



# Report **Authoring**

Collaborate —  
Integrate — Accelerate

# What Does Diligent ESG Do?

Diligent ESG is a cloud based, purpose-built ESG and Sustainability software solution. At it's core, Diligent ESG provides elegant solutions data capture, validation and reporting, global emissions calculations and conversion. Additional modules, such as Report Authoring, enable sustainability reporting, global emissions calculations and conversions. Additional modules enable sustainability report curation, supplier surveys, and ESG investor questionnaire response composition, all on a single, secure, easy to use global platform.



## **IMPROVE CONFIDENCE**

Assured calculations and expert advisers ensure all levels of your organization have absolute confidence in report accuracy.

## **FINANCIAL GRADE CONTROLS**

“Would you expect your CFO to create annual accounts on Excel?”—Leading Institutional Investor 2018.

## **IMPROVE INVESTOR SENTIMENT**

Accelerate your ESG Ranking among investors and reduce your Environmental Risk Rating through on-time and accurate survey responses.

## **UNLOCK HIDDEN VALUE**

Unlock the hidden value within the Aladdin’s cave of Sustainability Data and use it to accelerate your Sustainability goals.

## **AUDITABLE & TRACEABLE**

Independent audit and verification doesn’t need to be a nervous experience. Enjoy quick, painless & remote verifications with Diligent ESG.

## **DO MORE**

Add a new reporting initiative, increase reporting frequency, or expand the current reporting scope & boundaries without additional resources.

## **STREAMLINED REPORTING**

“Gather once, re-use many times”—Centrally gather all of your ESG and Sustainability information and produce the reports you need instantly.

## **INCREASE REPORTING FREQUENCY**

Can you imagine running a business by only looking at the balance sheet and p&l once a year? Then why do so many ask sustainability teams to do so?

# How Does Diligent ESG Streamline Sustainability Reporting?



## **EASE OF USE IS KEY**

When a system is easy to use people actively engage with it, and enjoy using it. This not only provides a frictionless data collection process, but also helps site specific engagement and a sense of ownership from the ground up.



## **CAPTURE ONCE, RE-USE MANY TIMES**

A core ethos at Diligent ESG is to avoid duplication of effort and unnecessary re-work. Once the data is captured, that data can be re-used in multiple reports without any additional input or re-work by the data contributor or administrator. The system is pre-programmed for the exact layout, calculation methodology, and emissions factors for specific reports and frameworks anywhere in the world.



## **DATA CLEANING AND VALIDATION**

Specialized for sustainability and ESG data capture from over 120 countries, the Diligent ESG system recognizes a wide variety of data anomalies and issues. From data that falls outside tolerances, to inconsistent naming conventions, the system will identify and handle any data anomalies.



## **Globally Covered, Locally Compliant**

Diligent ESG is a truly global solution for Sustainability and ESG reporting. Rest assured if you have operations in foreign jurisdictions, the local emissions factors and units of measure are pre-loaded (including IEA) and any local or national reporting requirements or frameworks are also covered by the system.



## **Comprehensive Instant Reports**

Diligent ESG comes pre-installed with hundreds of templated numerical data reports packed with informative charts and graphs. From commonly used internal reporting formats, to prescriptive formats required by reporting frameworks and initiatives, which changes each year such as CDP, DJSI etc. Combined with scheduled reporting, the right information is always in the right hands at the right time.



# Report **Authoring**

## **Capture once, re-use many times**

Are you under increasing pressure to report to multiple reporting frameworks and investor questionnaires but can't find the time? Are you overwhelmed with dozens of word documents, excel files, and email trails and an increasing list of contributors, reviewers and stakeholders?

Author is the latest innovation by Diligent ESG combining the calculated numerical data in the exact tabular formats required by CDP, GRI, DJSI RobecoSam, SASB, MSCI, and many others, with the textual information required from around your organisation in a seamless workflow driven process.

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**EFFICIENCY** | Author enables numerous stakeholders to simultaneously edit and review corporate sustainability reports or ESG Questionnaires. This dramatically improves the speed and traceability of the report creation and publishing process.

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**AUDITABILITY** | It replaces the traditional approach of consolidating multiple Microsoft Word documents, Excel sheets, and emails with a cloud based centralised hub for all comments, markup, attachments, and discussions with complete change logs and version control by individual section.

\*

**QUALITY** | Author brings structure and focus to the relevant contributors and reviewers by removing the burden of irrelevant sections from their workload. They can focus on the sections that are important to them, and do so in a structured and timely fashion.

\*

**PRODUCTIVITY** | With in-built standards guidance, and recommendations, contributors don't have to sift through folders of reference documents, and hundreds of pages of content to find the guidance they need.

# Surveys

## Survey. Remind. Score. Report.

### Online questionnaires & surveys for sustainability / ESG

Diligent ESG Surveys is an ESG and Sustainability-specific online questionnaire and survey module. As part of the Diligent ESG suite, it enjoys the same high levels of data security, and comes pre-loaded with commonly used surveys for employee commuting, supplier engagement, supplier benchmarking and gathering data from infrequent data contributors. This allows organisations to establish appropriate reporting boundaries, build performance leaderboards for internal sites and suppliers and many other insightful initiatives.

#### INFREQUENT DATA CONTRIBUTORS

Asking colleagues to login to a system only once or twice per year for some types of ESG data can be a lot of effort for little return. We find it easier to survey such contributors instead, with captured response data automatically flowing into the main dataset. No software training is required on “yet another system”, just simple straightforward questions and answers.

#### COMMUTING SURVEYS

For many, Scope 3 data can be quite elusive, and furthermore, can be meaningless at site level as much of the data is often aggregated from financial data sources centrally. An employee commuting survey can provide not only an awareness link to each employee on the sustainability agenda, but also provides valuable insights into the commuting habits of specific sites which can lend itself nicely to other areas of interest such as employee wellbeing, quality of life, and insights in to employee retention rates.

#### SUPPLY CHAIN ENGAGEMENT

Perhaps the most common weakness for many organisations is its level of meaningful engagement with its supply chain. The Diligent ESG survey module comes equipped with templates for you to start that engagement journey, and ease your supplier into the concept of providing such information gradually increasing over time.

#### SCORING AND BENCHMARKING

By allocating scores to specific options, as the responses come back they are automatically scored and ordered accordingly. This can be used to great effect to identify the strong and weak suppliers to mitigate risk in your supply chain and offer assistance to key suppliers. It can also be used to identify and reward internal sites for their active contribution to the organisations sustainability goals that would otherwise go unaccomplished.



## About Diligent Corporation

Diligent is the leading governance, risk and compliance (GRC) SaaS provider, serving more than one million users from over 25,000 organizations around the globe. Our modern GRC platform ensures boards, executives and other leaders have a holistic, integrated view of audit, risk, information security, ethics and compliance across the organization. Diligent brings technology, insights and confidence to leaders so they can build more effective, equitable and successful organizations.

### For more information or to request a demo:

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