

# **EMERGENCY PREPAREDNESS PLAN**

## **Beach Harbor Camper's Cooperative Campground, Inc.**

Implemented: May 22, 2015

Approved by Q.A. County Dept. of Emergency Management  
And the Grasonville Volunteer Fire Department

### **OVERVIEW**

The information contained in this Member and Guest Emergency Preparedness and Response Plan has been provided as a general guide to logical and safe steps to take in the event of an emergency at Beach Harbor Camper's Cooperative Campground. This plan is intended to assist our Members and Guests in possible emergency situations that may arise while residing at, or visiting our campground.

This plan will be posted in the Manager's Office, the Staff Shack, at the President's residence. Additionally, a copy will be permanently placed in the Club House for your viewing. An abbreviated copy will also be provided to all guests who may lease Lots 1A, 2A, 7F, or B127 either short or long term, in addition to visitors, upon request.

Safety is our number one priority. Please remember to act wisely and in all cases maintain your personal safety and the personal safety of your family and guests while on site. For all emergencies, you may contact the onsite Campground Manager at 410-827-7173, between 8:00 am and 4:30 pm, Tuesday through Saturday. Outside the Manager's working hours, you may contact Security at 410-310-2430 and speak with the staff member on duty.

However, in a true emergency, dial 911, remain calm and provide your name, lot number, and the campgrounds 911 address of 111 Beach Harbor Drive, Grasonville Maryland 21638. Remember if you call 911 to send a family member or neighbor to meet emergency personnel at the front gate. Notify Staff Shack person on duty of your call to 911 and the nature of your call. Gather all pertinent medical and prescription information to provide emergency personnel, or to take with you if you are evacuating the premises.

Please note, the Beach Harbor Camper's Cooperative, Inc. Management, Staff, and Board of Directors, are not responsible for physically evacuating residents or guests from their on-site locations, nor, are they responsible for providing any materials, or services, during an emergency.

Page 2 (Insert 1: Map with directives inserted into map)

Page 3 (Insert 2: Campground Map)

## **Beach Harbor Camper's Cooperative, Inc. Exit Plan**

Exit by personal vehicle or water.

In the case of a Campground wide evacuation:

1. All Members, Renters, and Guests will exit the campground south towards the front Gate Main Entrance. All roads within Beach Harbor will convert to one way south toward the Main Entrance to Beach Harbor. Both front Main Entrance gates will be opened by Security Staff for Exit on both sides, and will remain open until all are evacuated.
2. Priority will be given to any and all emergency vehicles and personnel during the evacuation.
3. If the emergency warrants it, a megaphone will be utilized to communicate instructions, inform/update nature of the emergency, and the appropriate response to make.
4. Evacuation by water at the Beach Harbor Boat Ramp, or canal system, will exit North to North East by water towards the Chester River and Chesapeake Bay system.
5. Members, Renters and Guests may use their vehicles to launch floatation devices at the Boat Ramp, as long as all vehicles do not impede all road traffic south towards Beach Harbor's Front Gate.

## **Evacuation Route**

### **Evacuation Route Written Description**

Beach Harbor Camper's Cooperative, Inc. is situated on a peninsula north of US Highway 50 (frontage road is Saddler Road), west of Chester River Beach Road, east of Jackson Creek Road, between Winchester Creek and Jackson Creek within the town of Grasonville, Maryland, located in Queen Anne's County.

The main entrance to the campground by land is off Saddler Road, onto Beach Harbor Drive, through the front Main Gates. The entrance to the campground is secured by a security station and "break away" gate arms. The gate arms are equipped with a "YELP" system activated by emergency vehicle sirens also. This entrance is the main exit route for a campground wide evacuation.

The secondary access to Beach Harbor is by water on the south side of the Chester River, to the south east corner of Jackson Creek, past Beach Harbor fishing pier, into Beach Harbor canals, veering at each right turn toward the concrete boat. The canals can support depths of a twenty-one foot boat, no sail boats, and maximum widths of twelve feet.

