

## Highview HOA Board Meeting

Q2 2022 – April 19, 2022

1. Secretary Report
  - a. Reported minutes from last Board meeting. Highlights include approval to move forward with dock rebuild of the 15x30'. With DNRC approval and membership vote form Oct annual meeting. March start.
  - b. Reported member input on proposed changes to Declarations
2. Treasurer Report
  - a. 98% of annual dues have been submitted.
  - b. Kevin's name has been added to the PNC bank account
  - c. Upcoming Expenses:
    - i. Dock rebuild \$13,145. Awaiting DNRC signoff before final bill received and paid
    - ii. HOA insurance \$441
    - iii. Electric bill- discussed continuing autopay
    - iv. County taxes
    - v. Grass cutting
3. Floating Dock status
  - a. Research included contact and meeting on site with A Plus Marine Services for the best positioning and options for a floating dock. 3 layout configurations presented, the most accessible being: low profile dock size 5' x 10', collapsing ladder, kayak launch, parts and installation @ \$5,980.
4. HOA Insurance status
  - a. Our current policy all liability \$1million/\$1 million, 2 claims limit per year. Is this sufficient?
5. Master email list status
  - a. Updates from annual membership forms has been added to the email list
6. Proposed declarations status
  - a. Member and Board comments/alterations/deletions have been made to the document. Next step is to submit to Legal counsel for review. Then prepare for presentation and vote at Annual Members meeting in July.
7. Construction activity
  - a. Lot # 1, 5 Burrwood Ct. -- - ARC working with Hartnett on marsh setbacks
  - b. Lot #12 – measured/trees marked
  - c. Lots 36-37 dual lot, 5 Cove View Rd.: ARC approved. Awaiting more information about installation needs; road closure dates
8. Preparation for the Annual Member meeting
  - a. Set proposed budget for 2023
  - b. Neutral location: set up outdoors in Burrwood Court circle.
  - c. Suggestion to make the Block party the same day
9. AOB

- a. Bob has received recommendations for a lawyer who specializes in HOAs: Mary Schreider. Board approved contracting with her
- b. Small claims court filing is anticipated from Odd Job Rob- snow removal dispute – anticipated per agreement \$647.61. Instead, we were billed \$1390. Vendor refused to cash our proffered payment check.
- c. Suggestion to rent a small dumpster for Fall cleanup from Waste Management. \$1490 for 30-days 12x8x3.5; put to vote at annual member meeting