

FALL/SPRING 2023-2024 PRIVATE LESSONS RULES AND POLICIES

Private Lessons And the Private Lessons Only Class

1. Students that ARE Enrolled in Regular Classes or Team at Courthouse Gymnastics and Also want to take Private Lessons just need to schedule lessons with an instructor. That's All.

[Scroll down to #3](#)

2. Students NOT Enrolled in a Class or Team at Courthouse Gymnastics Co. but want to take Private Lessons MUST Register & Enroll Online in the *Private Lessons Only* CLASS.

****There is a \$50 Registration Fee Due At Registration for the Private Lessons Only class students.**

The Registration Fee will cover through July, 2024.

Payment of the Registration Fee is DUE At Registration and will be Drafted from the Credit Card or Checking Account entered on your online account Right Away.

**** Students enrolling in the Private Lessons Only class Must be Registered and Enrolled Online and the Registration Fee paid **By the Friday at 12:00 Noon Before their Private Lesson is Scheduled** to be able to take a lesson.**

If the registration is Not completed by Friday at 12:00 the private lesson will have to be Rescheduled for the Next Weekend.

That allows the office time to fully process the registration and payment before the lesson.

Customers will receive an Email showing whether their draft was Paid or Declined.

They should READ and KEEP that Email. An instructor may ask to see it if someone in the office is not available to check your account for them.

If your draft is Declined you have 24 hours to update your account to a new Card only and Email the office to Redraft your account OR you have 24 hours to pay Cash Only.

We do not redraft Checking Accounts. Those accounts will have to update to a Card or pay Cash.

If your draft is declined for the Second time a \$20 fee will be added to your account and due.

If your balance due, Registration Fee and \$20 fee, is not paid in 24 hours the student will be Dropped from our program.

To Reinstate the student the balance due must be paid in Cash Only.

3. TO SCHEDULE ALL PRIVATE LESSONS-- If you Know an instructor you want to take lessons with, Email the Office the instructor's name and your contact information and

the instructor will contact you.

If you do Not know an instructor, Email the Office with your contact information and they will post it and an instructor with openings will contact you.

Each instructor sets their own Schedule and Rates. Lessons can range from \$35-\$75 an hour.

PAYMENT for Private Lessons must be by Check or Cash Only and *Payment should be Given Directly to the Instructor.* *Make all Checks payable to Courthouse Gymnastics. Write your *child's Full Name* and Private Lessons on the Memo of Every check.

Instructors Cannot give Change for Cash payments.

Instructors' first responsibility is to Courthouse Gymnastics.

Private lessons may have to be rescheduled because of gym activities or because the instructor is needed by the gym. Private lessons may have to be rescheduled, cancelled temporarily or permanently on short notice.

OBSERVATION OF ALL PRIVATE LESSONS - No parents, siblings, friends nor visitors are allowed in the gym area. You must observe lessons from upstairs in the observation area.

No One having a Past Due Balance with Courthouse Gymnastics will be allowed to take Private Lessons.