _____ Telephone #: _____

Address: _____ Relationship: _____

SIGNATURE:

Please read the following prior to signing this Rental Application.

- 1) I hereby agree that if this rental application (and the applications of my prospective roommates) is approved within three business days of the submission of the complete application (complete for all of us), I will, within three business days of receiving the lease agreement from Landlord, sign such lease agreement for the above-described premises on the terms indicated in this application and with the additional provisions provided in the sample lease at www.keys2burlington.com. If I fail to enter into the lease agreement as agreed, Landlord will be entitled to retain the \$100.00 deposit made herewith.
- 2) I warrant that the information supplied is true and correct, and that I am at least 18 years of age.
- 3) I have been informed that the Landlord is a member of the Vermont Apartment Owners Association, LLC, and may check my credit with a reporting agency to evaluate my qualifications as a potential tenant; to evaluate my qualifications if the lease is to be renewed; and for rent collection purposes if required. Any information derived from credit reports or other sources will be kept confidential and not revealed to any outside party.
- 4) I hereby authorize current and prior landlords, current and prior employers, and any other individuals listed as references or sources of information in this application to release information to Frank Haddleton concerning my current and prior tenancies and current and prior employment.
- 5) I hereby acknowledge that false information given in this Rental Application will constitute grounds for rejection of this application and termination of any lease subsequently signed.
- 6) I, the undersigned Applicant, have read and agree to all provisions of this Rental Application.

Applicant: Signature: _____ Date: _____

PRINT NAME: _____

APPLICATION TO RENT – CO-SIGNER ADDENDUM – page 1 of 2

THIS ADDENDUM MAY ALSO BE DOWNLOADED FROM www.keys2burlington.com

THIS ADDENDUM MAY BE SCANNED (OR EVEN JUST PHOTOGRAPHED) AND EMAILED TO frankbhaddleton@gmail.com

PLEASE CALL FRANK HADDLETON AT (802) 363-9352 WITH ANY QUESTIONS

This is an addendum to the application of (fill in name) _____ (“Applicant”), who has applied to rent an apartment from Frank B. Haddleton or Ponds End Corporation (“Landlord”) at the following address: _____ Burlington, VT

**** A COPY OF PROSPECTIVE CO-SIGNER’S DRIVER’S LICENSE MUST BE ATTACHED ****

PLEASE PRINT ALL INFORMATION

CO-SIGNER PERSONAL INFORMATION:

Name: _____ DOB: _____ SS#: _____

Address: _____

Email address: _____ Phone Number: _____

Relationship to Applicant: _____

EMPLOYMENT / INCOME:

Employer: _____ Employer phone # _____

Business Address: _____ Position.: _____

Name of Supervisor: _____ Employed since: _____

Gross **Monthly** Salary/Income \$ _____

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, trustee, employer, etc.) we may contact for verification. You are not required to reveal alimony, child support, or spouse’s annual income unless you want it considered in this application.

OTHER FINANCIAL INFORMATION:

Co-signer’s Checking Account -- Bank name and City: _____

Co-signer’s Savings Account – Bank name and City: _____

Do you have any credit cards? Yes _____ No _____

If yes, please check appropriate card: Mastercard _____ Visa _____ American Express _____ Other _____

REAL ESTATE OWNED:

Do you own any real estate? Yes _____ No _____ If yes, please list type of real estate and address:

APPLICATION TO RENT – CO-SIGNER ADDENDUM – page 2 of 2

MISCELLANEOUS:

- 1) Have you ever been charged with or convicted of a crime? Yes_____ No_____
- 2) Have you filed for bankruptcy within the last 7 years? Yes_____ No_____
- 3) If you answered yes to any of the above, please provide details:

STATEMENTS OF PROSPECTIVE CO-SIGNER

- 1) I hereby agree that if the rental application of Applicant (and the applications of his or her prospective roommates, if any) is approved within three business days of the submission of the complete application, I will, within three business days of receiving the lease agreement from Landlord, sign such lease agreement as a co-signer. The lease will contain the terms provided in the application of Applicant as well as the additional terms in the sample lease at www.keys2burlington.com.
- 2) I warrant that the information supplied is true and correct, and that I am at least 18 years of age.
- 3) I have been informed that Frank B. Haddleton is a member of the Vermont Apartment Owners Association, LLC, and may check my credit with a reporting agency to evaluate my qualifications as a potential co-signer; to evaluate my qualifications if the lease is to be renewed; and for rent collection purposes if required. Any information derived from credit reports or other sources will be kept confidential and not revealed to any outside party.
- 4) I hereby authorize current and prior employers listed on this application and any other individuals listed as sources of information in this application to release information to Frank Haddleton concerning my financial qualifications to be a co-signer of a lease.
- 5) I hereby acknowledge that false information given in this application will constitute grounds for rejection of this application and termination of any lease subsequently signed.
- 6) I understand that if the rental Application of Applicant (and the applications of his or her prospective roommates, if any) is approved and if I sign any lease as co-signer, my obligations will be joint and several, which means that if a financial obligation to Landlord arises under the lease, the Landlord may recover such obligation from me and / or any other co-signers or tenants under the lease, and that any equalization of the liability among the tenants and co-signers will be up to us, not the landlord.
- 7) I have read and agree to all provisions of this application.

Co-signer: Signature: _____ Date: _____

PRINT NAME: _____