

Appraisal Supervisor-Trainee

This advanced course deals with the relationship between the Supervisor and the Trainee and meets criteria and guidelines set by the Appraisal Foundation and is approved by the Washington State Department of Licensing.

Instructors

Shirley Baenen is our principle instructor, and she is co-author of all the courses. Shirley is your direct contact during your course, and she answers student questions weekdays from nine to five.

Robert W. Corl is our co-instructor. Bob is also co-author of the real estate and appraisal courses, and principle designer. Bob works behind the scenes to make sure that everything flows correctly.

Who Should Take This Course?

This course is designed to provide structure for the activities shared between the Appraiser Trainee and the Appraiser Supervisor. It is specifically designed to provide a series of activities and procedures to enhance the Supervisor-Trainee relationship.

Course Objectives

In developing the course, providers must include the following course objectives addressing both the Supervisory Appraiser and Trainee Appraiser.

Supervisory Appraiser Objectives

- The course must provide adequate information to ensure the Supervisory Appraiser understands the qualifications and responsibilities of that role. Specifically, the objective of the course shall be that the student understands:
- AQB minimum qualifications for becoming and remaining a Supervisory Appraiser
- Jurisdictional credentialing requirements for both Supervisory Appraisers and Trainee Appraisers that may exceed those of the Criteria
- Expectations and responsibilities of being a Supervisory Appraiser
- Responsibilities and requirements of a Supervisory Appraiser in maintaining and signing all appropriate Trainee Appraiser experience logs
- Expectations and responsibilities of the Trainee Appraiser.

Trainee Appraiser Objectives

The course must provide adequate information to ensure the Trainee Appraiser understands the qualifications and responsibilities of that role. Specifically, the objective of the course shall be that the student understands:

- AQB minimum qualifications for becoming a Trainee Appraiser
- Jurisdictional credentialing requirements for Trainee Appraisers that may exceed those of the Criteria
- AQB minimum qualifications for becoming and remaining a Supervisory Appraiser, as well as jurisdictional credentialing requirements that may exceed those of the Criteria
- Processes and roles of the entities involved in establishing qualifications for credentialed appraisers
- Expectations and responsibilities of the Trainee Appraiser
- Qualifications to become a credentialed appraiser
- Basics of the Uniform Standards of Professional Appraisal Practice (USPAP)
- Responsibilities and requirements of a Trainee Appraiser's role in maintaining and signing all appropriate Trainee Appraiser experience logs

Course Content Outline

In developing a course, developers must include the topics contained in the following outline when creating course content:

Table of Contents

- I. Course Introduction and Overview
- II. Qualification and Credentialing Entities
- III. Qualifications for Appraiser Credentials
- IV. Overview of USPAP
- V. Overview of Supervisory Appraiser Expectations and Responsibilities
- VI. Overview of Trainee Appraiser Expectations and Responsibilities
- VII. Overview of Jurisdictional Requirements for Supervisory Appraiser and Trainee Appraiser Requirements
- VIII. Summary/Quiz (optional)

This course has a required textbook: *Supervising the Trainee Appraiser*. ISBN 9781598442441. 1st Edition.