Evacuation by water will not support ingress of emergency watercraft.

- Please do not block the roadway of Saddler Road when entering or exiting the facility. If Emergency Vehicles are incoming, please pull to the side of roadway and allow the vehicle(s) to pass.
- It is assumed all vehicles will exit the park in an immediate and orderly fashion, not stopping to hitch up trailers, carts, boats.
- In an isolated emergency situation, such as a single trailer/RV or boat fire, only the persons, or boats closest to the isolated emergency should evacuate to an alternate location within the park as designated by Campground Management, Police Officers, Fire Chief, or Assistant Fire Chief on scene.
- Please ONLY use the designated roadway to evacuate the campground areas.
- Beach Harbor has been known to flood as the result of rising waters from the Chesapeake Bay and Chester River during hurricanes or tropical storms. It is assumed that all Members, Renters and Guests will stay alert to weather forecasts and use their

best judgment to evacuate the campground twenty-four hours in advance of such storms.

- Beach Harbor is located in a region that could be affected by high winds from tropical storms, water spouts, hurricanes and tornados. It is assumed that all Members, Renters and Guests will take all necessary precautions to secure personal belongings, yard items, umbrellas, awnings and other loose items that could become air born projectiles.
- In the event the main evacuation route is blocked and there is evidence of flood, fire, rising waters, evacuation by foot can be done via the east, west and south sides of the campground. No motorized vehicles are able to exit the area from these locations.
- Depending upon the nature of the emergency, campground occupants and guests may be directed to gather at the northern water access points of the beach area, fishing pier, boat ramp to await emergency evacuation via boat. See Page 6 (Insert 3: Water evacuation meeting points.)
- Maintain personal safety at all times!

## **Description of Evacuation Procedures Extended Stay Guests and Residents**

Campground Management is a part of the Disaster Preparedness Emergency Plan Team who will be under the immediate direction of local and state police, fire and rescue teams. Because our Management Team at Beach Harbor may not always be on site at the time of an emergency, Members, Guests and Renters may be asked to assist with maintaining order, assembly, or evacuation.

- Campground residents will be informed of an impending disaster, if any is known through verbal, written, or public announcement, including the use of a megaphone.
- If Campground Management is aware of any special needs for fragile, handicapped, elderly, or disabled individuals within the facility, staff will notify onsite Emergency Personnel.
- Completion of the Queen Anne's County Disaster Evacuation Registry is essential to the safety of our Members and Guests. Copy of this form enclosed in this packet. Registration can also be completed on line at [www.qac.org/depts/des/deshome.htm](http://www.qac.org/depts/des/deshome.htm)
- It is each person's responsibility to care for him/herself in all cases. We do not advise waiting for staff to arrive to assist in an emergency.
- It is expected that family, friends, or on site care personnel will respond appropriately to any emergency.
- Prior to any evacuation, it is advised that all propane devices be isolated and shut off; all electrical and water hookups be disconnected; all doors, windows and all property located outside your unit be secured; and leave immediately to your pre-determined location.
- Care of, or Transportation of, campground residents, guests or their personal belongings, is NOT, in any way, the responsibility of Beach Harbor Camper's Cooperative to secure, tend to, or remove from Beach Harbor campground.
- All residents, families and guests should have their own personal emergency evacuation plans, known to each member of the family and any of their renters or guests.
- Safe and Humane Pets of Members, Renters and Guests are the responsibility of each individual/family and not the responsibility of Beach Harbor management team.

**Emergency Contact Information**  
Beach Harbor Camper's Cooperative, Inc.

**ALL EMERGENCIES CONTACT 911**

Security/Front Gate	410-310-2430
Park Manager	410-827-7173
Queen Anne's County Sherriff	410-758-0770
Maryland State Police Centreville Barracks	410-758-1101
Dept of Natural Resources Emergency	410-680-8888
Grasonville Volunteer Fire Station	410-827-8100
Queen Anne's County Animal Control	410-758-0222
U.S. Coast Guard Annapolis Station	410-267-8107